

**Human Services Board Agenda - Jefferson County**  
**Jefferson County Workforce Development Center, 874 Collins Road, Room 103**  
**Jefferson, WI 53549**

**Date: Tuesday, March 12, 2019 Time: 8:30 a.m.**

**Committee Members:**

**Mode, Jim (Chair)**  
**Jones, Dick (Vice Chair)**  
**Kutz, Russell**  
**Tietz, Augie**

**McKenzie, John (Secretary)**  
**Crouse, Cynthia**  
**Schultz, Jim**

1. Call to Order
2. Roll Call (Establish a Quorum)
3. Certification of Compliance with the Open Meetings Law
4. Approval of the March 12, 2019 Agenda
5. Public Comment (Members of the public who wish to address the Board on specific agenda items must register their request at this time.)
6. Approval of February 12, 2019 Board Minutes
7. Communications
8. Review of the Final 2018 Financial Statements
9. Discuss and Approve February, 2019 Vouchers
10. Division Updates: Child and Family Division, Behavioral Health, Administration, Economic Support, and Aging & Disability Resource Center
11. Discussion and Possible Action on New Professional Service Contracts (*Foster care & Consulting*)
12. Discussion and Possible Action on Financial Final Carryover Requests from 2018
13. Discussion and Possible Action on Corporation Counsel prosecuting cases involving Children in need of Protection and Services, Termination of Parental Rights and Juvenile Guardianships
14. Discussion and Possible Action on Human Services Reserve Fund
15. Discussion and Possible Action on Capital Improvement of the Workforce Development Boiler
16. Discussion and Possible Action on National Collaborative for Infants and Toddlers Resolution to Promote Investments in Young Children and Families from Prenatal to Three
17. Discussion on 2019 Human Services Day at the Capitol on April 2, 2019
18. Director's Report
19. Adjourn

**Next Scheduled Meetings:**

Tuesday, April 9, 2019 at 8:30 a.m.  
Tuesday, May 14, 2019 at 8:30 a.m.

A Quorum of any Jefferson County Committee, Board, Commission or other body, including the Jefferson County board of Supervisors, may be present at this meeting.

Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made.

**JEFFERSON COUNTY HUMAN SERVICES  
Board Minutes  
February 12, 2019**

**Board Members Present:** Jim Mode, Russell Kutz, Cynthia Crouse, and John McKenzie

**Others Present:** Director Kathi Cauley; Deputy Director Brent Ruehlow; Administrative Services Division Manager Brian Bellford (via phone); Economic Support Manager Jill Johnson; Aging & Disability Resource Division Manager Sharon Olson; Office Manager Kelly Witucki and County Administrator Ben Wehmeier

**1. CALL TO ORDER**

Mr. Mode called the meeting to order at 8:30 a.m.

**2. ROLL CALL/ESTABLISHMENT OF QUORUM**

James Schultz, Augie Tietz and Richard Jones Absent/Quorum established.

**3. CERTIFICATION OF COMPLIANCE WITH THE OPEN MEETINGS LAW**

Ms. Cauley certified that we are in compliance.

**4. REVIEW OF THE FEBRUARY 12, 2019 AGENDA**

No Changes

**5. PUBLIC COMMENTS**

No Comments

**6. APPROVAL OF THE JANUARY 8, 2019 BOARD MINUTES**

Mr. McKenzie made a motion to approve the January 8, 2019 board minutes.

Ms. Crouse seconded.

Motion passed unanimously.

**7. COMMUNICATIONS**

No communications

**8. REVIEW OF DECEMBER 2018 FINANCIAL STATEMENT**

Ms. Cauley reviewed the December 2018 financial statement (attached) and reported that there is a projected positive year-end fund balance of \$1,952,562. This compares to a projected year-end balance of \$1,677,384 at the end of November. Ms. Cauley also presented the summary and financial statements (attached) that detail revenue, expenses, tax levy and variance by program within each Division and discussed the areas that are having the most impact on the budget. She also presented reports showing Detox and Alternate Care statistics (attached). Mr. Bellford reviewed the mileage reimbursements paid to staff during 2018.

**9. REVIEW AND APPROVE JANUARY, 2019 VOUCHERS**

Ms. Cauley reviewed the summary sheet of vouchers totaling \$582,348.00 (attached).

Mr. Kutz made a motion to approve the January 2019 vouchers totaling \$582,348.00.

Mr. McKenzie seconded.

Motion passed unanimously.

10. **DIVISION UPDATES: CHILD & FAMILY RESOURCES, BEHAVIORAL HEALTH, ADMINISTRATION, ECONOMIC SUPPORT, AND AGING & DISABILITY RESOURCE CENTER**

**Child & Family Resources:**

Mr. Ruehlow reported on the following items:

- Our **Key Outcome Indicators** are being met and are as follows:
  - Ongoing CPS area has altered the KOI to reflect and be a part of the Judicial Engagement Team project. We will identify and set a formal staffing to take place when any child has been in placement for nine consecutive months.
- One of our youth that was placed at our Residential Treatment Center was reunified with their father. In the next two weeks we will have another youth leaving our Residential Treatment Center.
- Our Alternate Care budget in 2018 was \$2,045,065, which is down from \$2,380,469 from 2017.
- In the last budget, Governor Walker called for counties to eliminate the waitlist for the Children's Long Term Waiver services. We have submitted our waitlist elimination plan timely each month, but in doing so we then add families that request services. This is a very fluid process and we are exploring ways to deal with the additions on a monthly basis. This Thursday we will submit another plan on how we will eliminate the waitlist by June 30. We currently have 15 kids on the waitlist.
- We held another Judicial Engagement Team (JET) meeting and all areas were well represented. The focus of this meeting was to provide updates, and conduct a large workgroup on the status hearing expectations and procedures. Judge Brantmeier has assisted to get the family legal representation as soon as the child is taken into custody, which has shown to levy expedited permanency timelines in other counties. We will meet again in the near future.

**Behavioral Health:**

Ms. Cauley reported on the following items for January:

- Key Outcome Indicators are all being met
  - In January we had 1,067 Emergency Mental Health Services compared to 953 in January 2018.
  - We had 8 emergency detentions.
  - We had 40 assessments, compared to 41 last year. We had a diversion rate of 90%.
  - Suicide calls were at 29, compared to 28 in 2018.
- In 2018 there were two high cost placements. One high cost placement has moved to Clearview and doing much better. The other high cost placement has now qualified for Family Care.
- Currently we do have a high cost placement who does not qualify for medical assistance.
- We received Opioid funding which will be used for:
  - Covering the costs for MTM – National Consultation Firm that will set us up to do same day access scheduling.
  - Paying for two part time clinicians for the outpatient clinic.
- We received a complimentary letter regarding Sara Zwieg from Jonathan Cloud who is a National Trainer for CCS.

**Administration:**

Mr. Bellford reported on the following items:

- Last month we focused on closing the year-end. Final 2018 adjustments are due to the Finance Dept. by February 14<sup>th</sup>. Final CARS reports are due to DHS that same day. Mr. Kutz asked if vendors were timely in submitting their final 2018 invoices. Mr. Bellford explained that, for the most part, they were submitted timely and accounted for in 2018.
- 2018 Billing has been completed.
- Capital Projects update
  - Boiler at the WFDC bids are due next week.
  - Lueder Haus wall – The contract agreed to write up a report, detailing what reparations still need to be completed before the project is finalized.

### **Economic Support:**

Ms. Johnson reported on the following items:

- Our **Key Outcome Indicators** are being met and are as follows:
  - *We have 30 days to get 100% of all applications processed.* We processed 98.98% of them timely.
  - *The Consortium Call Center must answer calls timely within 95% of the time.* The Call Center was at 86%.
- February food benefits were issued on January 20 for all ongoing cases. Average food share benefits issued each month in Jefferson County is \$631,031 a month.
- MyAccess Mobile app has gone live to check benefits, get reminders or submit documents.
- Dana Dietschweiler will start on February 25 as our new Administrative Assistant.

### **ADRC:**

Ms. Olson reported on the following items:

- Our Key Outcome Indicators are being met
  - APS KOI met. Mark and Shelly will be offering a Guardianship Presentation on March 19 for a tentative date at the ADRC. This will help guardians to meet the Annual review deadline.
  - Read a Wall of Fame entry on Shelly Theder.
  - ADRC had a total of 40 home visits that were provided by staff in the month of January. Of those staff provided 28 initial home visits with all 28 conducted within the 10 business days of the consumer's request.
  - In January, Dominic Wondolkowski and Alyssa Kulpa made an appearance on the WFAW Morning Magazine radio. Dominic discussed ADRC programs and Alyssa discussed Medicare Updates. The estimated amount of listeners is 12,000.
  - Nutrition had 8 new home delivered meals that started in January. The average daily participants is 118 meals. We had 2,133 meals for the month.
  - Transportation there was 346 one-way trips completed out of 479 requested for the Driver Escort Program in January. 142 were cancelled during the four snow dangerously cold days and nine were transported through a WC provider. For the VA van we had provided 140 trips out of the 194 requested. There were 46 that cancelled and 8 were transported through the driver escort services because it was too difficult to get in/out of van. There was three new OPT drivers that started in January.
  - Interviews have been completed and hoping to make an offer later today for the Mobility Manager.
  - Heather our Dementia Care Specialist had a presentation at the Faith Community Church on Dementia 101, Communications, Faith and Dementia, and the ADRC/DCS services. There were 60 consumers that attended.
  - Senior Care Prescription Drug Assistance Program temporary extension approved until 3/31/2019.
  - Second Power UP scheduled for February 19 at Hawthorne Apartments and March 4 at River View Apartments.

## **11. DISCUSSION AND POSSIBLE ACTION ON NEW PROFESSIONAL SERVICE CONTRACTS (CCS Regional Services Array, Consulting, Home Modification, Foster Care and Adult Alternate Care)**

Ms. Cauley reported that we have nine new service providers. (attached)

Mr. McKenzie made a motion to approve the contracts as listed.

Mr. Kutz seconded.

Motion passed unanimously.

## **12. DISCUSSION AND POSSIBLE ACTION ON BUDGET CARRYOVER REQUESTS**

Ms. Cauley reviewed the Carryover of Fund Balances Request for the year ending December 31, 2018. (attached)

Mr. McKenzie made a motion to approve the carryover requests as presented and to send it to the Finance Committee for approval.

Mr. Kutz seconded.

Motion passed unanimously.

**13. REVIEW AND APPROVE BILLING/CHARGE RATES FOR 2019**

Ms. Cauley reviewed the 2019 Billing/Charge Rates sheet. (attached)  
Mr. Kutz made a motion to approve the Billing/Charge Rates for 2019 as presented.  
Mr. McKenzie seconded.  
Motion passed unanimously.

**14. DISCUSSION AND POSSIBLE ACTION ON NATIONAL COLLABORATIVE FOR INFANTS AND TODDLERS RESOLUTION TO PROMOTE INVESTMENTS IN YOUNG CHILDREN AND FAMILIES FROM PRENATAL TO THREE**

Ms. Cauley reported that we would like to participate in the National Association of Counties Initiative. Mr. Mode suggested that we have someone rewrite the resolution and bring it back to the March Human Services Board meeting for discussion.

**15. DISCUSSION AND POSSIBLE ACTION ON PROCLAMATION RECOGNIZING APRIL AS CHILD ABUSE PREVENTION MONTH**

Mr. Mode made a motion to approve the proclamation recognizing April as Child Abuse Prevention Month.  
Ms. Crouse seconded.  
Motion passed unanimously.

**16. DIRECTOR'S REPORT**

Ms. Cauley reported on the following items:

- There are four statewide committees going on for response of PIP and implement the new Federal Legislation called Families First. She is co-chairing the Out of Home Care Committee with DCF staff.
- WCHSA continues to work on organizational effectiveness things
- Spring Conference is May 1-3 at the Osthoff Resort.
- Human Service Lobby Day is April 2.
- Brent and Kathi will meet the new secretary the last Wednesday of February.
- Every Child Thrives has asked Kathi and the DodgeLand Superintendent to present at the Public Health Conference in Philadelphia in November.
- WCA shared the Crisis Paper with legislators and the DHS secretary; it will be discussed at the next secretary's meeting.
- A few members of the Children's Long Term Council decided that Children's Long Term Care Waivers would be better served by a privatized MCO model and have already pitched that to DCF, which is very concerning.

**17. ADJOURN**

Mr. McKenzie made a motion to adjourn the meeting.  
Mr. Kutz seconded.  
Motion passed unanimously.  
Meeting adjourned at 9:40 a.m.

Minutes prepared by:

Kelly Witucki  
Office Manager  
Human Services

**NEXT BOARD MEETING**

Tuesday, March 12, 2019 at 8:30 a.m.  
Workforce Development Center, Room 103  
874 Collins Road, Jefferson, WI 53549

## Financial Statement Summary December, 2018 - FINAL

We ended 2018 with a positive year-end fund balance of \$2,177,198. This figure includes \$195,926 of non-spendable prepaid items, and \$1,981,272 in other fund balance to carry over (some of which we will lapse to the general fund).

This compares to a spendable year-end balance of \$961,568 last year and a projected balance of \$1,952,562 at last month's meeting. We ended the year with more CCS and CSP revenue than we were projecting last month.

### **Summary of Variances:**

**Revenue:** Overall, revenues were favorable by \$507,905. We ended 2017 with an unfavorable balance of \$1,148,937.

- CLTS revenues were under budget by \$335,482. Conversely, CLTS expenses were under budget by \$281,288. Some children do remain on our waitlist. We submitted a plan to DHS to have the waitlist eliminated by June 30, 2019.
- WIMCR revenue collections were substantially more than budgeted. We received \$991,392 from WIMCR, compared to \$875,165 last year, and \$351,193 in 2016. In 2019, we budgeted \$600,000. The payments were as follows:

Program	2018	2017	2016
OPMHSA, CI, CI-SPD, TCM, CSP	\$509,095	\$620,735	\$275,202
CCS	\$400,958	\$213,284	\$76,727
CRS (new in 2018)	\$81,339	\$0	\$0

- We received an enhanced income maintenance payment of \$187,172 at the end of December 2018. This was our second enhanced funding payment of 2018. Due to uncertainty, we do not budget for enhanced IM payments.
- Revenue collections from Mendota/Winnebago hospitalizations were \$94,052 more than budgeted.

**Expenditures:** Overall, expenses were favorable by \$1,431,481. We ended 2017 with a favorable balance of \$2,106,733. The favorable balance in 2018, along with comparative balances is below.

Program	2017 Expenditures	2018 Expenditures	2018 Budget	2019 Budget
Salary and Fringe	\$12,869,335	\$13,758,474	\$13,903,320	\$14,446,064
Child Alternate Care	\$2,380,468	\$2,047,916	\$2,566,000	\$2,373,400
Hospitals & Detox	\$968,357	\$988,435	\$1,144,926	\$1,269,222

<b>Adult Alternate Care</b>	\$322,771	\$171,842	\$290,000	\$178,833
<b>Operating Costs</b>	\$2,506,639	\$2,989,550	\$3,102,734	\$3,154,871
<b>CLTS</b>	\$882,482	\$826,239	\$1,107,527	\$1,077,418
<b>Community Care</b>	\$784,963	\$1,005,370	\$889,720	\$1,017,039

### **Major Classifications Impacting the Balance**

- **Salary expenses were under budget by \$78,781:** Salaries were under budget by \$283,243 in 2017.
- **Fringes and benefit expenses were under budget by \$66,065:** Fringes were under budget by \$127,511 in 2017. Fringes would correlate with salaries. Health insurance expenses were under budget by \$55,283
- **Children Alternate Care expenses were under budget by \$518,084:** This is because of a few, high cost, placements during 2017 that were incorporated into the 2018 budget.
- **Hospital/Detox was under budget by \$250,543 (Net basis):**

	2017 Actual	2018 Actual	2018 Budget	2019 Budget
<b>Revenue</b>	\$588,129	\$394,052	\$300,000	\$434,696
<b>Expenditures</b>	\$968,357	\$988,435	\$1,144,926	\$1,269,222
<b>Net</b>	\$(370,291)	\$(594,383)	\$(844,926)	\$(834,526)

- **Adult Alternate Care costs were under budget by \$118,158:** These costs were over budget by \$55,214 in 2017. We had several high, cost placements in 2017 that were incorporated into our 2018 budget. We have seen several of these placements move to lower cost care.
- **Operating Costs were under budget by \$113,183:** Operating costs were under budget by \$26,577 in 2016. Our year-end allocation account, which represents costs that are allocated from management and overhead and staff salaries between business units, is projected to be over budget this year. This has been offset by capital project, which are under budget this year, as not all of them were started or completed.
- **Children's Waiver expenses were under budget by \$281,288:** They were under budget \$1,233,294 in 2017. We had two new positions in 2018 to take kids off of the wait list.
- **Community Care Costs were over budget by \$115,650:** These costs, which include the AODA residential costs, were over budget \$65,378 in 2017. These costs increased in 2018 because of increased CBRF costs, EMH crisis stabilizations, respite, and home delivered meal costs.

**BEHAVIOR HEALTH DIVISION:** Favorable balance of \$391,498, because net hospitalizations and WIMCR revenue were favorable to the budget.

In December of 2018, we received a charge for Winnebago/Mendota of \$3,899. In January of 2019, we received a charge Winnebago/Mendota of \$26,669.

**CHILDREN & FAMILY DIVISION:** Favorable balance of \$820,599, because of reduced alternate care costs.

**ECONOMIC SUPPORT DIVISION:** Projected favorable balance of \$219,355, because of two enhanced income maintenance payments during the year.

**AGING & ADRC DIVISION:** Projected favorable balance of \$104,794.

**ADMINISTRATIVE DIVISION:** Projected favorable balance of \$640,955, because of capital projects that were budgeted but not completed in 2019.

Statements are unaudited.



**JEFFERSON COUNTY HUMAN SERVICES DEPARTMENT**  
**STATEMENT OF REVENUES & EXPENDITURES**  
 December 2018 - FINAL Financial Statements

**SUMMARY**

	Y-T-D @ Ledgers	Adjust -ments	Y-T-D Projection	Prior Y-T-D Projection	Prorated Budget	Year End Projection	2018 Budget	Year End Variance
Federal/State Operating Revenues	15,561,317	0	15,561,319	14,292,341	15,053,413	15,561,317	15,053,413	507,904
County Funding for Operations (tax levy & transfer in)	9,158,785	0	9,158,785	8,860,097	9,158,785	9,158,785	9,158,785	0
<b>Total Resources Available</b>	<b>24,720,103</b>	<b>0</b>	<b>24,720,104</b>	<b>23,152,438</b>	<b>24,212,198</b>	<b>24,720,103</b>	<b>24,212,198</b>	<b>507,905</b>
Total Adjusted Expenditures	23,532,501	(0)	23,532,501	22,595,470	24,963,982	23,532,501	24,963,982	1,431,481
<b>OPERATING SURPLUS (DEFICIT)</b>	<b>1,187,601</b>	<b>0</b>	<b>1,187,603</b>	<b>556,968</b>	<b>(751,784)</b>	<b>1,187,601</b>	<b>(751,784)</b>	<b>1,939,385</b>
Balance Forward from 2017-Balance Sheet Operating Reserve	989,597		989,597	638,641		989,597	751,784	237,813
<b>NET SURPLUS (DEFICIT)</b>	<b>2,177,198</b>	<b>0</b>	<b>2,177,200</b>	<b>1,195,609</b>	<b>(751,784)</b>	<b>2,177,198</b>	<b>0</b>	<b>2,177,198</b>

**REVENUES**

**STATE & FEDERAL FUNDING**

MH & AODA Basic County Allocation	1,952,647	0	1,952,647	1,952,972	1,953,970	1,952,647	1,953,970	(1,323)
Children's Basic County Allocation	981,821	0	981,821	900,841	915,841	981,821	915,841	65,980
Family Care County Contribution	0	0	0	0	0	0	0	0
Children's L/T Support Waivers	942,165	(0)	942,165	841,902	1,199,856	942,165	1,199,856	(257,691)
Behavioral Health Programs	422,233	1	422,234	289,851	289,036	422,234	289,036	133,198
Community Options Program	229,024	0	229,024	149,127	218,118	229,024	218,118	10,906
Aging & Disability Res Center	965,080	(0)	965,079	935,017	1,032,545	965,079	1,032,545	(67,466)
Aging/Transportation Programs	690,193	0	690,193	681,866	651,644	690,193	651,644	38,549
Project YES!	237,691	0	237,691	383,702	360,355	237,691	360,355	(122,664)
Youth Aids	881,106	(0)	881,106	674,266	943,139	881,106	943,139	(62,033)
IV-E TPR	12,771	0	12,771	43,393	60,000	12,771	60,000	(47,229)
Family Support Program	0	0	0	0	0	0	0	0
Children & Families	169,839	0	169,839	150,316	77,400	169,839	77,400	92,439
ARRA Birth to Three	0	0	0	0	0	0	0	0
I.M. & W-2 Programs	1,747,857	(0)	1,747,857	1,562,815	1,479,504	1,747,857	1,479,504	268,353
Client Assistance Payments	302,333	0	302,333	270,321	147,278	302,333	147,278	155,055
Early Intervention	166,744	0	166,744	177,012	165,564	166,744	165,564	1,180
<b>Total State &amp; Federal Funding</b>	<b>9,701,504</b>	<b>0</b>	<b>9,701,504</b>	<b>9,013,401</b>	<b>9,494,250</b>	<b>9,701,504</b>	<b>9,494,250</b>	<b>206,074</b>

**COLLECTIONS & OTHER REVENUE**

Provided Services	4,048,740	0	4,048,740	3,407,118	3,899,520	4,048,740	3,899,520	149,220
Child Alternate Care	135,741	0	135,741	105,213	124,000	135,741	124,000	11,741
Adult Alternate Care	213,945	0	213,945	232,813	220,000	213,945	220,000	(6,055)
Children's L/T Support	438,086	0	438,086	288,399	515,877	438,086	515,877	(77,791)
1915i Program	193,523	0	193,523	154,906	154,887	193,523	154,887	38,636
Donations	158,408	0	158,408	80,909	82,921	158,408	82,921	75,488

	Y-T-D @ Ledgers	Adjust -ments	Y-T-D Projection	Prior Y-T-D Projection	Prorated Budget	Year End Projection	2018 Budget	Year End Variance
Cost Reimbursements	120,976	0	120,976	108,787	167,750	120,976	167,750	(46,774)
Other Revenues	550,395	0	550,395	900,795	394,209	550,395	394,209	156,187
<b>Total Collections &amp; Other</b>	<b>5,859,814</b>	<b>1</b>	<b>5,859,815</b>	<b>5,278,940</b>	<b>5,559,163</b>	<b>5,859,815</b>	<b>5,559,163</b>	<b>300,652</b>
<b>TOTAL REVENUES</b>	<b>15,561,317</b>	<b>1</b>	<b>15,561,319</b>	<b>14,292,341</b>	<b>15,053,413</b>	<b>15,561,319</b>	<b>15,053,413</b>	<b>506,726</b>
<b><u>EXPENDITURES</u></b>								
<b><u>WAGES</u></b>								
Behavioral Health	1,632,954	0	1,632,954	1,564,749	1,398,499	1,632,954	1,398,499	234,455
Children's & Families	2,034,659	0	2,034,659	1,927,500	2,100,598	2,034,659	2,100,598	(65,939)
Community Support	905,038	0	905,038	828,740	951,626	905,038	951,626	(46,588)
Comp Comm Services	827,255	0	827,255	730,306	838,107	827,255	838,107	(10,852)
Economic Support	1,177,594	0	1,177,594	1,076,409	1,156,039	1,177,594	1,156,039	21,555
Aging & Disability Res Center	456,515	0	456,515	472,700	437,529	456,515	437,529	18,986
Aging/Transportation Programs	468,841	0	468,841	418,257	445,581	468,841	445,581	23,260
Childrens L/T Support	337,179	0	337,179	174,197	352,015	337,179	352,015	(14,836)
Early Intervention	319,611	0	319,611	309,673	316,816	319,611	316,816	2,795
Management/Overhead	1,058,398	0	1,058,398	981,749	1,304,332	1,058,398	1,304,332	(245,934)
Lueder Haus	298,133	0	298,133	281,386	288,748	298,133	288,748	9,385
Safe & Stable Families	98,610	0	98,610	201,608	103,678	98,610	103,678	(5,068)
Supported Emplymt	0	0	0	0	0	0	0	0
<b>Total Wages</b>	<b>9,614,787</b>	<b>0</b>	<b>9,614,787</b>	<b>8,967,274</b>	<b>9,693,568</b>	<b>9,614,787</b>	<b>9,693,568</b>	<b>(78,781)</b>
<b><u>FRINGE BENEFITS</u></b>								
Social Security	710,531	0	710,531	665,021	718,858	710,531	718,858	(8,327)
Retirement	626,266	0	626,266	593,143	633,061	626,266	633,061	(6,795)
Health Insurance	2,745,864	0	2,745,864	2,555,222	2,801,147	2,745,864	2,801,147	(55,283)
Other Fringe Benefits	61,026	0	61,026	88,675	56,686	61,026	56,686	4,340
<b>Total Fringe Benefits</b>	<b>4,143,687</b>	<b>0</b>	<b>4,143,687</b>	<b>3,902,061</b>	<b>4,209,752</b>	<b>4,143,687</b>	<b>4,209,752</b>	<b>(66,065)</b>
<b><u>OPERATING COSTS</u></b>								
Staff Training	78,741	0	78,741	66,162	107,200	78,741	107,200	(28,459)
Space Costs	202,130	0	202,130	161,879	186,459	202,130	186,459	15,671
Supplies & Services	1,325,906	0	1,325,906	1,007,933	1,220,798	1,325,906	1,220,798	105,109
Program Expenses	179,699	0	179,699	158,352	174,346	179,699	174,346	5,353
Employee Travel	125,503	0	125,503	135,189	161,590	125,503	161,590	(36,087)
Staff Psychiatrists & Nurse	422,868	0	422,868	409,013	424,500	422,868	424,500	(1,632)
Birth to 3 Program Costs	203,825	0	203,825	237,225	251,000	203,825	251,000	(47,175)
Busy Bees Preschool	3,017	0	3,017	2,011	1,600	3,017	1,600	1,417
ARRA Birth to Three	0	0	0	0	0	0	0	0
Opp. Inc. Payroll Services	0	0	0	0	0	0	0	0
Other Operating Costs	39,371	0	39,371	37,083	120,697	39,371	120,697	(81,326)
Year End Allocations	(140,250)	0	(140,250)	(78,645)	(353,285)	(140,250)	(353,285)	213,035
Capital Outlay	548,739	0	548,739	370,437	807,829	548,739	807,829	(259,090)
<b>Total Operating Costs</b>	<b>2,989,550</b>	<b>0</b>	<b>2,989,550</b>	<b>2,506,639</b>	<b>3,102,734</b>	<b>2,989,550</b>	<b>3,102,734</b>	<b>(113,183)</b>
<b><u>BOARD MEMBERS</u></b>								

	Y-T-D @ Ledgers	Adjust -ments	Y-T-D Projection	Prior Y-T-D Projection	Prorated Budget	Year End Projection	2018 Budget	Year End Variance
Per Diems	4,675	0	4,675	4,565	7,000	4,675	7,000	(2,325)
Travel	820	0	820	902	1,000	820	1,000	(180)
Training	0	0	0	0	750	0	750	(750)
Aging Committee	0	0	0	0	0	0	0	0
<b>Total Board Members</b>	<b>5,495</b>	<b>0</b>	<b>5,495</b>	<b>5,467</b>	<b>8,750</b>	<b>5,495</b>	<b>8,750</b>	<b>(3,255)</b>
<b><u>CLIENT ASSISTANCE</u></b>								
W-2 Benefit Payments	0	0	0	0	0	0	0	0
Donation Expenses	19,526	0	19,526	0	12,831	19,526	12,831	6,695
Medical Asst. Transportation	0	0	0	0	0	0	0	0
Energy Assistance	155,550	0	155,550	121,090	0	155,550	0	155,550
Kinship & Other Client Assistance	90,485	0	90,485	89,925	89,278	90,485	89,278	1,207
<b>Total Client Assistance</b>	<b>265,561</b>	<b>0</b>	<b>265,561</b>	<b>211,015</b>	<b>102,109</b>	<b>265,561</b>	<b>102,109</b>	<b>163,452</b>
<b><u>MEDICAL ASSISTANCE WAIVERS</u></b>								
Childrens LTS	826,239	(0)	826,239	882,482	1,107,527	826,239	1,107,527	(281,288)
<b>Total Medical Assistance Waivers</b>	<b>826,239</b>	<b>(0)</b>	<b>826,239</b>	<b>882,482</b>	<b>1,107,527</b>	<b>826,239</b>	<b>1,107,527</b>	<b>(281,288)</b>
<b><u>COMMUNITY CARE</u></b>								
Supportive Home Care	29,617	0	29,617	29,773	42,000	29,617	42,000	(12,383)
Guardianship Services	59,322	0	59,322	50,062	31,500	59,322	31,500	27,822
People Ag. Domestic Abuse	50,000	0	50,000	60,000	50,000	50,000	50,000	0
Family Support	0	0	0	0	0	0	0	0
Transportation Services	41,410	0	41,410	37,620	42,520	41,410	42,520	(1,110)
Opp. Inc. Delinquency Programs	0	0	0	16,885	0	0	0	0
Opp. Inc. Independent Living	0	0	0	0	0	0	0	0
Other Community Care	635,660	0	635,660	439,881	563,068	635,660	563,068	72,592
Elderly Nutrition - Congregate	54,460	0	54,460	51,614	57,599	54,460	57,599	(3,139)
Elderly Nutrition - Home Delivered	128,644	0	128,644	92,110	83,633	128,644	83,633	45,011
Elderly Nutrition - Other Costs	6,256	0	6,256	7,018	19,400	6,256	19,400	(13,144)
<b>Total Community Care</b>	<b>1,005,370</b>	<b>0</b>	<b>1,005,370</b>	<b>784,963</b>	<b>889,720</b>	<b>1,005,370</b>	<b>889,720</b>	<b>115,650</b>
<b><u>CHILD ALTERNATE CARE</u></b>								
Foster Care & Treatment Foster	820,917	0	820,917	884,470	940,000	820,917	940,000	(119,083)
Intensive Comm Prog	0	0	0	0	0	0	0	0
Group Home & Placing Agency	373,087	0	373,087	646,450	560,000	373,087	560,000	(186,913)
L.S.S. Child Welfare	0	0	0	0	0	0	0	0
Child Caring Institutions	641,771	0	641,771	744,540	865,000	641,771	865,000	(223,229)
Detention Centers	95,500	0	95,500	39,500	49,000	95,500	49,000	46,500
Correctional Facilities	0	0	0	0	0	0	0	0
Shelter & Other Care	116,641	0	116,641	65,508	152,000	116,641	152,000	(35,359)
<b>Total Child Alternate Care</b>	<b>2,047,916</b>	<b>0</b>	<b>2,047,916</b>	<b>2,380,468</b>	<b>2,566,000</b>	<b>2,047,916</b>	<b>2,566,000</b>	<b>(518,084)</b>
<b><u>HOSPITALS</u></b>								

	Y-T-D @ Ledgers	Adjust -ments	Y-T-D Projection	Prior Y-T-D Projection	Prorated Budget	Year End Projection	2018 Budget	Year End Variance
Detoxification Services	46,973	0	46,973	136,116	110,000	46,973	110,000	(63,027)
Mental Health Institutes	941,462	0	941,462	832,241	1,034,926	941,462	1,034,926	(93,464)
Other Inpatient Care	0	0	0	0	0	0	0	0
<b>Total Hospitals</b>	<b>988,435</b>	<b>0</b>	<b>988,435</b>	<b>968,357</b>	<b>1,144,926</b>	<b>988,435</b>	<b>1,144,926</b>	<b>(156,491)</b>
<b><u>OTHER CONTRACTED</u></b>								
Adult Alternate Care (Non-MAW)	171,842	0	171,842	322,771	290,000	171,842	290,000	(118,158)
Family Care County Contribution	625,097	0	625,097	625,097	625,097	625,097	625,097	0
AODA Halfway Houses	0	0	0	0	0	0	0	0
1915i Program	379,314	0	379,314	436,058	430,000	379,314	430,000	(50,686)
IV-E TPR	33,375	0	33,375	111,254	150,000	33,375	150,000	(116,625)
Emergency Mental Health	329	0	329	4,195	500	329	500	(171)
Work/Day Programs	0	0	0	0	0	0	0	0
Ancillary Medical Costs	234,116	0	234,116	241,517	256,200	234,116	256,200	(22,084)
Miscellaneous Services	173,322	0	173,322	227,309	282,100	173,322	282,100	(108,778)
Prior Year Costs	(500)	0	(500)	0	0	(500)	0	(500)
Clearview Commission	28,566	0	28,566	18,543	105,000	28,566	105,000	(76,434)
<b>Total Other Contracted</b>	<b>1,645,461</b>	<b>0</b>	<b>1,645,461</b>	<b>1,986,744</b>	<b>2,138,897</b>	<b>1,645,461</b>	<b>2,138,897</b>	<b>(493,436)</b>
<b>TOTAL EXPENDITURES</b>	<b>23,532,501</b>	<b>(0)</b>	<b>23,532,501</b>	<b>22,595,470</b>	<b>24,963,982</b>	<b>23,532,501</b>	<b>24,963,982</b>	<b>(1,431,481)</b>

# JEFFERSON COUNTY HUMAN SERVICES DEPARTMENT State of Program Final

## 2018 Revenue & Expenditures Financial Statement

Summary Sheet () Unfavorable

	Program	Annual Projection			Budget			Variance
		Revenue	Expenditure	Tax Levy	Revenue	Expenditure	Tax Levy	
<b>Behavior Health</b>								
65000	BASIC ALLOCATION	3,535,637	4,051,532	515,895	3,228,270	3,958,626	730,356	214,461
65003	LUEDER HAUS	83,514	559,873	476,359	152,000	566,886	414,886	(61,473)
65007	EMERGENCY MENTAL HEALTH	87,529	876,731	789,202	100,000	848,879	748,879	(40,323)
65011	MENTAL HEALTH BLOCK	28,901	32,764	3,863	26,128	23,981	(2,147)	(6,010)
65025	COMMUNITY SUPPORT PROGRAM	616,409	1,675,067	1,058,657	844,000	1,771,853	927,853	(130,804)
65027	COMP COMM SERVICE	2,063,004	1,705,153	(357,850)	1,784,220	1,625,250	(158,970)	198,880
65031	AODA BLOCK GRANT	109,299	152,904	43,605	109,299	204,094	94,795	51,190
65032	OPIOID GRANT	182,496	177,755	(4,742)	50,000	105,213	55,213	59,955
65033	JAIL AODA COUNSELING	3,929	1,214	(2,715)	0	0	0	2,715
65043	COMMUNITY MENTAL HEALTH	97,609	0	(97,609)	97,609	97,609	0	97,609
65044	CCISY CRISIS GRANT	0	329	329	2,000	2,000	0	(329)
65063	1915i PROGRAM (CRS)	193,523	379,539	186,016	154,887	332,391	177,504	(8,512)
65090	YOUTH EMPOWERMENT SOLUTIONS	237,941	332,255	94,314	360,355	467,328	106,973	12,659
63102	DRUG FREE COALITION	3,687	4,121	435	10,300	10,300	0	(435)
66000	DONATIONS	6,659	6,414	(245)	0	1,669	1,669	1,914
<b>Total</b>	<b>Behavior Health</b>	<b>7,250,137</b>	<b>9,955,650</b>	<b>2,705,513</b>	<b>6,919,068</b>	<b>10,016,079</b>	<b>3,097,011</b>	<b>391,498</b>
<b>Children &amp; Families</b>								
65001	CHILDREN'S BASIC ALLOCATION	1,207,047	2,555,935	1,348,888	1,115,841	3,086,197	1,970,356	621,468
65002	KINSHIP CARE	86,783	86,783	0	87,278	87,278	0	0
65005	YOUTH AIDS	660,573	1,732,858	1,072,285	682,739	1,843,125	1,160,386	88,101
63109	YOUTH JUSTICE INNOVATION	211,022	200,292	(10,729)	0	0	0	10,729
60683	CITIZEN'S REVIEW PANEL	13,665	15,326	1,661	18,514	15,000	(3,514)	(5,175)
63612	IN HOME SAFETY SERVICES	89,527	77,417	(12,110)	0	0	0	12,110
63100	POST REUNIFICATION PROGRAM	13,046	10,606	(2,440)	46,000	48,000	2,000	4,440
65009	YA EARLY & INTENSIVE INT	63,500	110,983	47,483	289,500	386,086	96,586	49,103
63110	PARENT VOICE STAKEHOLDER	3,950	4,613	663	0	0	0	(663)
65121	CHILDREN'S COP	229,024	214,730	(14,294)	218,118	218,118	0	14,294
65020	DOMESTIC ABUSE	0	50,000	50,000	0	50,000	50,000	0
65021	SAFE & STABLE FAMILIES	70,093	185,895	115,801	107,586	209,049	101,463	(14,338)
65036	SACWIS	0	9,676	9,676	0	0	0	(9,676)
65040	CHILDRENS LTS WAIV-DD	1,000,856	1,091,495	90,639	1,456,733	1,501,298	44,565	(46,074)
65067	COMMUNITY RESPONSE GRANT	63,868	63,868	0	51,188	51,188	0	0
65068	FOSTER PARENT TRAINING	2,346	11,424	9,078	1,000	3,500	2,500	(6,578)
65070	IV-E TPR	12,771	33,607	20,836	60,000	150,000	90,000	69,164
65080	YOUTH DELINQUENCY INTAKE	0	892,991	892,991	0	892,485	892,485	(506)
65082	AUTISM	379,395	364,811	(14,583)	259,000	245,000	(14,000)	583
65175	EARLY INTERVENTION (BIRTH TO 3)	193,213	727,494	534,281	203,564	782,939	579,375	45,094
65105	KINSHIP ASSESSMENTS	4,153	4,060	(93)	5,775	5,000	(775)	(682)
65120	COORDINATED SERVICE TEAM	60,000	99,540	39,540	60,000	94,737	34,737	(4,803)
65188	BUSY BEES PRESCHOOL	3,661	49,576	45,916	4,000	44,626	40,626	(5,290)
65189	INCREDIBLE YEARS	2,550	51,814	49,264	0	33,100	33,100	(16,164)
66000	DONATIONS	16,897	12,598	(4,300)	1	11,162	11,161	15,461
<b>Total</b>	<b>Children &amp; Families</b>	<b>4,387,938</b>	<b>8,658,391</b>	<b>4,270,452</b>	<b>4,666,836</b>	<b>9,757,887</b>	<b>5,091,051</b>	<b>820,599</b>

# JEFFERSON COUNTY HUMAN SERVICES DEPARTMENT State of Program Final 2018 Revenue & Expenditures Financial Statement

Summary Sheet () Unfavorable

Program	Annual Projection			Budget			Variance
	Revenue	Expenditure	Tax Levy	Revenue	Expenditure	Tax Levy	
<b>Economic Support Division</b>							
65051 INCOME MAINTENANCE	1,639,328	2,093,671	454,343	1,434,970	2,025,253	590,283	135,940
65053 CHILD DAY CARE ADMIN	130,318	9	(130,309)	75,480	0	(75,480)	54,829
65057 ENERGY PROGRAM	155,550	155,550	0	0	0	0	0
65071 CHILDREN FIRST	4,800	450	(4,350)	6,000	0	(6,000)	(1,650)
65073 FSET	11,880	0	(11,880)	0	0	0	11,880
65100 CLIENT ASSISTANCE	18,357	0	(18,357)	0	0	0	18,357
<b>Total</b>	<b>1,960,232</b>	<b>2,249,680</b>	<b>289,448</b>	<b>1,516,450</b>	<b>2,025,253</b>	<b>508,803</b>	<b>219,355</b>
<b>Aging Division &amp; ADRC</b>							
65012 ALZHEIMERS FAM SUPP	29,348	29,617	269	33,000	33,000	0	(269)
65046 ADRC - DBS	0	6,631	6,631	0	0	0	(6,631)
65047 ADRC - DCS	0	5,044	5,044	0	0	0	(5,044)
65048 AGING/DISABIL RESOURCE	965,079	820,332	(144,747)	1,032,545	821,229	(211,316)	(66,569)
65075 GUARDIANSHIP PROGRAM	0	27,422	27,422	5,000	31,500	26,500	(922)
65076 STATE BENEFIT SERVICES	54,553	117,811	63,258	42,356	196,179	153,823	90,565
65077 ADULT PROTECTIVE SERVICES	56,827	95,443	38,616	56,827	108,977	52,150	13,534
65078 NSIP	17,186	17,186	0	17,998	17,998	0	0
65151 TRANSPORTATION	253,592	276,285	22,692	220,872	236,065	15,193	(7,499)
65152 IN-HOME SERVICE III-D	184	205	21	4,057	5,500	1,443	1,422
65154 SITE MEALS	149,820	149,845	25	171,369	157,698	(13,671)	(13,696)
65155 DELIVERED MEALS	202,464	205,548	3,084	103,095	163,893	60,798	57,714
65157 SENIOR COMMUNITY SERVICES	3,901	0	(3,901)	7,986	9,000	1,014	4,915
65158 ELDER ABUSE	25,025	122,868	97,843	25,025	105,219	80,194	(17,649)
65159 III-B SUPPORTIVE SERVICE	65,798	76,181	10,383	63,376	86,657	23,281	12,898
65163 TITLE III-E (FAMLY CAREGIVER SUPPORT)	31,965	42,621	10,656	28,443	41,000	12,557	1,901
65159 VEHICLE ESCROW ACCOUNT	1,144	53,503	52,358	200	92,697	92,497	40,139
66000 DONATION	498	514	16	0	0	0	(16)
<b>Total</b>	<b>1,857,385</b>	<b>2,047,054</b>	<b>189,669</b>	<b>1,812,149</b>	<b>2,106,612</b>	<b>294,463</b>	<b>104,794</b>

# JEFFERSON COUNTY HUMAN SERVICES DEPARTMENT State of Program      Final

## 2018 Revenue & Expenditures Financial Statement

Summary Sheet () Unfavorable

Program	Annual Projection			Budget			Variance
	Revenue	Expenditure	Tax Levy	Revenue	Expenditure	Tax Levy	
<b>Administrative Services Division</b>							
65187 UNFUNDED SERVICES	14,185	48,392	34,206	0	52,779	52,779	18,573
63101 DODGE STREET HOUSE	0	139	139	0	0	0	(139)
65190 MANAGEMENT	0	(0)	(0)	0	1,522,487	1,522,487	1,522,487
65190 MANAGEMENT CLEARED	0	0	0	0	(1,505,894)	(1,505,894)	(1,505,894)
65200 OVERHEAD AND TAX LEVY	9,250,226	88,385	(9,161,842)	9,297,695	228,950	(9,068,745)	93,097
65210 CAPITAL OUTLAY	0	484,811	484,811	0	759,829	759,829	275,018
Balance Sheet Non Lapsing Funds	989,597	0	(989,597)	751,784	0	(751,784)	237,813
<b>Total</b>	<b>10,254,008</b>	<b>621,726</b>	<b>(9,632,283)</b>	<b>10,049,479</b>	<b>1,058,151</b>	<b>(8,991,328)</b>	<b>640,955</b>
<b>GRAND Total</b>	<b>25,709,701</b>	<b>23,532,501</b>	<b>(2,177,200)</b>	<b>24,963,982</b>	<b>24,963,982</b>	<b>0</b>	<b>2,177,200</b>

Note: Variance includes Non-Lapsing from Balance Sheet

Children - Alternate Care Costs

Type of Placement	# of Children	# of Days	Cost	Cost per Day	Cost Per Child
<b>December-18</b>					
Foster Care	53	1,404	\$70,635	\$50	\$1,333
Group Home	4	119	\$29,867	\$251	\$7,467
Kinship Care	35	1,064	\$8,304	\$8	\$237
Subsidized Guardianship	15	465	\$5,120	\$11	\$341
RCC's	4	107	\$39,658	\$371	\$9,914
RCC's - Out of State	0	0	\$0	\$0	\$0
<b>Total Dec 2018</b>	<b>111</b>	<b>3159</b>	<b>\$ 153,583</b>	<b>\$49</b>	<b>\$1,384</b>
		2018 YTD Avg. per Month	\$170,422		
		2018 Total Costs	\$2,045,065		
<b>January-19</b>					
Foster Care	49	1,401	\$70,391	\$50	\$1,437
Group Home	4	119	\$30,401	\$255	\$7,600
Kinship Care	35	1,018	\$8,235	\$8	\$235
Subsidized Guardianship	15	465	\$5,149	\$11	\$343
RCC's	4	112	\$42,467	\$379	\$10,617
RCC's - Out of State	0	0	\$0	\$0	\$0
<b>Total January 2019</b>	<b>107</b>	<b>3115</b>	<b>\$ 156,643</b>	<b>\$50</b>	<b>\$1,464</b>
		2019 YTD Avg. per Month	\$156,643		
		2018 YTD Avg. per Month (thru January 2018)	\$181,622		
		Projected 2018 Cost	\$1,879,712		
		2019 Budget	\$2,373,400		



**Detox/AODA CBRF  
Jefferson County - HSD**

<b>Detox Facility</b>	<b>Clients *</b>	<b>Comments</b>	<b>Billed YTD **</b>	<b>Days **</b>
Tellurian Community	5	January 2019	\$2,520	5
Matt Talbot Recovery	0	January 2019	\$0	0
Lutheran Social Services	0	January 2019	\$0	0
Hope Haven	3	January 2019	\$22,620	87
Friends of Women	1	January 2019	\$513	3
Meta House, Inc	0	January 2019	\$0	0
<b>All - January 2019</b>	<b>9</b>	<b>2019 total through January</b>	<b>\$25,653</b>	<b>95</b>
<b>All - January 2018</b>	<b>18</b>	<b>2018 total through January</b>	<b>\$21,535</b>	<b>101</b>

\* Count is based on Unduplicated Clients.

\*\* Count is based on bills paid to-date with a service date in Comments column.

**Costs by Month**

<b>Month</b>	<b>Detox</b>	<b>AODA</b>
January	\$2,520	\$23,133
February - estimated	\$4,792	\$28,708
March		
April		
May		
June		
July		
August		
September		
October		
November		
December		

**Total Estimated Costs for 2019 (Thru Feb)      \$59,153**

**Total Costs for 2018 (Thru Feb)                \$29,552**



# Jefferson County

## Final Non-Lapsing and Carryover of Fund Balances Request

For the year ending December 31, 2018

Department Name		Human Services	
Business Unit	Account #	\$ Amount	Reason
66001	531344	\$ 975.86	Donation Account - Mental Health Recovery
66002	531344	\$ 483.54	Donation Account - Zero Suicide
66009	531344	\$ 504.00	Donation Account - C&F Basket Sale
66010	531344	\$ 161.00	Donation Account - Unrestricted POP Fund
66011	531344	\$ 4,984.32	Donation Account - Child Abuse
66012	531344	\$ 2,161.00	Donation Account - Child/Family
66015	531344	\$ 500.00	Donation Account - Homeless Families
66016	531344	\$ 608.61	Donation Account - Foster Parents
66017	531344	\$ 37.85	Donation Account - FP Recruit
66018	531344	\$ 1,579.67	Donation Account- Juvenile Justice
66019	531344	\$ 3,515.98	Donation Account - Safe & Stable Families
66021	531344	\$ 500.00	Donation Account - Sports Scholarship
66022	531344	\$ 1,500.00	Donation Account - Books for Babies
66025	531344	\$ 296.88	Donation Account - CSP Consumer Council
66026	531344	\$ 530.23	Donation Account - Project YES
66027	531344	\$ 547.51	Donation Account - CCS Donations
66102	531344	\$ 54.85	Donation Account - Drug Free Coalition
65195	531304	\$ 38,560.02	Vehicle escrow
63001	594950	\$ 650,000.00	Human Services Reserve Fund
65000	529299	\$ 10,000.00	Crisis Intervention Training with NAMI Waukesha
65000	529299	\$ 25,000.00	NAMI Waukesha "Warmline" for 1000 hours
65001	529299	\$ 21,500.00	Additional MI training - unspent from 2018
65031	529299	\$ 16,050.00	Oxford Housing - estimate of 6 months
65210	594813	\$ 8,000.00	Smart board for downstairs conf room
65210	594813	\$ 5,000.00	Connect/install recording equipment for upstairs
65210	594810	\$ 8,000.00	UPS Data Room - MIS project
65200	531303	\$ 2,400.00	Zoom HIPAA compliance
65210	594820	\$ 67,395.00	Lueder Haus retaining wall - unfinished capital
65210	594822	\$ 40,550.00	AC at main building - unfinished capital
65210	594810	\$ 24,000.00	Snow removal tractor - not done in 2018
65000	529299	\$ 15,000.00	E-Prescribing
65210	594822	\$ 70,000.00	Hillside mechanical - not done in 2018 (increased estimate)
65210	594822	\$ 30,000.00	Durrress buttons - not done in 2018
65210	594820	\$ 8,000.00	Lobby flooring - not done in 2018 (decreased estimate)
65210	594822	\$ 7,500.00	Hillside kitchen - not done in 2018 (decreased estimate)
65210	594822	\$ 47,500.00	Lueder Haus safety improvements - requested but not funded in 2019 budget
65210	594820	\$ 12,000.00	Existing flooring upgrade - requested but not funded in 2019 budget
65025	511210	\$ 16,433.00	CSP LTE for compliance (estimate based on Fiscal LTE in 2018)

65210	594820	\$ 25,000.00	Expand CSP parking lot
		<b>\$ 1,166,829.32</b>	<b>Sub-Total</b>
		\$ 195,625.95	Prepaid, non-spendable
		<i>\$ 1,362,455.27</i>	<i>Total for HS</i>
		\$ 814,742.05	Lapse to General Fund
		<b>\$ 2,177,197.32</b>	
Department Signature			Date

DRAFT

## Human Services Reserve Fund

**PURPOSE.** The purpose of this is to establish a process for withdrawing funds from the Human Services Operating Reserve.

### **DEFINITIONS.**

*Human Services Operating Reserve.* A portion of the Human Services fund equity balance at year-end that should be held in a project as a budgeted expenditure on the Human Service's ledger in the subsequent year and used to meet short-term needs as identified by the Human Services Board.

### **PROCEDURE.**

In order to use the Human Services Operating Reserve, the Human Services Department Head will report to the Human Services Board on the necessity to use the reserve.

If the Human Services Board agrees with the necessity to use the reserve, the Human Services Department will prepare a budget amendment, as outlined in the County's Budget Amendment and Adjustment Policy, to be reviewed by the County Administrator and County Board. The amendment shall move the budgeted expenditures from the Human Services project to the appropriate project in need of the reserve funds.

A minimum of \$100,000 shall be maintained in the reserve at all times.

**RESOLUTION NO. 2019-\_\_\_\_\_**

Accepting bids to replace two boilers at the Human Services Workforce Development Building

Executive Summary

The Human Services Department solicited bids from vendors to replace two boilers at the Human Services Workforce Development Building. The Building and Grounds Committee met on March 6, 2019, and the Human Services Board met on March 12, 2019, and recommended forwarding this resolution to the County Board to accept the bid from Sun Mechanical as the lowest responsible bidder.

WHEREAS, the Executive Summary is incorporated into this resolution, and

WHEREAS, the Jefferson County Human Services Department received bids to replace two boilers at the Human Services Workforce Development Building, and

WHEREAS, original bids were received with the following results to replace the current boilers with high efficiency boilers:

<b>Company</b>	<b>Bid Price</b>
Sun Mechanical, LLC	\$50,500
General Heating and Air Conditioning, Inc. 1901, Inc.	\$53,995
Richter Heating and Air Conditioning, Inc	\$58,250
Illingworth-Kilgust Mechanical	\$64,968
	\$65,483

AND WHEREAS, the Human Services Board and the Buildings and Grounds Committee have determined that Sun Mechanical is the lowest responsible bidder for this project.

NOW, THEREFORE, BE IT RESOLVED that the Jefferson County Board of Supervisors hereby accepts the bid from Sun Mechanical as the lowest responsible bidder to replace two boilers at the Human Services Workforce Development Building in the amount of \$50,500.

*Fiscal Note: Funds of \$40,000 for this project have been allocated in 2019 Human Services Department Budget, Account Number 61169900.594822.65210.*

Ayes \_\_\_\_\_ Noes \_\_\_\_\_ Abstain \_\_\_\_\_ Absent \_\_\_\_\_ Vacant \_\_\_\_\_

Requested by Brian Bellford  
Building & Grounds Committee/Human Services Board

3-12-19

REVIEWED: Administrator \_\_\_\_\_; Corporation Counsel \_\_\_\_\_; Finance Director \_\_\_\_\_

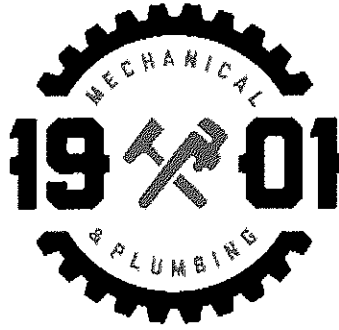
**2019 WDC  
Boiler  
Replacement  
Tally**

	Scope of work	General Heating	Sun Mechanical	Illingworth-Killgust	Richter	1901
PK, direct replacement	Compliant with RFP specifications	✓	✓	✓	✓	✓
	Remove boilers, pumps and tripple duty valves	✓	✓	✓	✓	✓
	Install 2 - PK Velox, N750-VX	✓	✓	✓	✓	✓
	install 2 new pumps and 2 new tripple duty valves	✓	✓	✓	No tripple duty valves	✓
	Modiry gas, venting, H2O piping as needed per installation	✓	✓	✓	✓	✓
	Patch insulation	✓	✓	✓	✓	✓
	Start up with controls contractor	✓	✓	✓	✓	✓
	New gas pressure regulator	✓	Reuse old regulators	✓	✓	
Notes	\$900/boiler deduct if bacnet not needed	Add \$170/boiler if bacnet cards are needed	Full modulating PK non Cond, Add \$625/boiler if bacnet cards are needed	Boilers are bacnet capable from factory	Add \$1,100/boiler for bacnet cards	
Estimate Total	\$ 46,950.00	\$ 40,100.00	\$ 49,165.00 credit of 2,235.00 Alt. pump	\$ 52,703.00	\$ 49,280.00	
H.E. Upgraded replacement	Remove boilers, pumps and tripple duty valves	✓	✓	✓	✓	✓
	Install 2 - Lochinvar FTX750	✓	✓	✓	Install 2 PK H.E.	
	install 2 new pumps and 2 new tripple duty valves	✓	✓		✓	✓
	Stainless steel venting	NA	NA	✓	NA	NA
	Modiry gas, demo venting, new pvc venting, H2O piping as needed per installation	✓	demo old vent piping and cap off not included/New gas regulators included	No pvc venting	✓	✓
	Patch insulation	✓	✓	✓	✓	✓
Start up with controls contractor	✓	✓	✓	✓	✓	
Notes	\$400/boiler deduct if bacnet not needed	Add \$170/boiler if bacnet cards are needed	credit of \$2,235 Alt. pump, Add \$625/boiler if bacnet cards are needed	Credit of \$915/boiler if not using bacnet cards	No bacnet card needed	No
Focus on energy credit	No	No	No	No	No	No
Estimate Total	\$ 53,995.00	\$ 50,500.00	\$ 65,483.00	\$ 64,968.00	\$ 58,250.00	

*Web:* [www.1901inc.com](http://www.1901inc.com)

*Phone:* 608.273.3434

*Fax:* 608.273.9654



*Mailing Address:*

2801 Syene Road  
Madison, WI 53713-3203

DATE: Feb. 15, 2019

## QUOTATION

TO: JEFFERSON COUNTY  
Ryan Mundt, Maintenance Supervisor

RE: Replacement Two Boilers at Workforce Development

We are pleased to offer our quotation for the replacement work based on the following scope of work:

### Including:

- Provide boilers, pumps, triple duty valves disconnection and removal as required
- Provide Two PK model N750-VX Velox non-condensing boilers, 750,000 BTU/Hr input, direct replacements
- Furnish Protonode BACnet protocol converter with boilers
- Provide hot water, gas, flue and combustion air pipe reconnections
- Provide two new boiler recirculation pumps and two new triple duty valves
- Test, Adjust and Balance two new pumps
- Pipe Insulation as required
- Local HVAC Permit Fees
- Test, Startup and one-year warranty all parts and labor
- Owner Training

### Exclusions:

- Cost of bond
- Sales Taxes
- Electrical disconnections and reconnections
- Temperature Controls work
- Temporary heat or ventilation
- Asbestos and Lead abatement
- Removal of hazardous / toxic materials
- Concrete work at pads ( if needed )
- Overtime
- MBE participation



*Web:* [www.1901inc.com](http://www.1901inc.com)

*Phone:* 608.273.3434

*Fax:* 608.273.9654



*Mailing Address:*

2801 Syene Road  
Madison, WI 53713-3203

**TOTAL BASE BID PRICE:** \$49,280.00

**ALTERNATE ADD TO BASE BID:**  
**TWO NEW HI EFFICIENCY 600,000 CONDENSING BOILERS** \$8,970.00

**Additional work required over and beyond Base Bid items:**

- We disconnect and remove existing boilers flues and combustion air piping
  - Provide new boilers exhaust flues and combustion air to area well per code
  - Provide acid neutralization at each new boiler
- Note concrete pads need to be extended by owner

**Estimating Direct Phone: 608-268-5963**

Please call the undersigned if we can be of any assistance. We look forward to working with you on this project.

Sincerely,

1901 Mechanical & Plumbing

*Mike Casper*

Project Estimator

[mcasper@1901inc.com](mailto:mcasper@1901inc.com)



# **GENERAL**

HEATING & AIR CONDITIONING, INC.

---

P.O. Box 259596  
2920 Perry Street (53713)  
Madison, Wisconsin 53725-9596  
(608) 271-3900  
FAX (608) 271-0103

February 13, 2018

Jefferson County

Attn: Mr. Ryan Mundt

**RE: New boilers for Human Services Boiler Replacement**

We submit the following proposal to install two (2) new hot water boilers Base bid to match existing PK as close as what is available. Alternate boiler is condensing Lochinvar.

**Included: Base BID**

- Remove two existing PK boilers, boiler pumps and triple duty valves
- Provide and install two new PK Velox N750-VX, **non-condensing** boilers
- Provide and install two (2) new Armstrong pumps and Flo-Trex combo valves
- Disconnect and modify existing utilities as needed for new install (gas, venting, hot water piping)
- Patch Insulation as required
- Trucking
- Certificate of Insurance
- Permit/ Boiler registration
- Start up
- Work to be performed during normal hours M –F 6 AM – 4 PM.
- 

**Included: Alternate Boilers (if not noted, included same as base bid)**

- New venting in PVC pipe
- Demo existing boiler venting
- Taco pumps and triple duty valves
- 

**Not Included:**

- Engineering
- Electrical
- Controls
- Concrete pads
- Motor starters
- Bond
- Roofing
- Chemical Treatment
- Overtime including Saturdays, Sundays and Holidays

**Total Price for PK Velox: \$46,950**

**Total Price for Lochinvar FTX725 Condensing boilers and Taco pumps: \$53,995**

If you have any questions or need any clarifications please do not hesitate to contact Dean Horne at 608-271-3900.

Sincerely,  
**General Heating & Air Conditioning**

Dean Horne  
Project Manager





# Illingworth-Kilgust

Mechanical

An EMCOR Company

Milwaukee:  
11217 West Becher Street  
West Allis, WI 53227-1032  
Phone: 414.476.5790  
Fax: 414.476.0916  
www.illingworth-kilgust.com

Madison:  
6950 Gisholt Drive  
Madison, WI 53713-4828  
Phone: 608.222.9196  
Fax: 608.222.3339

February 14, 2019

Mr. Ryan Mundt  
Jefferson County Human Services  
1541 Annex Road  
Jefferson County, WI 53549  
E: ryanmu@jeffersoncountywi.gov

Re: Workforce Devolvment Boiler Replacements

Dear Mr. Mundt :

We are pleased to provide our proposal for the above referenced project. We include the following:

## OPTION 1

### NON-CONDENSING BOILERS

Two (2) Patterson-Kelley Model VELOX N750VX NON-CONDENSING hot water boiler. Each boiler is equipped with integral burner and burner control system, is completely preassembled, piped, wired, factory fire tested, bears the AGA certification, and will be equipped in accordance with factory specifications, including these special features:

- Full Modulation Burner w/ 1.75:1 turndown 637.5 MBH to 513 MBH output
- 6" vent connection, Category I, CAN RE-USE EXISTING VENTING
- 115/1/60 ELECTRICAL
- Gas Train, including: motorized shut-off valves, low & high gas pressure switches
- 160 PSIG design pressure with 60 PSIG relief valve and trim
- Microprocessor controller for Flame and Combustion Management. Color touch screen display for operating information set up info, and fault information with trouble shooting guides on screen. Functions include outdoor reset, lead-lag, and auto rotation. Sensors for outdoor air temperature and supply header temperature are shipped loose.
- Main gas pressure regulator (7" W.C. min. - 14" W.C. max.).
- Boiler Pump Delay Relay (pilot duty).
- Terminals for 0-10 Vdc for external enable and control of either firing rate or set point.

One (1) **START UP** and operator training

Two (2) **BOILER CIRCULATING PUMPS**, ARMSTRONG Series: E24 In-Line Boiler Pump, 1-1/2" flanged, 64 gpm @ 18 TDH, 0.4 hp 3400 rpm, 115/1/60, ODP  
Tag: B1, B-2

Two (2) **TRIPLE DUTY VALVES**, ARMSTRONG, 2-1/2" flanged  
Tag: B-1, B-2

Our price for this work is .....\$49,165.00  
Optional pumps and triple duty valves delete for credit of .....(\$2,235.00)

#### Not included in the above proposal on OPTION 1:

- Asbestos Identification or Abatement.
- Taxes
- Premium Time.

Plumbing

Piping

Sheet Metal

Controls

Service

Engineering

Design

Auto Cad

Green Buildings

## OPTION 2

### **OPTIONAL IF CURRENT VENTING IS AL29-4C STAINLESS**

In lieu of two (2) Model N750VX, provide Model N750MFD with 5:1 turndown full modulation burners. All other components remain the same as above non-condensing option, however the ELECTRICAL IS 208/230/3/60 FOUR WIRE.

- Provide and install new Stainless Steel Venting on (2) Boilers.

Our price for this work is ..... **\$65,483.00**  
 Optional pumps and triple duty valves delete for credit of ..... (\$2,235.00)

Not included in the above proposal on OPTION 2:

- Electrical
- Asbestos Identification or Abatement.
- Taxes
- Premium Time.

This proposal is based on work being performed during normal working hours unless otherwise noted above. Normal working hours are considered to be between 7:00 a.m. and 4:30 p.m., Monday through Friday.

To the extent this quotation/proposal includes materials and/or equipment that contain or are comprised of steel, the price set forth herein for such items is guaranteed for a period of 15 days from the date of this quotation/proposal. After such time, Illingworth-Kilgust Mechanical reserves the right to increase the price set forth herein for such items when the parties enter a contract for the work or when Illingworth-Kilgust Mechanical actually orders such items, whichever the later, to reflect the then-current price of such items, as such pricing may be affected by market conditions including, but not limited to, tariffs, quotas, and/or duties. The parties agree that the pricing for such items in this quotation/proposal is guaranteed only for such time, and Customer assumes the risk of any such price increases for such items after such time.

If customer fails to sign this quotation/proposal within fifteen (15) days from the date of this quotation/proposal, this quotation/proposal shall be deemed void, withdrawn, and canceled.

We thank you for the opportunity to provide you with this proposal and look forward to working with you on this project. Should you have any questions, please do not hesitate to contact us.

Sincerely,

*Lou Garcia*

Lou Garcia  
 Project Manager  
 Illingworth-Kilgust Mechanical, Inc.  
 Direct: 414.431.7128  
[lgarcia@ikmechanical.com](mailto:lgarcia@ikmechanical.com)

LG/sb

<i><u>This Proposal Accepted By:</u></i>
_____
<i>(Signature)</i>
_____
<i>(Date)</i>
_____
<i>(P.O. Number)</i>







**ADDITIONAL REMARKS SCHEDULE**

AGENCY ***MARSH USA INC		NAMED INSURED ILLINGWORTH-KILGUST MECHANICAL 11217 W. BECHER ST. WEST ALLIS, WI 53227	
POLICY NUMBER		EFFECTIVE DATE:	
CARRIER	NAIC CODE		

**ADDITIONAL REMARKS**

THIS ADDITIONAL REMARKS FORM IS A SCHEDULE TO ACORD FORM,  
 FORM NUMBER: 25 FORM TITLE: Certificate of Liability Insurance

Auto Physical Damage Comp / Coll Deductible \$500

In the event of cancellation or material change that reduces or restricts the insurance afforded by this Coverage Part (other than the reduction of aggregate limits through payment of claims as applicable), Insurer agrees to mail prior written notice of cancellation or material change to: Certificate Holder

Schedule

1. Number of days advance notice: For any statutorily permitted reason other than non-payment of premium, the number of days required for notice of cancellation as provided in paragraph 2 of either the Cancellation Common Policy Conditions or as amended by the applicable state cancellation endorsement is increased to the lesser of 60 days or the number of days required in a written contract.

For non-payment of premium, The greater of (1) the number of days required by state law or (2) the number of days required by written contract.

2. Name:

Notice will be mailed to: Certificate holder





**ADDITIONAL REMARKS SCHEDULE**

AGENCY ***MARSH USA INC		NAMED INSURED ILLINGWORTH-KILGUST MECHANICAL 11217 W. BECHER ST. WEST ALLIS, WI 53227	
POLICY NUMBER		EFFECTIVE DATE:	
CARRIER	NAIC CODE		

**ADDITIONAL REMARKS**

**THIS ADDITIONAL REMARKS FORM IS A SCHEDULE TO ACORD FORM,  
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Auto Physical Damage Comp / Coll Deductible \$500

In the event of cancellation or material change that reduces or restricts the insurance afforded by this Coverage Part (other than the reduction of aggregate limits through payment of claims as applicable), Insurer agrees to mail prior written notice of cancellation or material change to: Certificate Holder

Schedule  
1. Number of days advance notice: For any statutory permitted reason other than non-payment of premium, the number of days required for notice of cancellation as provided in paragraph 2 of either the Cancellation Common Policy Conditions or as amended by the applicable state cancellation endorsement is increased to the lesser of 60 days or the number of days required in a written contract.  
For non-payment of premium, The greater of (1) the number of days required by state law or (2) the number of days required by written contract.

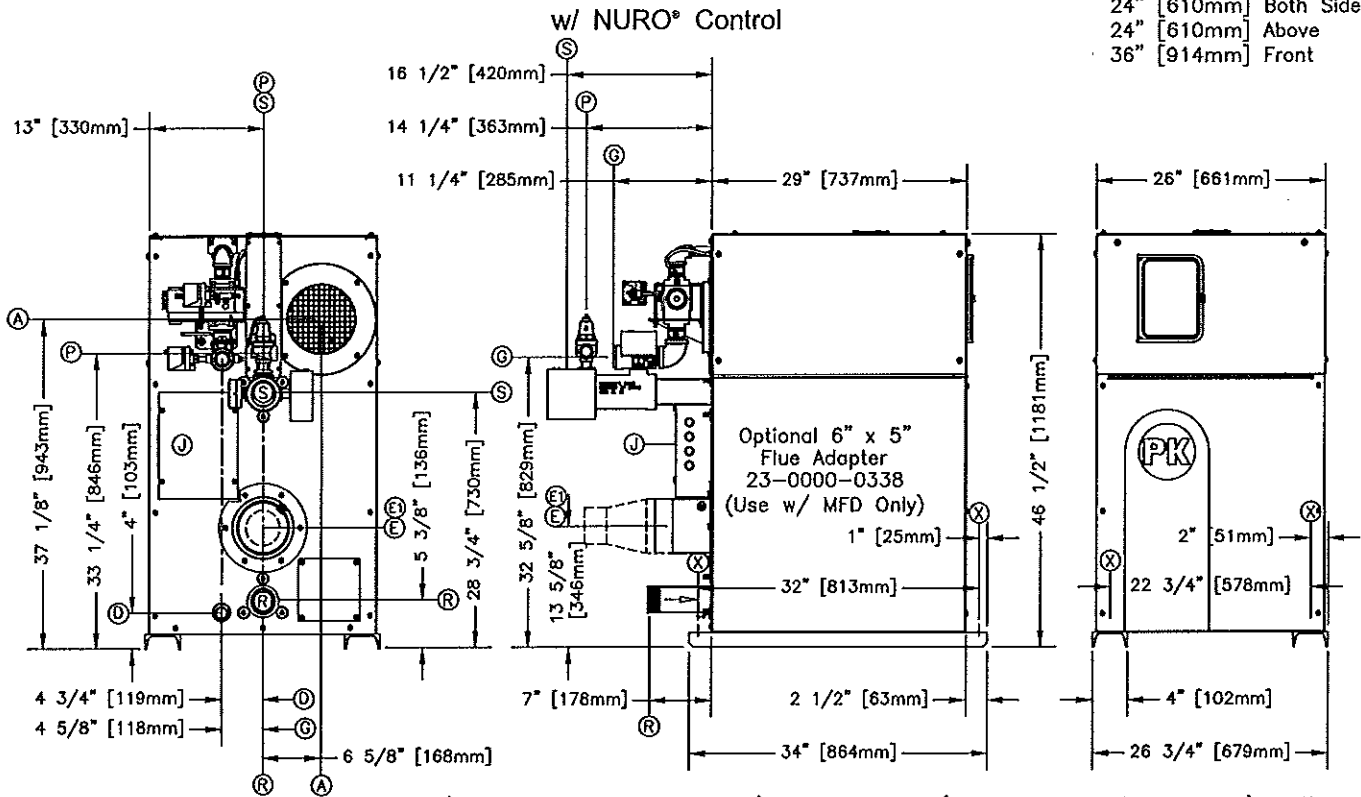
2. Name:  
Notice will be mailed to: Certificate holder

OPT 156 4

# MODU-FIRE® Forced Draft Boiler Models N750MFD & N1000MFD

# VELOX™ Boiler Models N750VX & N1000VX

Service Clearances:  
 24" [610mm] Both Sides  
 24" [610mm] Above  
 36" [914mm] Front



MODU-FIRE® FD boilers require Category II (condensing-negative pressure) or Category IV (condensing-positive pressure) venting and VELOX™ boilers require Category I (non-condensing) venting as defined in ANSI Z223.1/NFPA 54/CSA-B.149 Latest Edition. Harsco Industrial, Patterson-Kelley reserves the right to make changes at any time without notification.

BOILER CONNECTIONS:	
(A) Combustion Air Inlet	8" dia
(D) Drain (Fireside)	3/4" NPT-M
(E) Exhaust Vent	6" OD Nominal
(E) Exhaust Vent (With Adapter - MFD Only)	5"
(G) Main Gas Connection	1 1/4" NPT-F
(J) Wiring Junction Box	
(P) Pressure Relief Valve	see list for selection
(R) Boiler Water Return	2 1/2" NPT-M
(S) Boiler Water Supply	2 1/2" NPT-F
(X) Anchor Bolt Location	(4) 3/4" dia holes

BOILER CONTROLS: ASME CSD-1 is standard.	
Complies with GE GAP (IRI) guidelines GAP.4.1.0 and GAP.4.1.3.	
Complies with FM Global 6-4/12-89 Section 1.0	
Main Gas Train: see gas train submittal	
Integrated Boiler Control, NURO® Series	
Operating Thermostat, 130°-220°F (54.4°-104°C)	
High Limit Thermostat, Manual Reset, 100-240°F (38°-116°C)	
High Exhaust Temperature Switch, Manual Reset	
High Exhaust Back Pressure Switch	
LWCO/Flow Switch, Paddle Type	
Air Switch, Differential Pressure Type	
Combustion Blower, Variable Speed, 0.5hp	

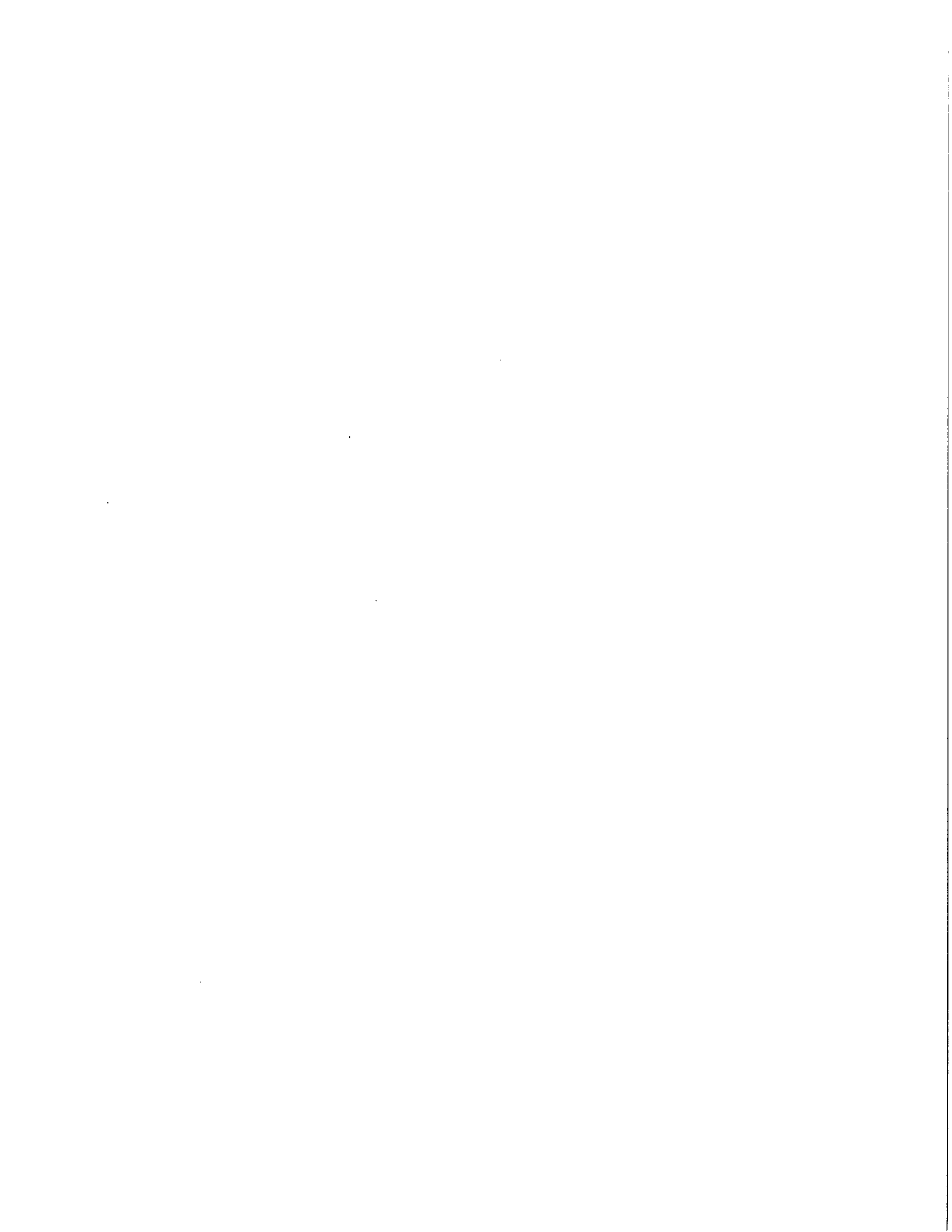
A.S.M.E. Section IV Design Data - "H" Stamp	
Maximum Pressure	160 psig
Maximum Temperature	250°F
Heating Surface	116 sq ft

FACTORY OPTIONS:	
<input type="checkbox"/>	Probe Type Low Water Cut Off, Manual Reset (factory installed)
<input type="checkbox"/>	Probe Type Low Water Cut Off, Manual Reset (shipped loose)

C.S.A. CERTIFIED RATINGS AND CAPACITIES		
Max Input BTU/Hr	750,000	1,000,000
Max Output BTU/Hr	638,000	850,000
Boiler HP	19.0	25.4
Max/Min Flow GPM	120/60	150/80
MFD Boiler Model	N750MFD	N1000MFD
Turndown Ratio	5:1	5:1
Min Input BTU/Hr	150,000	166,000
VELOX Boiler Model	N750VX	N1000VX
Turndown Ratio	1.2:1	1.6:1
Min Input BTU/Hr	604,000	610,000
Fuel	<input type="checkbox"/> Natural Gas <input type="checkbox"/> Propane Gas	
Max Gas Pressure	14" w.c.	
Min Gas Pressure	NG-3.5" / LP-7" w.c.	
Power Requirements	<input type="checkbox"/> 120v, 1ph, 60hz <input type="checkbox"/> 208-240v, 1ph w/neutral, 60hz	
Max Operating Amps	Less than 6 Amps	
Operating Weight	800 Lbs.	
Water Content	6.2 Gallons	

Pressure Relief Valve/Press-Temp Gauge Shipped Loose for Field Installation		
<input type="checkbox"/>	30 PSIG 1 1/4"	0-100psi/70-320°F
<input type="checkbox"/>	50 PSIG 1"x 1 1/4"	0-100psi/70-320°F
<input type="checkbox"/>	60 PSIG 1"	0-100psi/70-320°F
<input type="checkbox"/>	75 PSIG 1"	0-240psi/70-320°F
<input type="checkbox"/>	80 PSIG 3/4"x 1"	0-240psi/70-320°F
<input type="checkbox"/>	100 PSIG 3/4"	0-240psi/70-320°F
<input type="checkbox"/>	125 PSIG 3/4"	0-240psi/70-320°F
<input type="checkbox"/>	150 PSIG 3/4"	0-240psi/70-320°F

**HARSCO**  
**INDUSTRIAL**  
 Patterson-Kelley  
 N750MFD-N1000MFD&N750VX-N1000VX\_NURO  
 01.30.18



CPTion 2

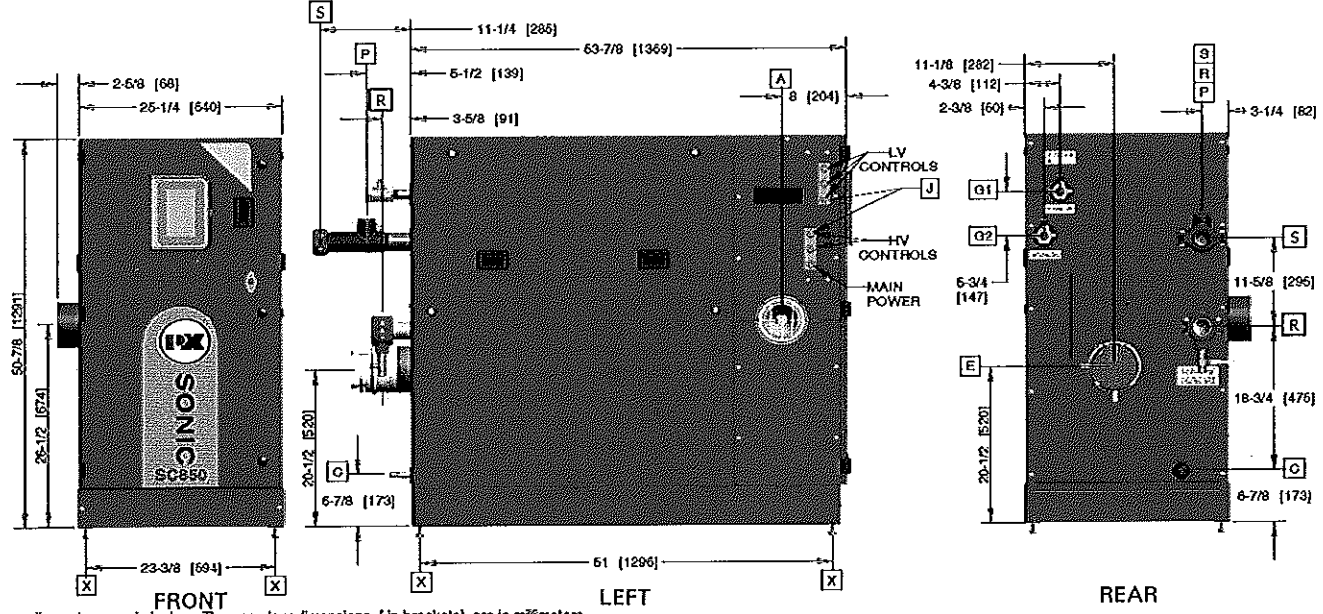
# P-K SONIC®

Boiler Models SC-650, SC-750, SC-850 & SC-1000  
 Hot Water Supply Boiler Models SCD-650, SCD-750, SCD-850 & SCD-1000  
 Natural Gas, Liquid Propane, or Dual Fuel with NURO® Control



Rep Name: \_\_\_\_\_  
 Phone Number: \_\_\_\_\_

Email: \_\_\_\_\_  
 Date: \_\_\_\_/\_\_\_\_/\_\_\_\_



Primary dimensions are in inches. The secondary dimensions, [in brackets], are in millimeters.

This SONIC boiler requires Category IV venting (condensing-positive pressure) or Category II venting<sup>1</sup> (condensing -negative pressure as defined in ANSI Z223.1/NFPA 54/CSA-B.149 latest edition.  
<sup>1</sup>Category II venting must include the optional combustion air damper

BOILER CONNECTIONS	
A	Combustion Air Inlet 6" dia. stub
C	Condensate Drain 3/4" hose
E	Exhaust Vent 6"
G1	Propane Gas 1" NPT-F
G2	Natural Gas 1" NPT-F
J	Wiring Junction Boxes inside cabinet
P	Pressure Relief Valve see list for options
R <sup>1</sup>	Boiler Return, Victaulic® clamp 2" pipe, grooved
S <sup>1</sup>	Boiler Supply, Victaulic® clamp 2" pipe, grooved
X	Anchor Bolt Locations (4) 1/2" Bolt Holes

<sup>1</sup>SCD Hot Water Supply Boiler models terminate with 2" copper tube, grooved

MODEL SELECTION		SC-650	SC-750	SC-850	SC-1000
Boilers		<input checked="" type="checkbox"/> SC-650	<input type="checkbox"/> SC-750	<input type="checkbox"/> SC-850	<input type="checkbox"/> SC-1000
Hot Water Supply Boilers		<input type="checkbox"/> SCD-650	<input type="checkbox"/> SCD-750	<input type="checkbox"/> SCD-850	<input type="checkbox"/> SCD-1000
Fuel Options		<input type="checkbox"/> DUAL FUEL	<input type="checkbox"/> DUAL FUEL	<input type="checkbox"/> DUAL FUEL	<input type="checkbox"/> DUAL FUEL
		<input checked="" type="checkbox"/> NG <input type="checkbox"/> LP	<input type="checkbox"/> NG <input type="checkbox"/> LP	<input type="checkbox"/> NG <input type="checkbox"/> LP	<input type="checkbox"/> NG <input type="checkbox"/> LP
Min Inlet Gas Pressure		3.5" w.c.			
Max Inlet Gas Pressure		14" w.c.			
Max Input (BTU/hr)		650,000	750,000	850,000	1,000,000
Max Output (BTU/hr)		612,000	706,000	800,000	923,000
Boiler HP		18.3	21.1	23.9	27.5
Min Input (BTU/hr)		125,000	125,000	141,000	143,000
Turndown Ratio		5.2:1	6:1	6:1	7:1
Operating & Shipping Weight <sup>1</sup>		780 lbs.	780 lbs.	800 lbs.	810 lbs.
Recovery Rate (gph)		734.4	847.2	960	1107.6
Boiler Water Content		<10 gallons			
Shipping Dimensions		84"x36"x57" (LxWxH)			
Power Supply		120V 1ph 60 Hz			
Operating Current		< 5 Amps			
Recommended Minimum Circuit Capacity		10 Amps			

<sup>1</sup>Add 50 lbs. to the listed values when considering a dual fuel models

BOILER CONTROLS	
ASME CSD-1 is standard	
Complies with: GE GAP (IRI) guidelines GAP.4.1.0 and GAP.4.1.3	
FM Global 6-4 Section 1.0	
Main Gas Train with Dual Shut-off	
Integrated Boiler Control, NURO Series	
Operating Thermostat, 42°-195°F (6.6°-91°C)	
High Limit Thermostat, Manual Reset, 100°-197°F (38°-92°C)	
High Exhaust Back Pressure Switch	
LWCO/Flow Switch, Padder Type (Optional: LWCO, Probe Type)	
Combustion Air Proving Switch, Differential Pressure Type	
Combustion Blower, Variable Speed, 350 Watt (SC650-750-850) & 950 Watt (SC-1000)	

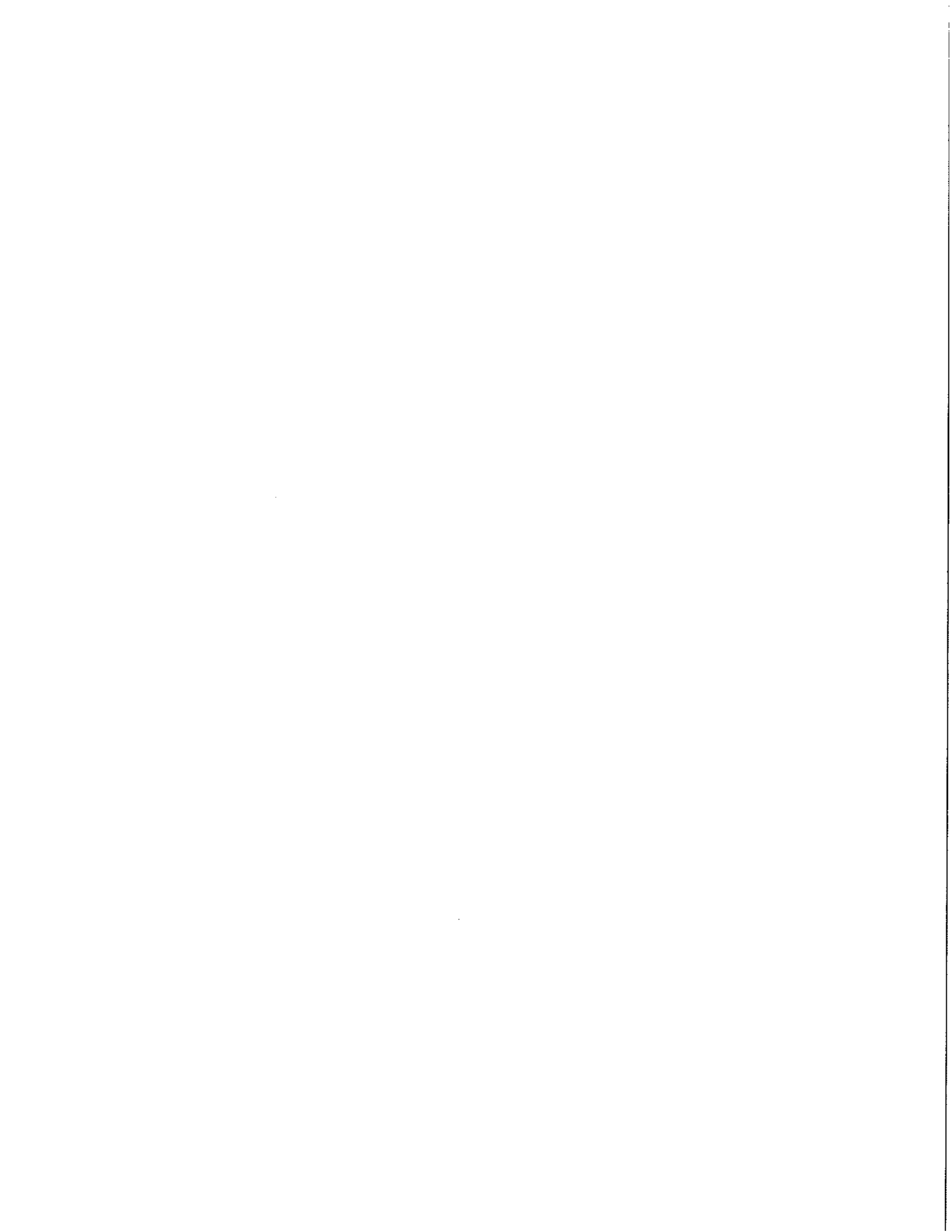
PRESSURE RELIEF VALVE/PRESSURE-TEMPERATURE GAUGE	
Shipped Loose for Field Installation	
<input type="checkbox"/> 30 PSIG 1"x 1"	0-100 psi/30-240°F
<input type="checkbox"/> 50 PSIG 1"x 1-1/4"	0-100 psi/30-240°F
<input checked="" type="checkbox"/> 60 PSIG 1"x 1"	0-100 psi/30-240°F
<input type="checkbox"/> 75 PSIG 1"x 1"	0-240 psi/30-240°F
<input type="checkbox"/> 80 PSIG 1"x 1"	0-240 psi/30-240°F
<input type="checkbox"/> 100 PSIG 1"x 1-1/4"	0-240 psi/30-240°F
<input type="checkbox"/> 125 PSIG 1"x 1"	0-240 psi/30-240°F
<input type="checkbox"/> 150 PSIG 1"x 1"	0-240 psi/30-240°F

A.S.M.E. SECTION IV DESIGN DATA	SC-650	SC-750	SC-850	SC-1000
Max Pressure	SC-650D	SC-750D	SC-850D	SC-1000D
		160 PSIG		
Max Allowable Temperature		210°F		
Max Operating Temperature		194°F		
Heated Wet Surface Area	76.2	76.2	87	87
Flow Rate @ 20°FΔT	62	72	82	92
Min Flow Rate @ All Firing Rates (Flow Switch Setting)	25	25	30	30

RECOMMENDED CLEARANCE FOR SERVICE ACCESS				
Front - 26"	Rear - 0"	Top - 12"	Left Side - 24"	Right Side - 0"

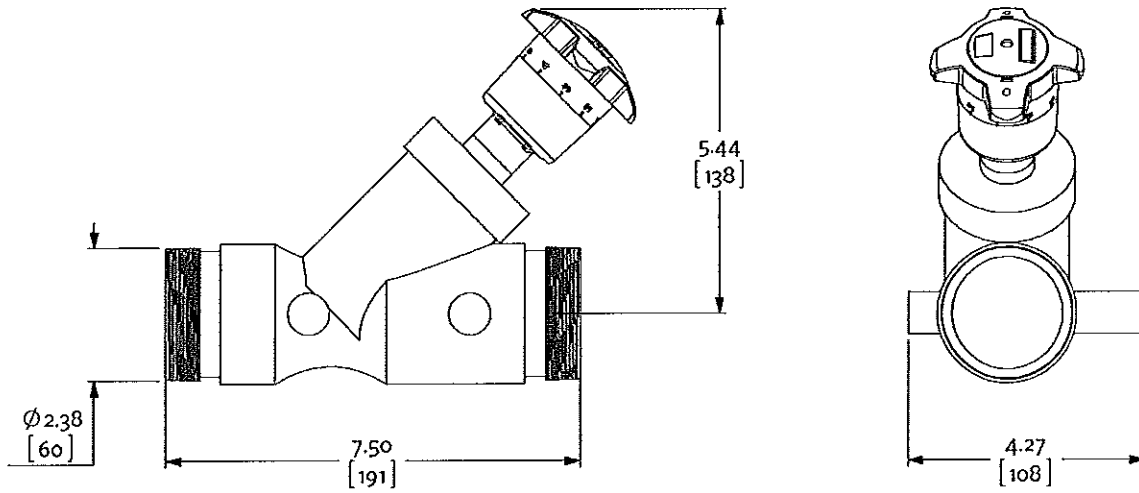
Notes:  
 - Victaulic is a registered trademark of Victaulic Company, Easton PA, USA  
 - Harsco Industrial Patterson-Kelley reserves the right to make changes at any time without notification  
 - Dual fuel models are not designed to run both fuels simultaneously





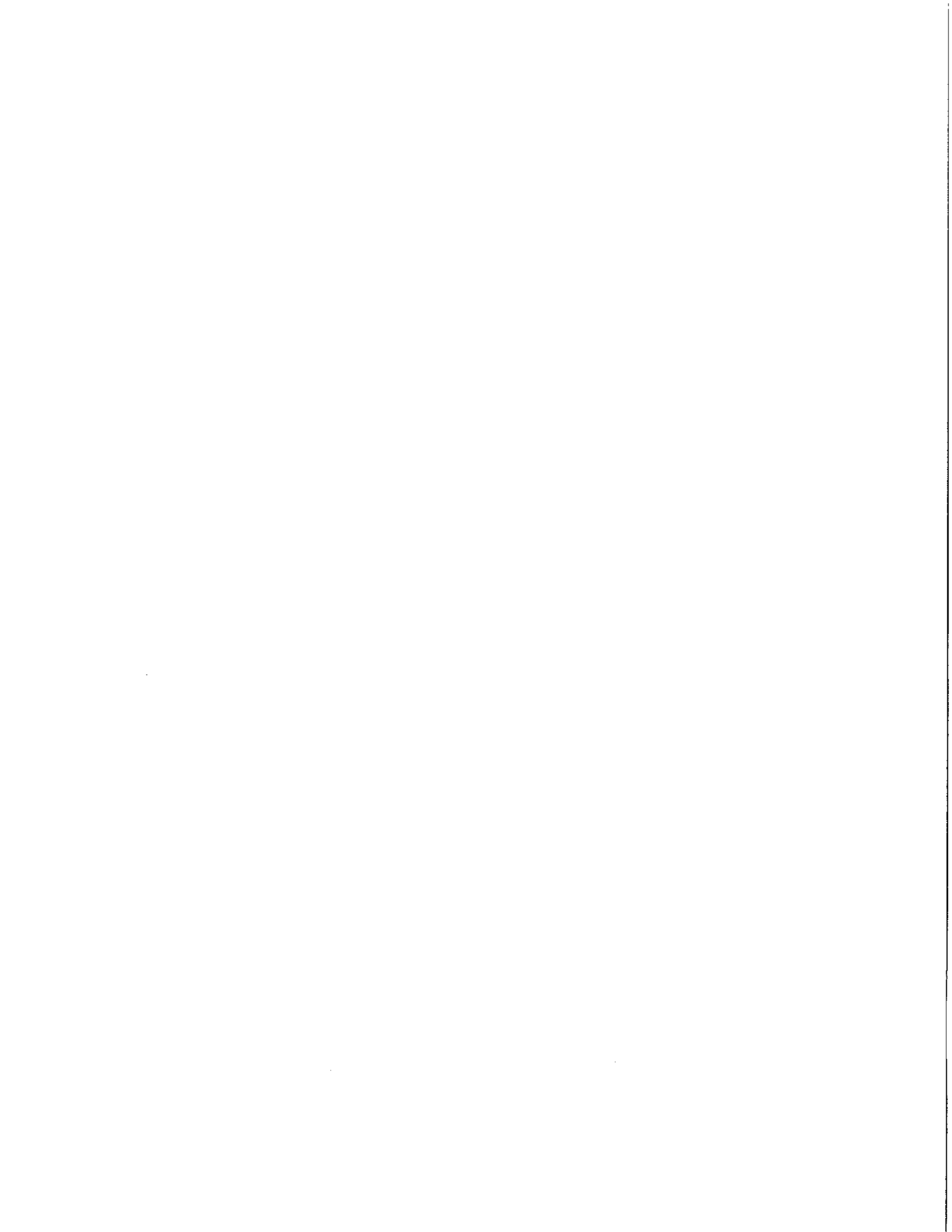
Side view

Front view



Not to scale  
Units of measure: inches [millimeters]  
Tolerance of +/- 0.125 inch (+/- 3 mm) should be used  
For certified dimensions, please contact your Armstrong representative





## Submittal

Ref. #: 712623.1 rev1

### E.2 series dry motor circulator

Model: Series E24.2 ci 120V

Part number: 182212-653

Project name: JEFFERSON COUNTY HUMAN SERVICES

Location:

Representative: Heat & Power Products Inc

Date submitted: 2/9/2019 12:08:23 PM

Phone number:

Engineer:

e-mail: Csachs@gohpp.com

Contractor:

Submitted by: Chuck Sachs

#### Application design data

Tag number:	BP-1, BP-2	Pipe orientation:	Single
Service:	BOILER CIRCULATORS	Suction pressure:	0 ft
Location:		Fluid:	Water:
Quantity:	2	Operating temperature:	60 F
Duty flow per pump:	64 USgpm	Viscosity:	31 SSU
Duty head:	18 ft	Specific gravity:	1.0000
Total dissolved solids:	0 ppm		

#### Materials of construction

Construction:	STD125	Impeller:	30% Glass-filled Noryl
Rating:	Not applicable	Bearings:	Permanently lubricated SS
Connections:	1.5 in. Dia. 2-Bolt flanges		

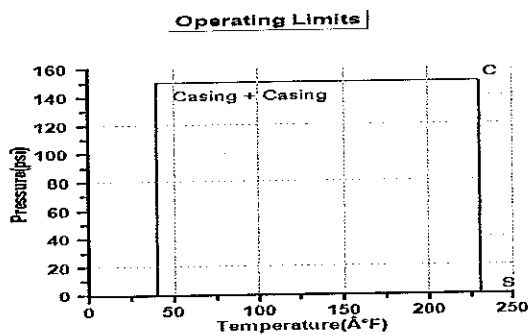
#### Mechanical seal data

Manufacturer:	Armstrong	Seal:	Silicon Carbide
Seal type:	Bellows-style Silicon Carbide		

#### Motor electrical data

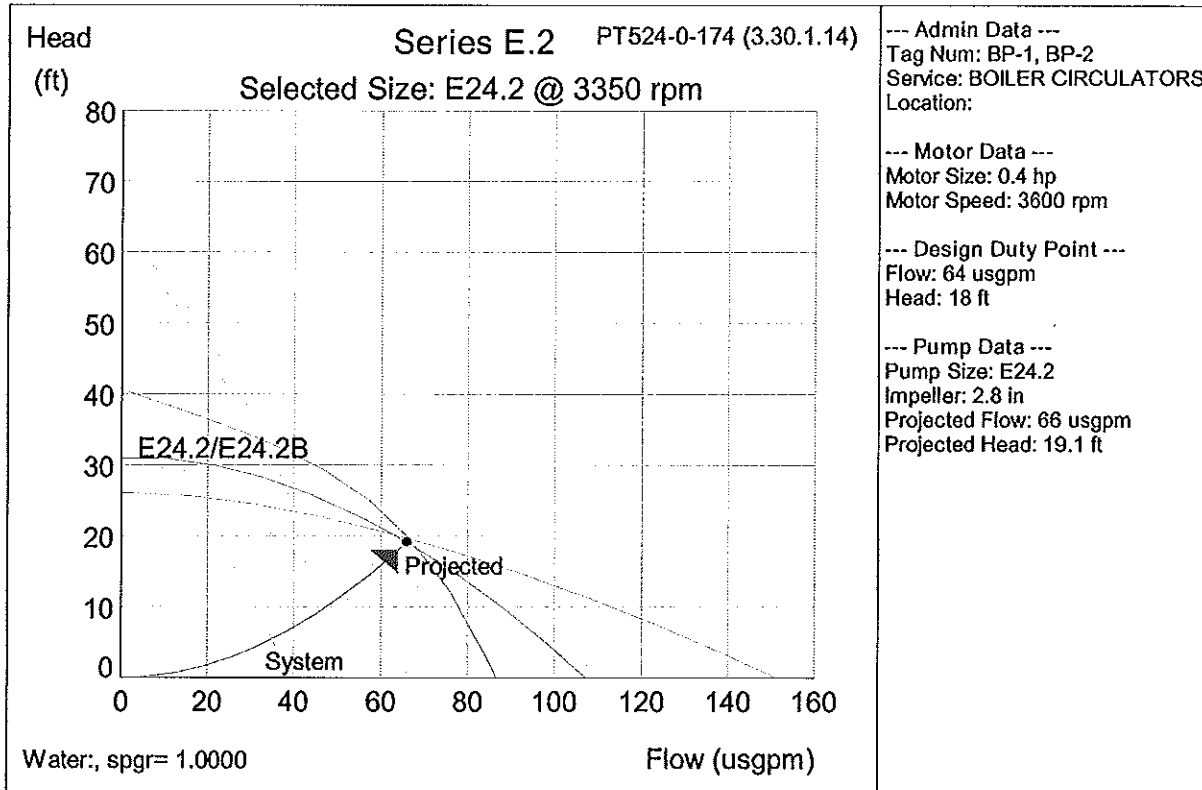
Supplier:	Factory Choice	Insulation class:	Not applicable
Size:	0.4 hp	Inverter motor type:	Not applicable
Frame number:	Not applicable	Efficiency:	Std
Enclosure:	ODP	Speed:	3350 rpm
Motor Electrics:	115/1/60		

#### Operating limits (temperature - pressure)



Maximum pressure: 150 psi

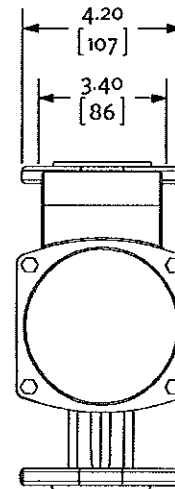
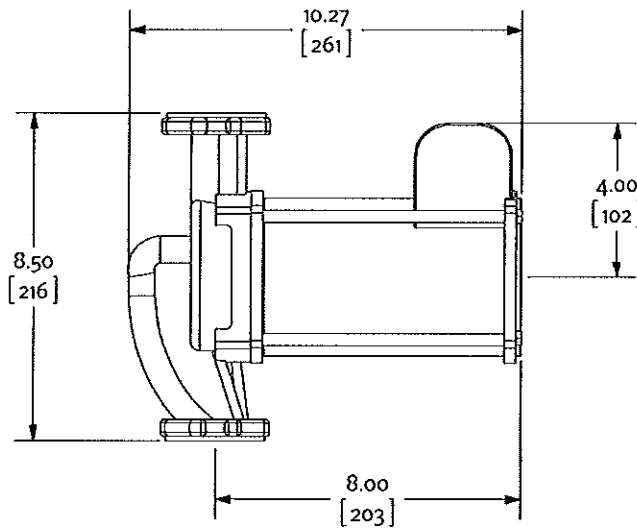
Maximum temperature: 230 F



**Dimensional data (not for construction)**

Side view

Top view



Weight: 23 lb

- Not to scale
- Units of measure : inches [millimeters]
- Tolerance of  $\pm 0.125$  inch ( $\pm 3$  mm) should be used
- For certified dimensions, please contact your Armstrong representative

**Connection details**

Connection	Size	Rating	OD	Bolt quantity*	BCD	Bolt size
Inlet	1.5	N/A	5	4	3.88	0.5
Outlet	1.5	N/A	5	4	3.88	0.5

\*Equally spaced straddling centreline

**Special instructions**

## Submittal

Ref. #: 712623.1 rev1

Flo-trex valve

Model:

Project name: JEFFERSON COUNTY HUMAN SERVICES

Location:

Representative: Heat & Power Products Inc

Date submitted: 2/9/2019 12:08:23 PM

Phone number:

Engineer:

e-mail: Csachs@gohpp.com

Contractor:

Submitted by: Chuck Sachs

### Application design data

Tag	Qty	Model	Size	Config	Flange rating	Design flowrate	Pressure Drop*	Associated pump
BP-1, BP-2	2	FTV-2TS	2 in	Straight Threaded	None	0.0 USgpm	0.0 psi	

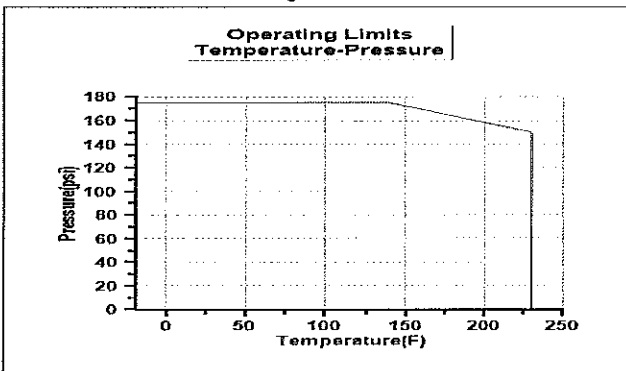
\*at design flow

### Materials of construction

FTV-2TS-Flo-Trex Valve-Straight Threaded		FTV1.25-2	
Body:	SS 304 A351	Spring:	SS ASTM A-313 TYPE 302-(18-8)
Disc:	Brass C46500	O rings:	EPDM
Stem:	Brass C46500	2 metering ports:	Brass Body with EPDM Check and Gasketed Cap
		2 drain tappings:	1/4" NPT with SS 304 Plug

### Operating limits (temperature - pressure)

FTV-2TS-Flo-Trex Valve-Straight Threaded



Maximum pressure: 175 psi

Maximum temperature: 230 F

### Dimensional data (not for construction)

# ***RICHTER***

*Heating & Air Conditioning Inc.*

**421 Water Tower Ct.. Watertown, WI 53094**  
**Bill Richter 920-988-7050 Adam Richter 920-253-5458**  
**[RichterHVAC@gmail.com](mailto:RichterHVAC@gmail.com) RichterHVAC.com**

## ***Proposal for Jefferson County Workforce Development***

***874 Collins Road, Jefferson, WI***

***Attn: Ryan Mundt***

***Date Submitted ~ 2/15/19***

**HVAC Proposal to Replace Two Existing Patterson Kelley Boilers. All necessary primary pumps, valves, and near boiler piping. Intake and exhaust venting of boilers. Gas piping and regulators for boilers. Removal / Disposal of Existing Equipment. Proper Start Up of New Equipment.**

### **Option #1 – IBC High Efficiency Boilers**

- Three SL40-399 96% AFUE 40,000-399,000 BTUs 10:1 Turn Down Ratio, Stainless Heat Exchanger (See Enclosed for Specs)
- Warranty: 5 yr. parts, 10 yr. pro-rated heat exchanger
- Built-in Outdoor Sensors, Low Water Cut Off and High Temp Limit
- Bacnet Compatible
- Three Grundfos UPS 43-44F Pumps
- Racking and Near Boiler Piping Manifolds for Boilers
- PVC Exhaust and Intake Venting

**Price \$63,571.00**

### **Option #2 – Patterson Kelley High Efficiency Boilers**

- Two Patterson Kelley SC650 Sonic Boilers 94% AFUE 650,000 BTUs 5:1 Turn Down Ratio (See Enclosed for Specs)
- Warranty: 1 yr. parts, 5 yr. burner, 10 yr. heat exchanger
- Built-in Outdoor Sensors and High Temp Limit
- Bacnet Converter
- Two Armstrong 4360-2B Flow Trex Combo Valves
- PVC Exhaust and Intake Venting

**Price \$64,968.00**

**Option #3 – Patterson Kelley Standard Efficiency Boilers**

- Two Patterson Kelley N750-VX Velox Boilers 85% AFUE 750,000 BTUs 1.2:1 Turn Down Ratio (See Enclosed for Specs)
- Warranty: 1 yr. parts, 5 yr. burner, 10 yr. heat exchanger
- Built-in Outdoor Sensors and High Temp Limit
- Bacnet Converter
- Two Armstrong 4360-2B Flow Trex Combo Valves
- Connect to Existing Venting

**Price \$52,703.00**

**Option #4 – Move Existing Expansion Tank**

- All Necessary Piping & Valves

**Price \$623.00**

Changes can be made through change request forms.  
Valid for 30 days. Draws upon request.

AS REQUIRED BY THE WISCONSIN CONSTRUCTION LIEN LAW, CLAIMANT HEREBY NOTIFIES OWNER THAT PERSONS OR COMPANIES PERFORMING, FURNISHING, OR PROCURING LABOR, SERVICES, MATERIALS, PLANS, OR SPECIFICATIONS FOR THE CONSTRUCTION ON OWNER'S LAND MAY HAVE LIEN RIGHTS ON OWNER'S LAND AND BUILDINGS IF NOT PAID. THOSE ENTITLED TO LIEN RIGHTS, IN ADDITION TO THE UNDERSIGNED CLAIMANT, ARE THOSE WHO CONTRACT DIRECTLY WITH THE OWNER OR THOSE WHO GIVE THE OWNER NOTICE WITHIN 60 DAYS AFTER THEY FIRST PERFORM, FURNISH, OR PROCURE LABOR, SERVICES, MATERIALS, PLANS OR SPECIFICATIONS FOR THE CONSTRUCTION. ACCORDINGLY, OWNER PROBABLY WILL RECEIVE NOTICES FROM THOSE WHO PERFORM, FURNISH, OR PROCURE LABOR, SERVICES, MATERIALS, PLANS, OR SPECIFICATIONS FOR THE CONSTRUCTION, AND SHOULD GIVE A COPY OF EACH NOTICE RECEIVED TO THE MORTGAGE LENDER, IF ANY. CLAIMANT AGREES TO COOPERATE WITH THE OWNER AND THE OWNER'S LENDER, IF ANY, TO SEE THAT ALL POTENTIAL LIEN CLAIMANTS ARE DULY PAID.

Richter Heating & Air Conditioning, Inc.

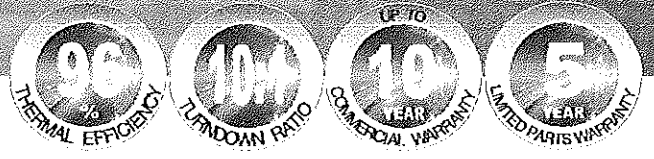
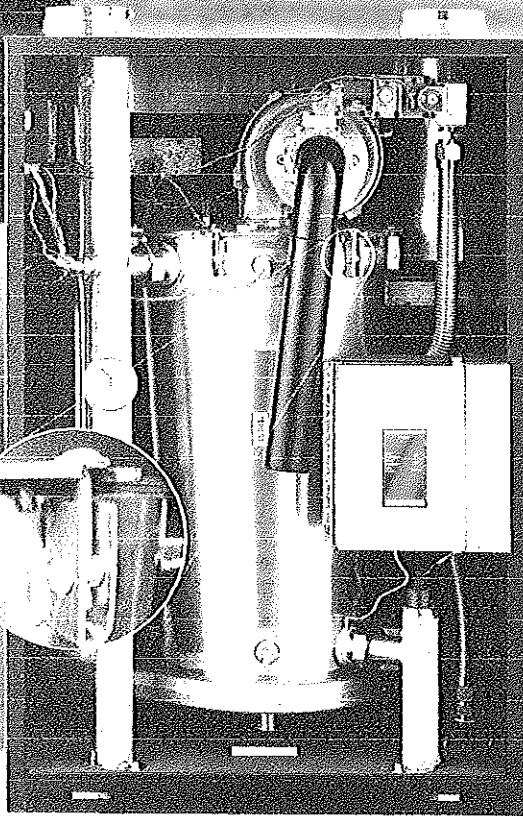
\_\_\_\_\_ Date \_\_\_\_\_  
Bill Richter, President

Acceptance of Proposal – The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Final payment will be made within 30 days of completion.

Acceptance Signature \_\_\_\_\_ Date \_\_\_\_\_

More Features Built-in

Option #1

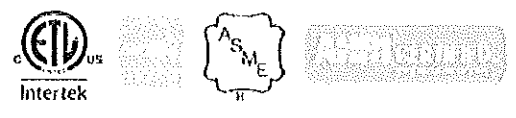


# SL 40-399G3

40,000 to 399,000 BTU/H  
Commercial / Large Residential Condensing Boiler

- **New Touch Screen V-10 Boiler Control**  
Express set up, Remote monitoring & diagnostics, Easy USB programmability, Optional true native BACnet, Intuitive alert system.
- Multi-boiler communication up to 9.5 million Btu/h (24 boilers) without additional controls.
- PVC/CPVC/PPs approved - venting up to 400 feet.
- Built-in CSA/UL approved LWCO and manual reset high limit.
- With 24 boilers turndown ratio is 240:1 = min. firing rate range is 40,000 Btu/h all the way up to 9.5 million Btu/h in 1000 Btu/h increments.
- Built-in multiple zone pump control - up to 4 zones replacing the need for external pump controls.
- Built-in outdoor reset control of water temperature.
- **Moist Technology:** Patented moisture management system. Protects and ensures long life for all components in the boiler.
- New and innovative side bolt heat exchanger lid configuration.
- DDC Control 0-10 VDC or 4-20 mA without additional controls.
- Optional 316 Ti titanium heat exchanger.
- DHW opt out priority for multi boiler systems.
- Reverse flow detection.

**V-10 PORTAL**  
A secure method of remotely managing your SL Boiler from any location.  
**Boiler control on the go!**

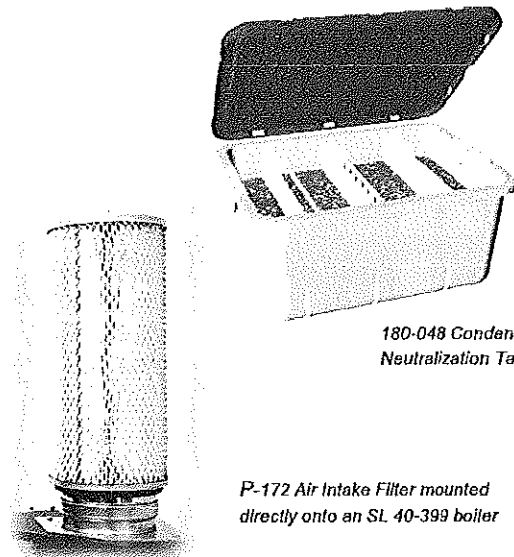




# Optional Accessories Available

Description	Part No	Description	Part No
Secondary Loop Sensor	240-033	BSM IMI Float Style LWCO	180-059
Stainless Steel Well	180-053	TC/IMI Test and Check	180-053
Ext. Water H-Limit Manual Reset	180-054	LWCO Piping Kit - 899	P-195
2 1/2" Tri-Indicator	180-018	B/Cnstl - Activation	701-932
Condensate Neutralizer Tank	180-048	Air Vent Piping Kit	P-185B
Condensate Neutralizer Refill	180-019	30 PSI Relief Valve	180-005
4" Air Intake Filter	P-172	45 PSI Relief Valve	180-076
FS-4 Flow Switch	180-079	60 PSI Relief Valve	180-077
FS-4D Flow Switch	180-079D	75 PSI Relief Valve	180-078

Low Loss Headers		
Size	Part No.	Max GPM
NON ASME RATED		
3" LL Header	180-055	124 GPM
4" LL Header	180-057	247 GPM
ASME RATED		
3" LL Header (ASME)	180-058	124 GPM
4" LL Header (ASME)	180-059	247 GPM
6" LL Header (ASME)	180-090	484 GPM



180-048 Condensate Neutralization Tank

P-172 Air Intake Filter mounted directly onto an SL 40-399 boiler

## SL 40-399 Technical Information

Specifications	SL 40-399G3
CSA Input (Natural Gas or Propane) - MBH	40 - 399
CSA Input (Natural Gas or Propane) - KW	11.7 - 117
CSA Output - MBH	33.4 - 383
CSA Output - KW	11.2 - 112
Combustion Efficiency (BTS-2000 Thermal Efficiency)	86%
Min gas pressure (NG or Propane) - inch w.c.	4
Max gas pressure (NG or Propane) - inch w.c.	14
Ambient temperature - Low (°F/C)	32°F / 0°C
Ambient temperature - High (°F/C)	122°F / 50°C
Max relative humidity (non-condensing)	90%
Min water temperature	34°F / 1°C
Max programmable water temperature limit	180°F / 82°C
Max water temperature lockout limit	201°F / 94°C
Max ΔT - supply / return (electronic fence)	40°F
Power use (120Vac/60Hz) - Watts @ full fire - Watts	190 (less pumps)
Weight (empty) - lbs/kg	240 / 110
Heating Surface Area - ft <sup>2</sup> /m <sup>2</sup>	36.55 / 3.40
Pressure vessel water content - USG/Liters	6.63 / 25.20
Max boiler flow rate - USGpm	45
Min boiler flow rate - USGpm	20
Max operating pressure - psig	80
Min water pressure - psig	8
Approved installation altitude - ASL	0 - 12,000'
Maximum equivalent vent length, each side (Natural Gas or Propane)	200'

Air Intake options: either direct vent or indoor supply

Exhaust pipe size	Maximum equivalent length
Sched 40; Rigid PPs	
4"	200'
90° Vent elbow	allow 8' equivalent
90° Long sweep elbow	allow 5' equivalent
45° Elbow	allow 3' equivalent
PPs 87-90° Elbows	use 8' equivalent
3" SS Sternal Terminal (SST)	allow 65' equivalent
3" CPVC (to adapt to the SST)	for each 1' allow 3.2' equivalent
Flexible PPs	
4" Flexible	160' max, Using 1.2 x for equivalent length

Surface	Distance from combustible surfaces	Recommended distance for installation and service
Front	2"	24"
Rear	0"	0"
Left side	1"	0" (to non-combustibles)
Right side	1"	4" (for electric and gas if required)
Top	12"	12" (for vent connection)
Bottom	12"	12" (for condensate trap and piping)



IBC Technologies Inc.  
 info@ibcboiler.com • www.ibcboiler.com  
**Toll Free: 1-844-HEAT IBC / 1-844-432-8422**



**British Columbia**  
 8015 North Fraser Way  
 Burnaby, BC V5J 5M8  
 Tel: 604-877-0277  
 Fax: 604-877-0295

**Ontario**  
 Unit 5, 1455 16th Ave.,  
 Richmond Hill, ON L4B 4W5  
 Tel: 905-918-0113  
 Fax: 604-877-0295



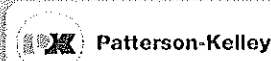
**Wisconsin**  
 4507 South Taylor Drive,  
 Sheboygan, WI 53081  
 Tel: 920-783-8340  
 Fax: 920-783-8339

**New Jersey**  
 Unit 1, 1100 Taylors Lane,  
 Chinnaminson, NJ 08077  
 Tel: 856-887-0544  
 Fax: 856-735-5584



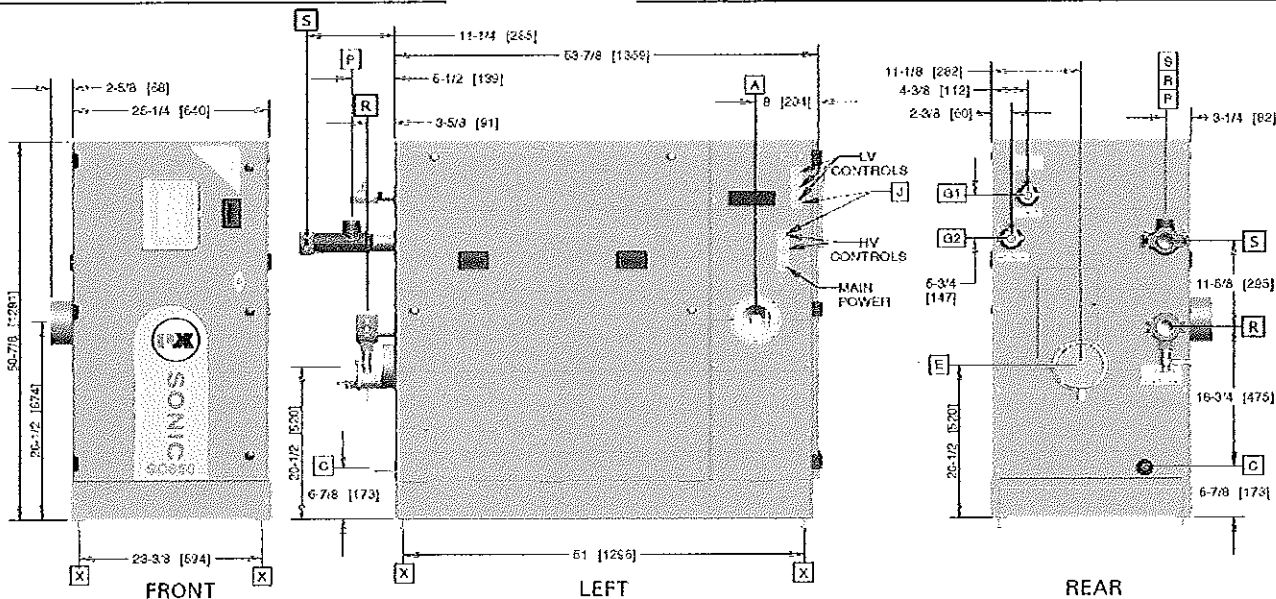
Option #2

**P-K SONIC**



Rep Name: \_\_\_\_\_  
 Phone Number: \_\_\_\_\_

Email: \_\_\_\_\_  
 Date: / /



Primary dimensions are in inches. The secondary dimensions, [in brackets], are in millimeters.

This SONIC boiler requires Category IV venting (condensing-positive pressure) or Category II venting<sup>1</sup> (condensing-negative pressure as defined in ANSI Z223.1/NFPA 54/CSA-B.149 latest edition).

<sup>1</sup>Category II venting must include the optional combustion air damper

BOILER CONNECTIONS	
A	Combustion Air Inlet 6" dia. stub
C	Condensate Drain 3/4" hose
E	Exhaust Vent 6"
G1	Propane Gas 1" NPT-F
G2	Natural Gas 1" NPT-F
J	Wiring Junction Boxes inside cabinet
P	Pressure Relief Valve see list for options
R	Boiler Return, Victaulic clamp 2" pipe, grooved
S	Boiler Supply, Victaulic clamp 2" pipe, grooved
X	Anchor Bolt Locations (4) 1/2" Bolt Holes

<sup>1</sup>SCD Hot Water Supply Boiler models terminate with 2" copper tube, grooved

BOILER CONTROLS	
ASME CSD-1 is standard	
Complies with: GE GAP (RI) guidelines GAP 4.1.0 and GAP 4.1.3	
FM Global 6-4 Section 1.0	
Main Gas Train with Dual Shut-off	
Integrated Boiler Control, NURO Series	
Operating Thermostat, 42°-195°F (5.6°-91°C)	
High Limit Thermostat, Manual Reset, 160°-197°F (38°-92°C)	
High Exhaust Back Pressure Switch	
LWCO/Flow Switch, Paddle Type (Optional LWCO, Probe Type)	
Combustion Air Proving Switch, Differential Pressure Type	
Combustion Blower, Variable Speed, 350 Watt (SC650-750-850) & 950 Watt (SC-1000)	

A.S.M.E. SECTION IV DESIGN DATA	SC-650	SC-750	SC-850	SC-1000
	SC-650D	SC-750D	SC-850D	SC-1000D
Max Pressure		160 PSIG		
Max Allowable Temperature		210°F		
Max Operating Temperature		194°F		
Heated Wet Surface Area	76.2	76.2	87	87
Flow Rate @ 20°F ΔT	62	72	82	82
Min Flow Rate @ AJ Firing Rates (Flow Switch Setting)	25	25	30	30

MODEL SELECTION				
Boilers	<input checked="" type="checkbox"/> SC-650	<input type="checkbox"/> SC-750	<input type="checkbox"/> SC-850	<input type="checkbox"/> SC-1000
Hot Water Supply Boilers	<input type="checkbox"/> SCD-650	<input type="checkbox"/> SCD-750	<input type="checkbox"/> SCD-850	<input type="checkbox"/> SCD-1000
Fuel Options	<input type="checkbox"/> DUAL FUEL	<input type="checkbox"/> DUAL FUEL	<input type="checkbox"/> DUAL FUEL	<input type="checkbox"/> DUAL FUEL
	<input checked="" type="checkbox"/> NG <input type="checkbox"/> LP	<input type="checkbox"/> NG <input type="checkbox"/> LP	<input type="checkbox"/> NG <input type="checkbox"/> LP	<input type="checkbox"/> NG <input type="checkbox"/> LP
Min Inlet Gas Pressure	3.5 w.c.			
Max Inlet Gas Pressure	14" w.c.			
Max Input (BTU/hr)	650,000	750,000	850,000	1,000,000
Max Output (BTU/hr)	612,000	706,000	800,000	923,000
Boiler HP	18.3	21.1	23.9	27.5
Min Input (BTU/hr)	125,000	125,000	141,000	143,000
Turndown Ratio	5.2:1	6:1	6:1	7:1
Operating & Shipping Weight <sup>1</sup>	780 lbs.	780 lbs.	800 lbs.	810 lbs.
Recovery Rate (gph)	734.4	847.2	980	1107.6
Boiler Water Content	<10 gallons			
Shipping Dimensions	84"x36"x57" (LxWxH)			
Power Supply	120V 1ph 60 Hz			
Operating Current	< 5 Amps			< 10 Amps
Recommended Maximum Circuit Capacity	10 Amps			

<sup>1</sup>Add 50 lbs. to the listed values when considering a dual fuel model

PRESSURE RELIEF VALVE/PRESSURE-TEMPERATURE GAUGE	
Shipped Loose for Field Installation	
<input type="checkbox"/> 30 PSIG 1"x 1"	0-100 ps/30-240°F
<input type="checkbox"/> 50 PSIG 1"x 1-1/4"	0-100 ps/30-240°F
<input type="checkbox"/> 60 PSIG 1"x 1"	0-100 ps/30-240°F
<input type="checkbox"/> 75 PSIG 1"x 1"	0-240 ps/30-240°F
<input type="checkbox"/> 80 PSIG 1"x 1"	0-240 ps/30-240°F
<input type="checkbox"/> 100 PSIG 1"x 1-1/4"	0-240 ps/30-240°F
<input type="checkbox"/> 125 PSIG 1"x 1"	0-240 ps/30-240°F
<input type="checkbox"/> 150 PSIG 1"x 1"	0-240 ps/30-240°F

RECOMMENDED CLEARANCE FOR SERVICE ACCESS				
Front - 26"	Rear - 0"	Top - 12"	Left Side - 24"	Right Side - 0"

Notes:  
 - Victaulic is a registered trademark of Victaulic Company, Easton PA, USA  
 - Harsco Industrial Patterson-Kelley reserves the right to make changes at any time without notification  
 - Dual fuel models are not designed to run both fuels simultaneously



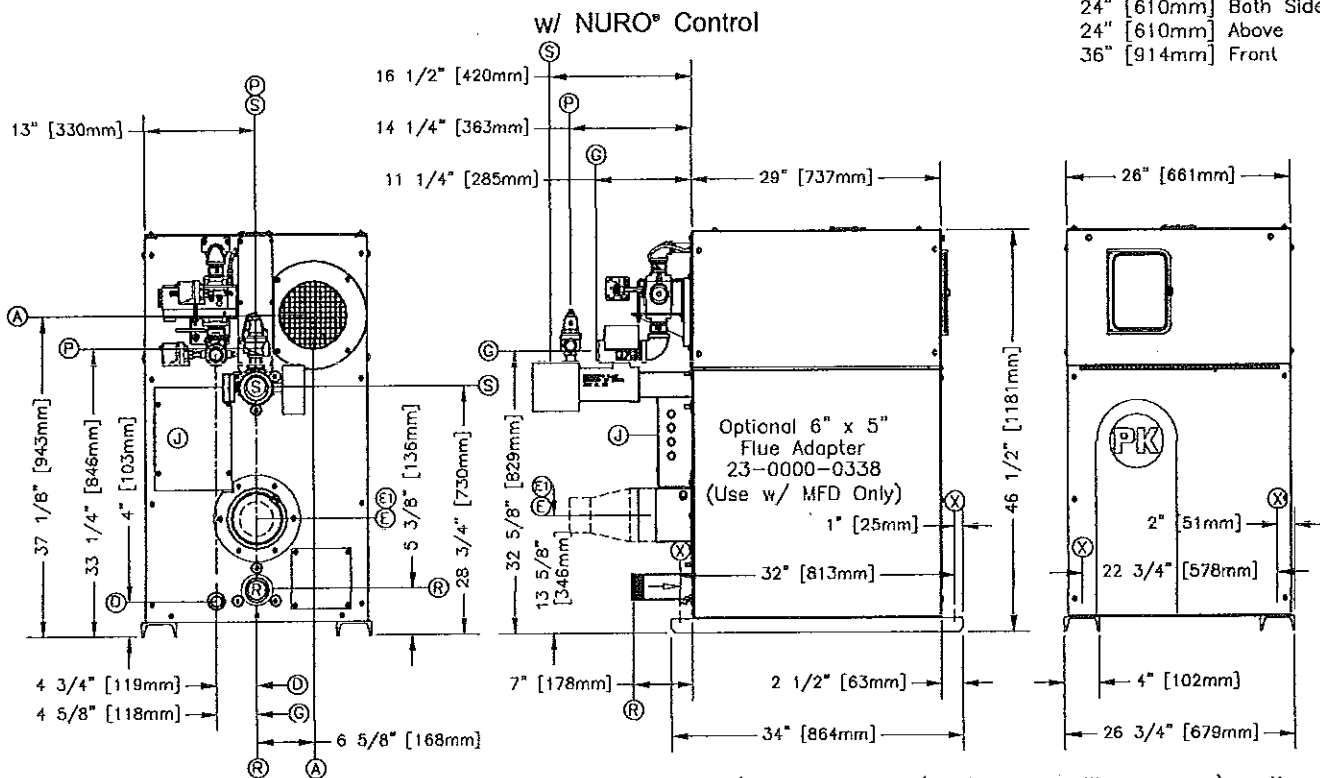
City of

Option #3

**MODU-FIRE® Forced Draft** Boiler Models N750MFD & N1000MFD

**VELOX™** Boiler Models N750VX & N1000VX

Service Clearances:  
 24" [610mm] Both Sides  
 24" [610mm] Above  
 36" [914mm] Front



MODU-FIRE® FD boilers require Category II (condensing-negative pressure) or Category IV (condensing-positive pressure) venting and VELOX™ boilers require Category I (non-condensing) venting as defined in ANSI Z223.1/NFPA 54/CSA-B.149 Latest Edition. Harsco Industrial, Patterson-Kelley reserves the right to make changes at any time without notification.

BOILER CONNECTIONS:	
(A) Combustion Air Inlet	8" dia
(D) Drain (Fireside)	3/4" NPT-M
(E) Exhaust Vent	6" OD Nominal
(S) Exhaust Vent (With Adaptor - MFD Only)	5"
(C) Main Gas Connection	1 1/4" NPT-F
(J) Wiring Junction Box	
(P) Pressure Relief Valve	see list for selection
(R) Boiler Water Return	2 1/2" NPT-M
(S) Boiler Water Supply	2 1/2" NPT-F
(X) Anchor Bolt Location	(4) 3/4" dia holes

BOILER CONTROLS: ASME CSD-1 is standard. Complies with GE GAP (IRI) guidelines GAP.4.1.0 and GAP.4.1.3. Complies with FM Global 6-4/12-69 Section 1.0	
Main Gas Train: see gas train submittal	
Integrated Boiler Control, NURO® Series	
Operating Thermostat, 130°-220°F (54.4°-104°C)	
High Limit Thermostat, Manual Reset, 100-240°F (38°-116°C)	
High Exhaust Temperature Switch, Manual Reset	
High Exhaust Back Pressure Switch	
LWCO/Flow Switch, Paddle Type	
Air Switch, Differential Pressure Type	
Combustion Blower, Variable Speed, 0.5hp	

A.S.M.E. Section IV Design Data - "H" Stamp	
Maximum Pressure	160 psig
Maximum Temperature	250°F
Heating Surface	116 sq ft

FACTORY OPTIONS:	
<input type="checkbox"/>	Probe Type Low Water Cut Off, Manual Reset (factory installed)
<input type="checkbox"/>	Probe Type Low Water Cut Off, Manual Reset (shipped loose)

C.S.A. CERTIFIED RATINGS AND CAPACITIES		
Max Input BTU/Hr	750,000	1,000,000
Max Output BTU/Hr	638,000	850,000
Boiler HP	19.0	25.4
Max/Min Flow GPM	120/60	150/80
MFD Boiler Model	N750MFD	N1000MFD
Turndown Ratio	5:1	5:1
Min Input BTU/Hr	150,000	166,000
VELOX Boiler Model	N750VX	N1000VX
Turndown Ratio	1.2:1	1.6:1
Min Input BTU/Hr	604,000	610,000
Fuel	<input checked="" type="checkbox"/> Natural Gas	<input type="checkbox"/> Propane Gas
Max Gas Pressure	14" w.c.	
Min Gas Pressure	NG-3.5" / LP-7" w.c.	
Power Requirements	120v, 1ph, 60hz	
	<input type="checkbox"/> 208-240v, 1ph w/neutral, 60hz	
Max Operating Amps	Less than 6 Amps	
Operating Weight	800 Lbs.	
Water Content	6.2 Gallons	

Pressure Relief Valve/Press-Temp Gauge Shipped Loose for Field Installation		
<input type="checkbox"/>	30 PSIG 1 1/4"	0-100psi/70-320°F
<input type="checkbox"/>	50 PSIG 1"x 1 1/4"	0-100psi/70-320°F
<input checked="" type="checkbox"/>	60 PSIG 1"	0-100psi/70-320°F
<input type="checkbox"/>	75 PSIG 1"	0-240psi/70-320°F
<input type="checkbox"/>	80 PSIG 3/4"x 1"	0-240psi/70-320°F
<input type="checkbox"/>	100 PSIG 3/4"	0-240psi/70-320°F
<input type="checkbox"/>	125 PSIG 3/4"	0-240psi/70-320°F
<input type="checkbox"/>	150 PSIG 3/4"	0-240psi/70-320°F

**HARSCO**  
**INDUSTRIAL**  
 Patterson-Kelley  
 N750MFD--N1000MFD&N750VX--N1000VX \_NURO  
 01.30.18

04/11/19



# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

06/07/2018

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> Brandon Mueller Agency LLC 206 South 3rd Street  Watertown WI 53094		<b>CONTACT NAME:</b> Brandon Mueller <b>PHONE (A/C, No, Ext):</b> (920) 262-9775 <b>FAX (A/C, No):</b> (920) 262-9761 <b>E-MAIL ADDRESS:</b>	
		<b>INSURER(S) AFFORDING COVERAGE</b>	
		<b>INSURER A:</b> Rural Mutual Insurance Company	
		<b>INSURER B:</b>	
		<b>INSURER C:</b>	
		<b>INSURER D:</b>	
		<b>INSURER E:</b>	
		<b>INSURER F:</b>	

**COVERAGES**                      **CERTIFICATE NUMBER:**                      **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

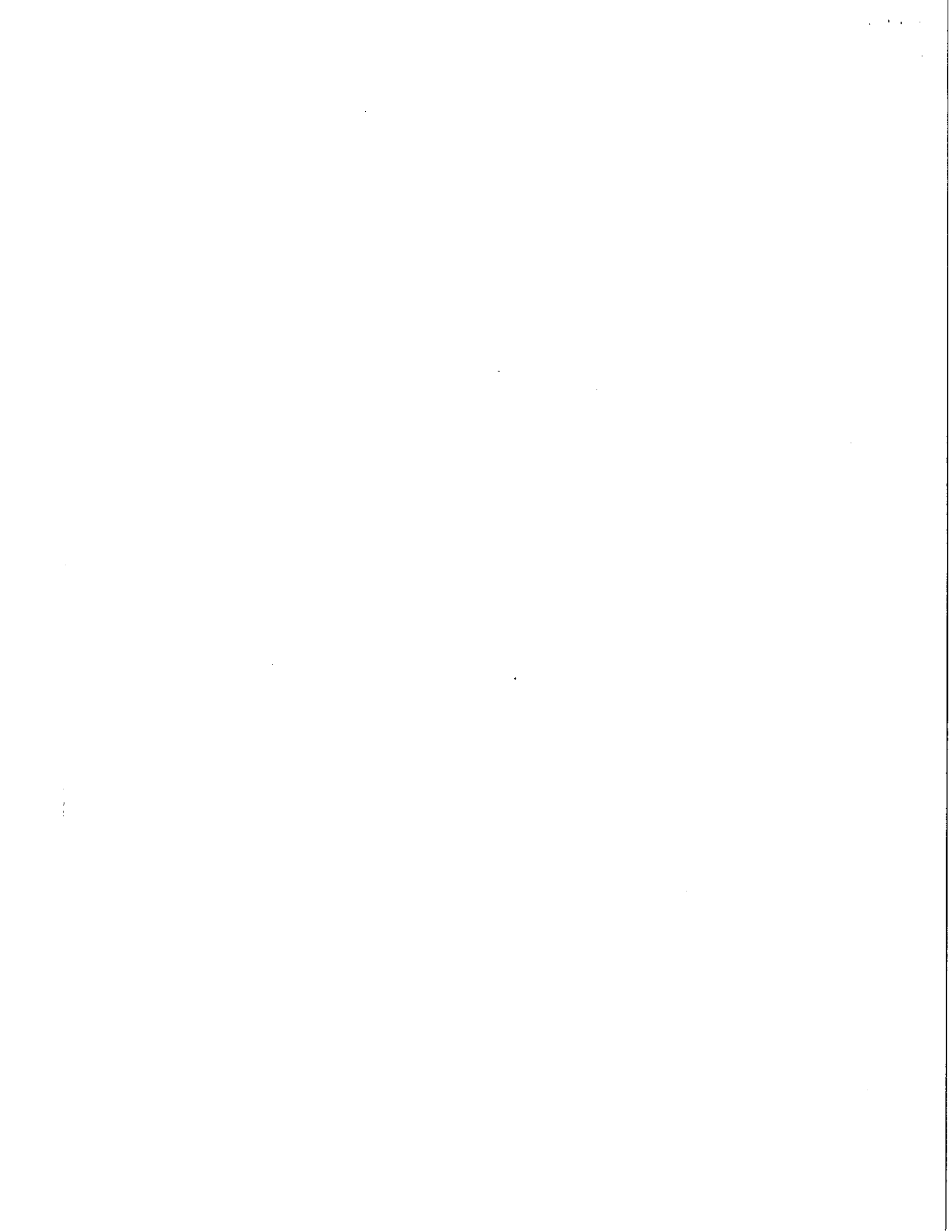
INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> <b>COMMERCIAL GENERAL LIABILITY</b> <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR  GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:	N	N	CPPG142955	03/15/2018	03/15/2019	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 50,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COM/POP AGG \$ 2,000,000 \$
A	<b>AUTOMOBILE LIABILITY</b> <input type="checkbox"/> ANY AUTO <input checked="" type="checkbox"/> OWNED AUTOS ONLY <input checked="" type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY	N	N	BAPG134282	06/06/2018	06/06/2019	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
A	<input checked="" type="checkbox"/> <b>UMBRELLA LIAB</b> <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED <input checked="" type="checkbox"/> RETENTION \$ 10000	N	N	CPPG142955	03/15/2018	03/15/2019	EACH OCCURRENCE \$ 2,000,000 AGGREGATE \$ 2,000,000 \$
A	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory In NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A	WRKG134280	06/06/2018	06/06/2019	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ 100,000 E.L. DISEASE - EA EMPLOYEE \$ 100,000 E.L. DISEASE - POLICY LIMIT \$ 500,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

**CERTIFICATE HOLDER****CANCELLATION**

Jefferson County Human Services 1541 Annex road  Jefferson WI 53549	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.  AUTHORIZED REPRESENTATIVE Brandon Mueller
--	--

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**February 15, 2019**

**Proposal #: 019700253-000**

**Project Location:**  
Jefferson, WI

**Project Name:** Jefferson County Workforce  
Development

Following Scope of Work is based off bid advertisement dated 1-19-19

**Scope of Work (Base Bid):**

- PK Boiler/pumps
  - Furnish and install 2 PK model N750-vx boilers<sup>9</sup> (CSD-1)
  - Furnish and install 2 Armstrong 4360-2b pumps
  - Remove 2 existing PK boilers
  - Reconnect new boilers to existing venting, gas piping, and hydronic piping
  - Piping method to be grooved (Victaulic)
  - Extend existing housekeeping pads
- Controls
  - Owner provided
  - Sun Mechanical will coordinate with owner's controls contractor
- Electrical
  - Owner provided
  - Sun Mechanical will coordinate with owner's electrical contractor

**Lead Time:**

- Boilers: 3-4 weeks
- Pumps: 6-8 weeks

**Estimated Completion Date:**

- 5-1-19

**Qualifications:**

- Both existing boilers will need to be removed for clearances of installation of both new boilers

**Exclusions:**

- Tax (tax exempt project)

**BASE BID TOTAL:**

**\$40,100.00**



**ALTERNATE 1 (condensing boiler option):**

- Boilers and pumps
  - Furnish and install 2 Lochinvar FTX725 boilers (CDS-1)
  - Furnish and install 2 Calefactio Neutralizer Kit (condensate piping to nearest floor drain included)
  - Furnish and install 2 Taco 1935 series pumps
  - Furnish and install 2 new Multipurpose valves
  - Furnish and install 2 new low water cutoffs
  - Remove existing PK boilers
  - Furnish and install PVC exhaust and intake piping
  - Extend housekeeping pad for both boilers
  - Piping method to be grooved (Victaulic)
- Controls
  - Owner provided
  - Sun Mechanical will coordinate with owner's controls contractor
- Electrical
  - Owner provided
  - Sun Mechanical will coordinate with owner's electrical contractor
- Focus on Energy
  - Boilers are eligible for Focus on Energy
- Permit
  - Included in proposal

**Lead Time:**

- Boilers: 3-4 weeks
- Pumps: 6-8 weeks

**Estimated Completion Date:**

- 5-1-19

**Qualifications:**

- Both existing boilers will need to be removed for clearances of installation of both new boilers

**Exclusions:**

- Tax (tax exempt project)

**ALTERNATE TOTAL (ADD TO BASE BID):**

**\$50,500.00**

If you have any questions, please do not hesitate to call me.

Sincerely,  
**Ronak Patel**  
Project Manager

Please Sign for Acceptance

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

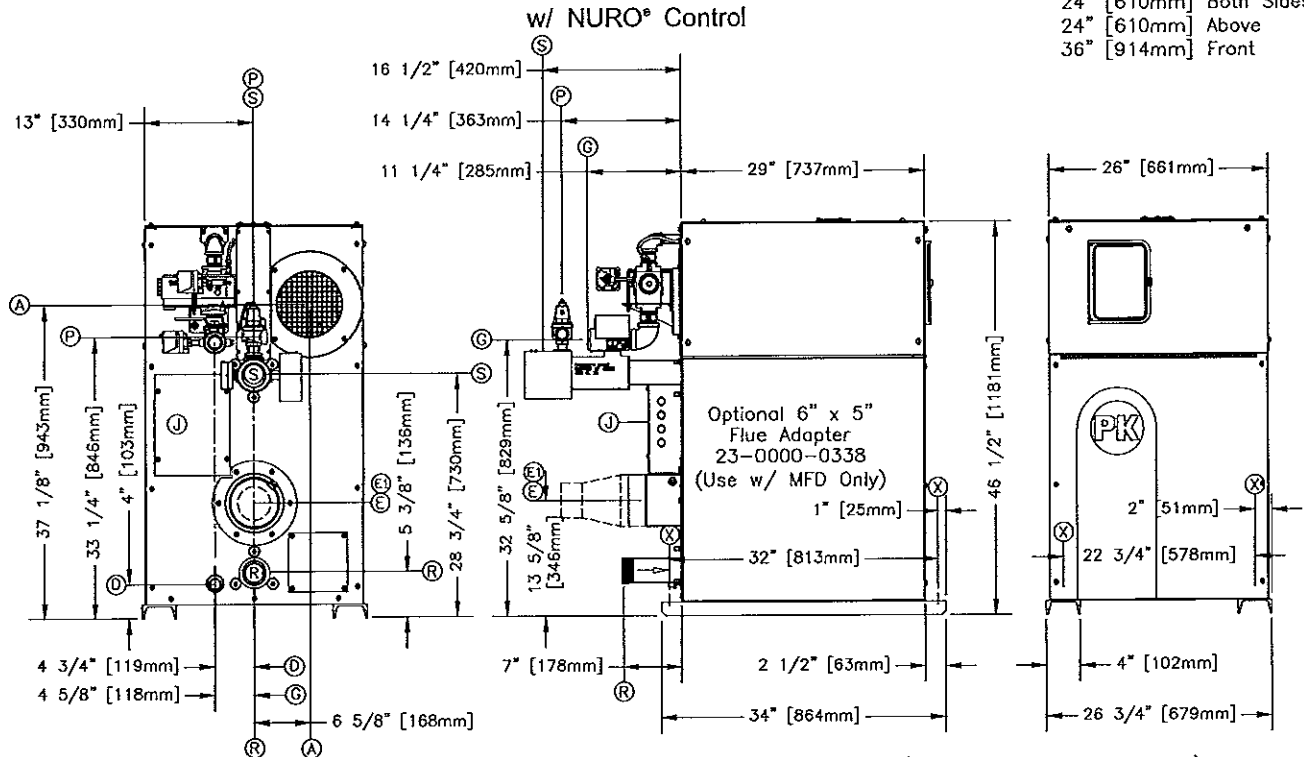
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Sun Mechanical. • 2340 Chaparrel Dr • Janesville, WI 53546  
Phone: (608) 931-6066

# MODU-FIRE® Forced Draft Boiler Models N750MFD & N1000MFD

# VELOX™ Boiler Models N750VX & N1000VX

Service Clearances:  
 24" [610mm] Both Sides  
 24" [610mm] Above  
 36" [914mm] Front



MODU-FIRE® FD boilers require Category II (condensing-negative pressure) or Category IV (condensing-positive pressure) venting and VELOX™ boilers require Category I (non-condensing) venting as defined in ANSI Z223.1/NFPA 54/CSA-B.149 Latest Edition. Harsco Industrial, Patterson-Kelley reserves the right to make changes at any time without notification.

BOILER CONNECTIONS:	
(A) Combustion Air Inlet	8" dia
(D) Drain (Fireside)	3/4" NPT-M
(E) Exhaust Vent	6" OD Nominal
(E) Exhaust Vent (With Adapter - MFD Only)	5"
(G) Main Gas Connection	1 1/4" NPT-F
(J) Wiring Junction Box	
(P) Pressure Relief Valve	see list for selection
(R) Boiler Water Return	2 1/2" NPT-M
(S) Boiler Water Supply	2 1/2" NPT-F
(X) Anchor Bolt Location	(4) 3/4" dia holes

BOILER CONTROLS: ASME CSD-1 is standard. Complies with GE GAP (IRI) guidelines GAP.4.1.0 and GAP.4.1.3. Complies with FM Global 6-4/12-69 Section 1.0	
Main Gas Train: see gas train submittal	
Integrated Boiler Control, NURO® Series	
Operating Thermostat, 130°-220°F (54.4°-104°C)	
High Limit Thermostat, Manual Reset, 100-240°F (38°-116°C)	
High Exhaust Temperature Switch, Manual Reset	
High Exhaust Back Pressure Switch	
LWCO/Flow Switch, Paddle Type	
Air Switch, Differential Pressure Type	
Combustion Blower, Variable Speed, 0.5hp	

A.S.M.E. Section IV Design Data - "H" Stamp	
Maximum Pressure	160 psig
Maximum Temperature	250°F
Heating Surface	116 sq ft

FACTORY OPTIONS:	
<input type="checkbox"/>	Probe Type Low Water Cut Off, Manual Reset (factory installed)
<input type="checkbox"/>	Probe Type Low Water Cut Off, Manual Reset (shipped loose)

C.S.A. CERTIFIED RATINGS AND CAPACITIES		
Max Input BTU/Hr	750,000	1,000,000
Max Output BTU/Hr	638,000	850,000
Boiler HP	19.0	25.4
Max/Min Flow GPM	120/60	150/80
MFD Boiler Model	N750MFD	N1000MFD
Turndown Ratio	5:1	5:1
Min Input BTU/Hr	150,000	166,000
VELOX Boiler Model	N750VX	N1000VX
Turndown Ratio	1.2:1	1.6:1
Min Input BTU/Hr	604,000	610,000
Fuel	<input checked="" type="checkbox"/> Natural Gas <input type="checkbox"/> Propane Gas	
Max Gas Pressure	14" w.c.	
Min Gas Pressure	NG-3.5" / LP-7" w.c.	
Power Requirements	<input checked="" type="checkbox"/> 120v, 1ph, 60hz <input type="checkbox"/> 208-240v, 1ph w/neutral, 60hz	
Max Operating Amps	Less than 6 Amps	
Operating Weight	800 Lbs.	
Water Content	6.2 Gallons	

Pressure Relief Valve/Press-Temp Gauge Shipped Loose for Field Installation		
<input type="checkbox"/>	30 PSIG 1 1/4"	0-100psi/70-320°F
<input type="checkbox"/>	50 PSIG 1"x 1 1/4"	0-100psi/70-320°F
<input checked="" type="checkbox"/>	60 PSIG 1"	0-100psi/70-320°F
<input type="checkbox"/>	75 PSIG 1"	0-240psi/70-320°F
<input type="checkbox"/>	80 PSIG 3/4"x 1"	0-240psi/70-320°F
<input type="checkbox"/>	100 PSIG 3/4"	0-240psi/70-320°F
<input type="checkbox"/>	125 PSIG 3/4"	0-240psi/70-320°F
<input type="checkbox"/>	150 PSIG 3/4"	0-240psi/70-320°F

## HARSCO INDUSTRIAL

Patterson-Kelley  
 N750MFD-N1000MFD&N750VX-N1000VX \_NURO  
 01.30.18



# Lochinvar®

HIGH EFFICIENCY BOILERS & WATER HEATERS

## FTXL FIRE TUBE CONDENSING BOILER

Submittal Sheet

FTX-Sub-03

### FTXL FIRE TUBE COMMERCIAL BOILERS

Job Name: Jefferson County  
 Location: \_\_\_\_\_  
 Engineer: \_\_\_\_\_  
 Wholesaler: \_\_\_\_\_  
 Contractor: Sun Mechanical

Model No. \_\_\_\_\_  
 Type Gas: \_\_\_\_\_  
 Equipment Tag(s): \_\_\_\_\_

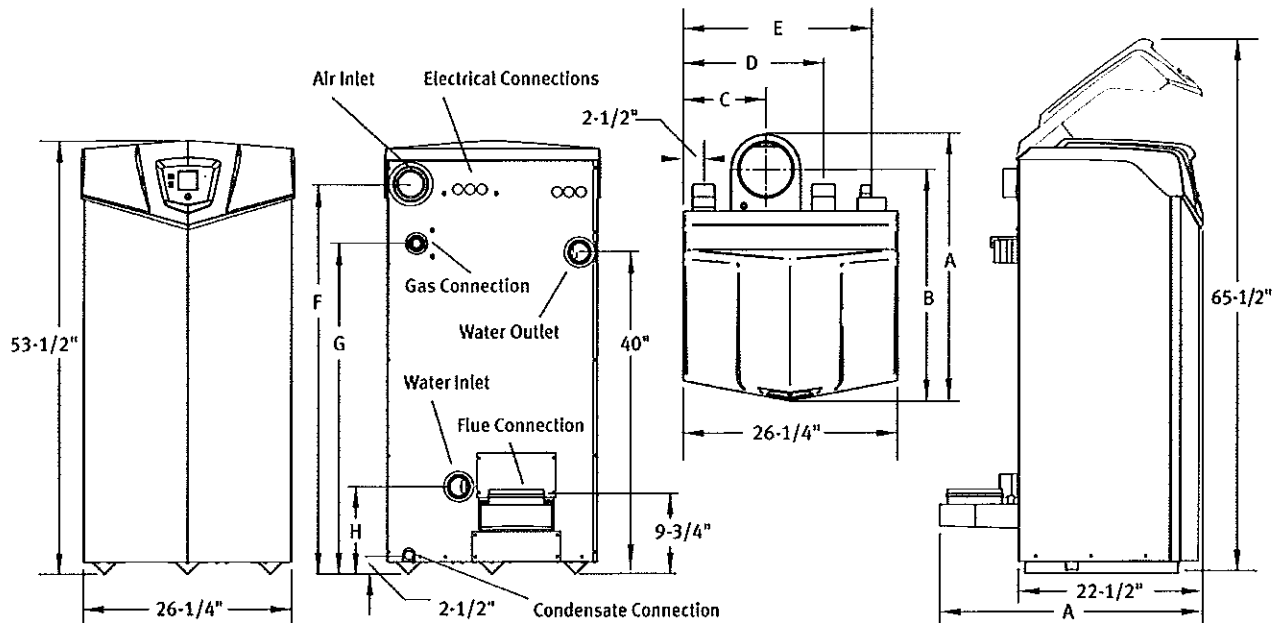
**NOTES:**

FOR EASE IN ORDERING  
 BY MODEL NUMBER

FTX	850	N	M13
FTXL Boiler	850,000 Btu/hr Fire Tube	Natural Gas	Fire Control

This model is:

- FTXL Fire Tube boiler
- 850,000 Btu/hr
- Natural gas
- M13 Firing Controls

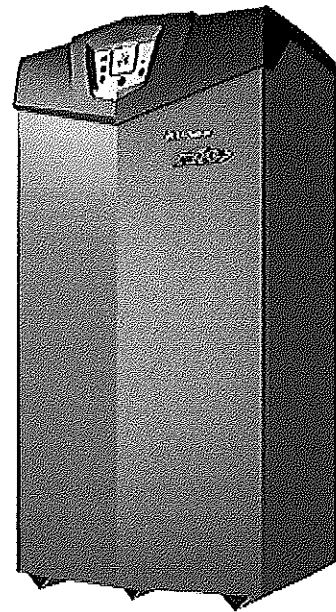


FTXL Boiler											Dimensions and Specifications											
Model No.	Input Min MBH	Input Max MBH	Thermal Eff.	Gross Output MBH	NET AHRI Rating MBH	Turn down	Flow (GPM) Min	Flow (GPM) Max	HEX Water Volume	A	B	C	D	E	F	G	H	Water Conn.	Vent Size	Air Intake	Gas Conn.	Ship Wt. (lbs.)
○ FTX400(N,L)	40.0	399.9	98.0%	392	341	10:1	10	105	13	30-1/2"	27-1/2"	10-1/4"	17"	23-1/4"	46-1/4"	39-1/2"	10-3/4"	2"	4"	4"	1"	435
○ FTX500(N,L)	50.0	500.0	97.7%	489	425	10:1	15	105	12	30-1/2"	27-1/2"	10-1/4"	17"	23-1/4"	46-1/4"	39-1/2"	10-3/4"	2"	4"	4"	1"	460
○ FTX600(N,L)	65.0	600.0	97.5%	585	509	7:1	15	105	12	30-1/2"	27-1/2"	10-1/4"	17"	23-1/4"	46-1/4"	39-1/2"	10-3/4"	2"	4"	4"	1"	470
✓ FTX725(N,L)	103.5	725.0	97.2%	705	613	7:1	20	150	17	33"	28-1/2"	10-1/2"	17-1/2"	23-1/2"	48-1/2"	41-1/4"	11"	2-1/2"	6"	4"	1"	510
○ FTX850(N,L)	121.5	850.0	97.0%	825	717	7:1	25	150	16	33"	28-1/2"	10-1/2"	17-1/2"	23-1/2"	48-1/2"	41-1/4"	11"	2-1/2"	6"	4"	1"	535

\*Information subject to change without notice. Dimensions are in inches. Select "N" or "L" for Natural or LP gas. \*The Net AHRI Water Ratings shown are based on a piping and pickup allowance of 1.15. \*Lochinvar should be consulted before selecting a boiler for installations having unusual piping and pickup requirements, such as intermittent system operation, extensive piping systems, etc. \*The ratings have been determined under the provisions governing forced draft burners.

# FTXL™

## FIRE TUBE BOILER



- CON-X-US® REMOTE CONNECT CAPABLE
- CASCADING SEQUENCER
- LOCH-N-LINK™ USB DRIVE SETUP
- 5 INPUTS FROM 399,999 TO 850,000 BTU/HR
- UP TO 10:1 TURNDOWN RATIO
- COMMON VENT AND PVC DIRECT-VENTING
- FLOW RATES FROM 10 TO 150 GPM
- SMALL 6.2 SQ. FT. FOOTPRINT
- 4 PUMP CONTROL
- WIRELESS OUTDOOR SENSOR CAPABLE

### Smart System Features

- › **Smart System Digital Operating Control**  
Multi-Color Graphic LCD Display w/Navigation Dial
- › **Loch-N-Link™ USB Thumb Drive Port for Easy Programming**
- › **Cascading Sequencer with Built-In Redundancy**  
Selectable Cascade Type:  
Lead Lag/Efficiency Optimization  
Multiple Size Boilers  
Front-End Loading
- › **3 Reset Temperatures Inputs w/Independent Outdoor Reset Curves for Each Outdoor Sensor**
- › **Four-Pump Control**  
System Pump with Parameter for Continuous Operation  
Boiler Pump with Variable-Speed Control  
Domestic Hot Water Boiler Pump  
Domestic Hot Water Recirculation Pump Control with Sensor
- › **Building Management System Integration**  
0-10 VDC Input to Control Modulation or Setpoint  
0-10 VDC Input from Variable-Speed System Pump  
0-10 VDC Modulation Rate Output Signal  
0-10 VDC Enable/Disable Signal
- › **Programmable System Efficiency Optimizers**  
Space Heating Night Setback  
DHW Night Setback  
Anti-Cycling  
Ramp Delay  
Boost Time and Temperature
- › **High-Voltage Terminal Strip**  
120 VAC/60 Hertz/1 Phase  
Pump Contacts for 3 Pumps
- › **Low-Voltage Terminal Strip**  
Building Recirculation Pump Start/Stop  
Building Recirculation Return Temp Sensor  
Contacts  
Proving Switch Contacts  
Flow Switch Contacts  
Alarm Contacts

- Runtime Contacts
- 3 Space Heat Thermostat Contacts
- Tank Thermostat Contacts
- System Sensor Contacts
- Tank Sensor Contacts
- Cascade Contacts
- 0-10 VDC BMS Contacts
- 0-10 VDC Boiler Rate Output Contacts
- 0-10 VDC Boiler Pump Speed Contacts
- 0-10 VDC System Pump Speed Contacts
- ModBus Contacts
- › **Time Clock**
- › **Data Logging**  
Ignition Attempts  
Last 10 Lockouts  
Space Heat Run Hours  
Domestic Hot Water Run Hours

### Standard Features

- › **97%-98% Thermal Efficiency**
- › **Modulating Burner with up to 10:1 Turndown**  
Direct Spark Ignition  
Low NOx Operation  
Sealed Combustion  
Low Gas Pressure Operation
- › **Stainless Steel Fire-Tube Heat Exchanger**  
ASME-Certified, "H" Stamped  
160 psi Working Pressure  
50 psi Relief Valve  
Combustion Analyzer Test Port  
Fully Welded Design
- › **Vertical and Horizontal Direct Vent**  
Direct Vent up to 100 feet  
PVC, CPVC, Polypropylene or AL29-4C  
Factory Supplied Sidewall Vent Termination
- › **Smart System Control**
- › **Other Features**  
On/Off Switch  
Adjustable High Limit with Manual Reset  
Automatic Reset High Limit

- Manual Reset Low Water Cutoff
- Flue Temperature Sensor
- Low Air Pressure Switch
- Temperature and Pressure Gauge
- Condensate Trap
- Zero Service Clearances
- 10-Year Limited Warranty
- Low Water Cutoff
- Custom Maintenance Reminder with Contact Info
- Password Security
- Customizable Freeze Protection Parameters

### Optional Equipment

- CON-X-US Remote Connectivity
- ModBus Communication
- BMS Gateway to BACnet or LonMark
- SMART SYSTEM PC Software
- Alarm Bell
- Motorized Isolation Valve
- Wireless Outdoor Temperature Sensor
- Multi-Temperature Loop Control
- Variable-Speed Boiler Circulator
- Constant-Speed Boiler Circulator
- Condensate Neutralization Kit
- Concentric Vent Kit (FTX400-FTX600)
- Common Vent Kits
- High and Low Gas Pressure Switches w/Manual Reset (FTX500-FTX850)
- 30 psi ASME Relief Valve
- 75 psi ASME Relief Valve *50 psi ASME Relief*
- 100 psi ASME Relief Valve
- 125 psi ASME Relief Valve
- 150 psi ASME Relief Valve
- › **Firing Controls**
- M9 - Standard Construction
- M13 - CSD-1/FM/GE Gap (FTX500-FTX850)



Lochinvar, LLC  
300 Maddox Simpson Parkway  
Lebanon, Tennessee 37090  
P: 615.689.8900 / F: 615.547.1000  
f t i n Lochinvar.com





## Brian Bellford

---

**From:** Ryan Mundt  
**Sent:** Friday, March 01, 2019 2:00 PM  
**To:** Brian Bellford; Kathi Cauley; Benjamin Wehmeier  
**Subject:** FW: WDC Boiler RFI  
**Attachments:** Boiler Incentitive.pdf

**From:** [lgarcia@ikmechanical.com](mailto:lgarcia@ikmechanical.com) [mailto:[lgarcia@ikmechanical.com](mailto:lgarcia@ikmechanical.com)]  
**Sent:** Thursday, February 21, 2019 11:17 AM  
**To:** Ryan Mundt  
**Subject:** Re: WDC Boiler RFI

Ryan:

Please see below for the answers to your questions:  
Let me know if you want to set a meeting to review the incentives for the boilers.

1. Does your proposal include removal and installation of new triple duty valves? If not, please explain what is proposed.  
**Yes Triple duty valves & Install included in main price. I did give you the option of not replacing for a credit of \$2335.00**
2. Does your proposal include new primary pumps for each style of boiler proposed?  
**Yes, 2 boiler pumps included to replace existing.**
3. Does your proposal include insulating all pipes after install is complete?  
**Yes, Insulation of all associated piping with the replacement.**
4. Does your proposal include new gas regulators or are the current ones sufficient?  
**Current are sufficient, If its needed for any reason we will cover the part and installation**
5. Does your proposal include new bacnet cards for each boiler? If so, what is the cost of the backnet card option per each boiler proposed?  
**No, Price to add is \$1250.00 .This is (1) card. This would take care of both boilers. (This will require your BAS company to be involved)**
6. Does your proposal include a Focus On Energy Credit? If not, please identify the procedure needed if the new boilers qualify for the credit.  
**No, but we can assist with the paperwork. Here is the web site <https://www.focusonenergy.com/programs/government-facilities>**
7. Please list past project installations that are comparable to the proposed project.

These are comparable size boilers that we installed just recently. If needed I can arrange a site visit.

- Union Grove High School. We installed 2 Paterson Kelly Model MACH C1500. 1.5MBH. Installed August 2018
- Greater Area Milwaukee Realtors Association. We Installed 1 ELITE HI-Eff Boiler Model EP-299 / 300MBH Installed September 2018
- WAGO Manufacturing German town. We installed 1 Camus Hi Eff boiler Model DFNH-1100-MSI / 1100 MBH
- Fluid Handling/Elks Lodge Milwaukee. We installed 1 Thermal Solutions Hi-Eff boiler Model EVS1500BN / 1500MBH/ Installed October 2018.

Thank you,

Lou Garcia  
Project Manger  
Illingworth-Kilgust Mechanical  
11217 West Becher Street  
West Allis, WI 53227  
Direct: (414) 431-7128  
Cell: (414) 322-7824  
Email: [lgarcia@ikmechanical.com](mailto:lgarcia@ikmechanical.com)  
<http://www.illingworth-kilgust.com>



From: Ryan Mundt <[RyanMu@jeffersoncountywi.gov](mailto:RyanMu@jeffersoncountywi.gov)>  
To: 'Lou Garcia' <[lgarcia@ikmechanical.com](mailto:lgarcia@ikmechanical.com)>  
Date: 02/20/2019 11:03 AM  
Subject: WDC Boiler RFI

---

BE ADVISED - This email originated outside EMCOR.

Lou,  
Thank you for providing a proposal for the boiler replacement RFP at our Workforce Development building. We are currently reviewing all proposals and hope to seek County Board approval of a contractor in March. Please provide an answer for the following seven items listed.

1. Does your proposal include removal and installation of new triple duty valves? If not, please explain what is proposed.
2. Does your proposal include new primary pumps for each style of boiler proposed?
3. Does your proposal include insulating all pipes after install is complete?
4. Does your proposal include new gas regulators or are the current ones sufficient?
5. Does your proposal include new backnet cards for each boiler? If so, what is the cost of the backnet card option per each boiler proposed?
6. Does your proposal include a Focus On Energy Credit? If not, please identify the procedure needed if the new boilers qualify for the credit.
7. Please list past project installations that are comparable to the proposed project.

Thank you,

Ryan Mundt  
JCHS Maintenance Supervisor  
920-390-0340

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it and notify the sender. You must not, directly or indirectly, use, disclose, distribute, print, or copy any part of this message if you are not the intended recipient.



## Brian Belford

---

**From:** Ryan Mundt  
**Sent:** Friday, March 01, 2019 2:00 PM  
**To:** Brian Belford; Kathi Cauley; Benjamin Wehmeier  
**Subject:** FW: WDC Boiler RFI

---

**From:** DHorne@generalheating.com [mailto:DHorne@generalheating.com]  
**Sent:** Thursday, February 21, 2019 9:50 AM  
**To:** Ryan Mundt  
**Subject:** RE: WDC Boiler RFI

Ryan,  
Deduct would be a total of \$900 for the PK BACnet and \$400 for the Lochinvar BACnet.

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**From:** Ryan Mundt [mailto:RyanMu@jeffersoncountywi.gov]  
**Sent:** Thursday, February 21, 2019 9:41 AM  
**To:** DHorne@generalheating.com  
**Subject:** RE: WDC Boiler RFI

Thanks Dean. What is the cost difference if we chose not to use bacnet cards in the boilers?

Ryan

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**From:** DHorne@generalheating.com [mailto:DHorne@generalheating.com]  
**Sent:** Wednesday, February 20, 2019 1:19 PM  
**To:** Ryan Mundt  
**Subject:** RE: WDC Boiler RFI

Ryan,  
See responses below.

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**From:** Ryan Mundt [mailto:RyanMu@jeffersoncountywi.gov]  
**Sent:** Wednesday, February 20, 2019 10:56 AM  
**To:** DHorne@generalheating.com  
**Subject:** WDC Boiler RFI

Dean,

Thank you for providing a proposal for the boiler replacement RFP at our Workforce Development building. We are currently reviewing all proposals and hope to seek County Board approval of a contractor in March. Please provide an answer for the following seven items listed.

1. Does your proposal include removal and installation of new triple duty valves? If not, please explain what is proposed. Yes, two new triple duty valves, ne per boiler.
2. Does your proposal include new primary pumps for each style of boiler proposed? Yes, one new boiler pump per boiler. System pumps to remain.
3. Does your proposal include insulating all pipes after install is complete? All new pipes will be insulated. If existing pipe is not effected it will have existing insulation.

4. Does your proposal include new gas regulators or are the current ones sufficient? new regulators will be provided
5. Does your proposal include new backnet cards for each boiler? If so, what is the cost of the backnet card option per each boiler proposed? BacNet is included in each boiler
6. Does your proposal include a Focus On Energy Credit? If not, please identify the procedure needed if the new boilers qualify for the credit. No, GHAC will assist in providing information needed for Focus on Energy monies. Forms are provided on line at Focus on Energy website. Any monies available would be paid directly to Jefferson County from Focus on Energy.
7. Please list past project installations that are comparable to the proposed project. UW Clinic- U Station (Madison), Findorff Offices (Madison), City of Madison –Parkside apartment, UW North East Clinics, 1350 Deming Way (office building- Madison), 8215 Greenway –Office building (Madison) these are a few from 2018

Thank you,

Ryan Mundt  
JCHS Maintenance Supervisor  
920-390-0340

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## Brian Bellford

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**From:** Ryan Mundt  
**Sent:** Friday, March 01, 2019 2:01 PM  
**To:** Brian Bellford; Kathi Cauley; Benjamin Wehmeier  
**Subject:** FW: WDC Boiler RFI

**From:** Ronak Patel [<mailto:ronakp@sun-mechanical.com>]  
**Sent:** Wednesday, February 20, 2019 12:03 PM  
**To:** Ryan Mundt  
**Subject:** Re: WDC Boiler RFI

Hi Ryan,

Below are the responses for the questions. Please feel free to contact me if you have any questions.

Ronak,

Thank you for providing a proposal for the boiler replacement RFP at our Workforce Development building. We are currently reviewing all proposals and hope to seek County Board approval of a contractor in March. Please provide an answer for the following seven items listed.

1. Does your proposal include removal and installation of new triple duty valves? If not, please explain what is proposed. Yes
2. Does your proposal include new primary pumps for each style of boiler proposed? Yes
3. Does your proposal include insulating all pipes after install is complete? Yes
4. Does your proposal include new gas regulators or are the current ones sufficient? New gas regulators are included in the Lochinvar proposal. Utilize existing regulators on PK boiler proposal.
5. Does your proposal include new backnet cards for each boiler? If so, what is the cost of the backnet card option per each boiler proposed? BACnet cards are not included. Cost per BACnet card per boiler is \$170.00 per boiler (TOTAL: \$340.00 for both boilers)
6. Does your proposal include a Focus On Energy Credit? If not, please identify the procedure needed if the new boilers qualify for the credit. Credit for Focus on energy is not included on proposal. Lochinvar boilers are eligible(Attached is the Focus on energy catalog page:4).

7. Please list past project installations that are comparable to the proposed project. Couple project that we are in the process of completing and completed: Oconomowoc Library (Oconomowoc, WI), Eager Free Library (Evansville, WI), Public Agency Center for Washington County (West Bend, WI)

Thank you,

Ryan Mundt

JCHS Maintenance Supervisor

920-390-0340

Ronak Patel

Sun Mechanical

Ph: 608-931-6066

E: [ronakp@sun-mechanical.com](mailto:ronakp@sun-mechanical.com)

## Brian Bellford

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**From:** Ryan Mundt  
**Sent:** Friday, March 01, 2019 2:02 PM  
**To:** Brian Bellford; Kathi Cauley; Benjamin Wehmeier  
**Subject:** FW: WDC Boiler RFI

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**From:** Mike Casper [<mailto:MCasper@1901inc.com>]  
**Sent:** Thursday, February 21, 2019 10:44 AM  
**To:** Ryan Mundt  
**Subject:** RE: WDC Boiler RFI

Ryan,

Please responses in Red.  
Please let me know if you need anything else



**Michael Casper | Project Manager**  
Direct: 608.268.5963 | Cell: 608.576.0194  
[mcasper@1901inc.com](mailto:mcasper@1901inc.com) | Connect with us on [linkedin](#)

**1901 Inc.** | 2801 Syene Road | Madison, WI 53713-3203 | Office: 608.308.1901  
[www.1901inc.com](http://www.1901inc.com)

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**From:** Ryan Mundt <[RyanMu@jeffersoncountywi.gov](mailto:RyanMu@jeffersoncountywi.gov)>  
**Sent:** Wednesday, February 20, 2019 10:59 AM  
**To:** Mike Casper <[MCasper@1901inc.com](mailto:MCasper@1901inc.com)>  
**Subject:** WDC Boiler RFI

Michael,

Thank you for providing a proposal for the boiler replacement RFP at our Workforce Development building. We are currently reviewing all proposals and hope to seek County Board approval of a contractor in March. Please provide an answer for the following seven items listed.

1. Does your proposal include removal and installation of new triple duty valves? Yes If not, please explain what is proposed.
2. Does your proposal include new primary pumps for each style of boiler proposed? Yes at the triple duty. The PK's do not have boiler pumps
3. Does your proposal include insulating all pipes after install is complete? Yes, On new piping and where we remove insulation
4. Does your proposal include new gas regulators or are the current ones sufficient? The existing should be good PK comes with new regulators
5. Does your proposal include new backnet cards for each boiler? If so, what is the cost of the backnet card option per each boiler proposed? No. About \$1,100.00 for each PK boiler
6. Does your proposal include a Focus On Energy Credit? If not, please identify the procedure needed if the new boilers qualify for the credit. We did not include any Focus credit
7. Please list past project installations that are comparable to the proposed project.  
25 West main street Madison. new boilers  
Promega Madison. new boiler

Darlington Hospital. new boiler  
Barrymore theater. new boiler  
Future Foam. New boiler

Thank you,

Ryan Mundt  
JCHS Maintenance Supervisor  
920-390-0340

## Brian Bellford

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**From:** Ryan Mundt  
**Sent:** Friday, March 01, 2019 2:02 PM  
**To:** Brian Bellford; Kathi Cauley; Benjamin Wehmeier  
**Subject:** FW: WDC Boiler RFI

**From:** Bill Richter [mailto:richterhvac@gmail.com]  
**Sent:** Friday, February 22, 2019 1:30 PM  
**To:** Ryan Mundt  
**Subject:** Re: WDC Boiler RFI

Hi Ryan,  
Thank you for the opportunity.  
Below you will find our answers to your questions in red.  
Thanks,  
Rosy

On Wed, Feb 20, 2019 at 10:57 AM Ryan Mundt <[RyanMu@jeffersoncountywi.gov](mailto:RyanMu@jeffersoncountywi.gov)> wrote:

Bill,

Thank you for providing a proposal for the boiler replacement RFP at our Workforce Development building. We are currently reviewing all proposals and hope to seek County Board approval of a contractor in March. Please provide an answer for the following seven items listed.

1. Does your proposal include removal and installation of new triple duty valves? If not, please explain what is proposed.

Option #1 - Includes removal of triple duty valves. Because of the modulation on the proposed boiler, normal pump flanges with valves to isolate the pump are used.

Option #2 & #3 - Includes removal and installation of triple duty valves - Armstrong FLO-TREX Combo Valves

2. Does your proposal include new primary pumps for each style of boiler proposed?

Yes - Option #1 - Three Grundfos UPS 43-44F, Option #2 & #3 - Two Armstrong Series 4360-2B Pumps

3. Does your proposal include insulating all pipes after install is complete?

Yes for all Options

4. Does your proposal include new gas regulators or are the current ones sufficient?

Yes for all Options

5. Does your proposal include new backnet cards for each boiler? If so, what is the cost of the backnet card option per each boiler proposed?

Yes - Option #1 Boilers come backnet compatible out of the box so a card is not necessary Option #2 & #3 Backnet cards are included in the price. \$915 per option

6. Does your proposal include a Focus On Energy Credit? If not, please identify the procedure needed if the new boilers qualify for the credit.

Focus on Energy Credit - Option #1 \$1197/boiler = \$3591 \$60/Control/Boiler = \$180 Option #2 \$1950/boiler = \$3900 \$60/Control/Boiler = \$120 Option #3 \$750/boiler = \$2250 \$60/Control/boiler = \$120  
Totals = Option #1 = \$3771 Option #2 \$4020 Option #3 = \$2370 We cannot guarantee these credits, but this is what can be applied for. Richter Heating is a FOE Trade Ally. We can talk to our rep to confirm these numbers.

7. Please list past project installations that are comparable to the proposed project.

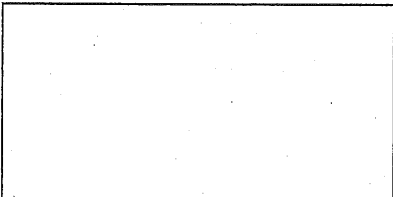
Johnson & Hellekson - Heritage Apartments, Watertown / Johnson & Hellekson - Sunrise Heights, Beaver Dam / Peace Lutheran Church, Beaver Dam  
We primarily use IBC High Efficiency Boilers

Thank you,

Ryan Mundt

JCHS Maintenance Supervisor

920-390-0340









643 W. Hill Top Trail • Fort Atkinson, WI 53538 • phone 920-568-9301 • fax 920-568-9311

3/03/2019

Jefferson county Human Services  
N3995 Annex Rd  
Jefferson WI 53549  
C/O Ryan Mundt

Re: U. W. Extension building: Electrical budget for the boiler replacement project. Job RC19173

Included

- Disconnect wiring to (2) existing boilers to be removed by others.
- After the (2) new boilers are installed, working with the boiler installer, we would reconnect the field devices back to their control panel. Adding pipe and wire as needed.
- Also disconnect and reconnect (2) circulating pumps.
- Supply and install (2) new NEMA 1 starters with overloads for the recirculation pumps and up to (6) new RIB relays for control.

Budget to complete the work listed above is-----\$3750.00

- All work to be completed during normal working hours, Monday thru Friday.

Thank you for the opportunity to quote this for you.

John Adsit / Ready Electric Inc.  
CP# 1-920-650-2784

# BUILDING AUTOMATION SYSTEM Proposal

## Jefferson County Workforce Development

<b>Prepared For:</b>	<b>Date:</b> 3/4/19
<b>Attn:</b> Ryan Mundt	
<b>Proposal #:</b> TP19050	
<b>Project Info:</b> Jefferson County Workforce Development Boiler Replacement Project	<b>Prepared By:</b> Travis Phillips   Sales Engineer M: 608-509-6767 <a href="mailto:travis.phillips@automatedlogic.com">travis.phillips@automatedlogic.com</a>
<b>Terms:</b> This proposal is subject to the attached TERMS AND CONDITIONS OF SALE AUTOMATED LOGIC CONTRACTING SERVICES, INC. dated (October 2017)	

### Project Description:

Automated Logic Contracting Services is pleased to provide the enclosed proposal as an extension of existing Automated Logic WebCTRL Building Automation System (BAS) for Jefferson County Workforce Development per the scope listed below. Automated Logic Contracting Services will provide all necessary engineering, software, hardware, installation, project management, commissioning, programming, training, and warranty for a complete, turnkey system.

### Project Cost

Building Automation System ..... \$ 7,600

### Scope of Work

- **Boiler Replacement BAS Associated Work:**

- ALC to provide the following:
  - Demo of existing associated control
    - Qty. 2 boilers
    - Qty. 2 inline pump starters
  - New boiler control (qty. 2):
    - Firing rate control for each boiler
      - ALC to include boiler system setpoint graphic for owner to manually reset HW system temperature
    - Enable/disable for each boiler
    - Status indication for each boiler
    - Fault indication for each boiler
  - New inline pump control (qty. 2):
    - Pump start/stop/status
      - Pumps to be proven operational before associated boiler enabled
  - Engineering as-build drawings
  - Field installation
  - Updated Programming & Graphics
  - Commissioning
  - Owner review/training of new system features

## BUILDING AUTOMATION SYSTEM BUDGET

**Front End** – Update existing web-based Automated Logic WebCTRL Graphical User Interface (GUI) software per scope listed above. Provide all programming, database configuration, and graphics for the GUI. Verify proper operation of system inputs, outputs, and sequences.

### Scope Clarifications & Exclusions

---

#### Clarifications:

- Work includes installation/wiring guidance but work to be performed by owner
- Utilize existing control power within IT room
- Work includes addition of building static sensor (location TBD)
- Work includes programming changes of AHUs to match Workforce Development building AHU
- Provide a (1) year warranty for the ALC furnished material and BAS.
- This proposal is based on labor during normal business hours.
- Based on the attached contract terms.

#### Exclusions:

- Replacement of any existing control components
- Liability for existing controls and equipment to remain.
- Manufacturer-Provided Controls for Packaged Units described above.
- Startup and commissioning of third party controls and/or equipment
- Variable Frequency Drives (VFD) or Variable Speed Drives (VSD).
- Power Wiring (120v)
- Fire dampers, smoke dampers, combination fire/smoke dampers, or any associated actuators/interlock wiring.
- Cutting, patching, painting, demolition work, roofing work, hoisting charges, or access doors
- Permits, fees, or performance and/or payment bonds.
- Testing & Balancing.
- Premium time.

Thank you for your consideration of Automated Logic for this project. We look forward to working with you and your team on this unique opportunity. Please feel free to contact me anytime with questions or for any clarifications or scope modifications.

Sincerely,

*Travis Phillips*

Travis Phillips  
Sales Engineer

Automated Logic Contracting Services

Mobile: 608.509.6767

[travis.phillips@automatedlogic.com](mailto:travis.phillips@automatedlogic.com)

[www.automatedlogic.com](http://www.automatedlogic.com)

**BUILDING AUTOMATION SYSTEM BUDGET**

PROCEED AS INDICATED:

AUTOMATED LOGIC

CUSTOMER:

\_\_\_\_\_  
Name

\_\_\_\_\_  
Customer Name

\_\_\_\_\_  
Signature

Date

\_\_\_\_\_  
Signature

Date

\_\_\_\_\_  
Title

\_\_\_\_\_  
Title

# BUILDING AUTOMATION SYSTEM BUDGET



## TERMS AND CONDITIONS OF SALE AUTOMATED LOGIC CONTRACTING SERVICES, INC. October 2017

1. **PAYMENT AND TAXES** — Payment shall be made net 30 days from date of invoice. Automated Logic reserves the right to require cash payment or other alternative method of payment prior to shipment or completion of work if Automated Logic determines, in its sole discretion, that Customer or Customer's assignee's financial condition at any time does not justify continuance of the net 30 days payment term. In addition to the price, the Customer shall pay Automated Logic any taxes or government charges arising from this Agreement. If Customer claims any such taxes do not apply to transactions covered by this Agreement, Customer shall provide Automated Logic with acceptable tax exemption certificates. Payment for service agreements shall be due and payable in advance of services being rendered.

2. **SCOPE OF WORK/EXCLUSIONS** — Repair to building construction, plastering, patching and painting are excluded. Customer agrees to provide Automated Logic with required field utilities (electricity, toilets, drinking water, receiving dock, project hoist, elevator service, etc.) without charge. Automated Logic agrees to keep the job site clean of debris arising out of its own operations. Customer shall not back charge Automated Logic for any costs or expenses without Automated Logic's written consent. Unless specifically noted in the statement of the scope of work or services undertaken by Automated Logic under this Agreement, Automated Logic's obligations under this agreement expressly exclude any work or service of any nature associated or connected with the identification, abatement, clean up, control, removal, or disposal of environment hazards or dangerous substances, to include but not be limited to asbestos or PCBs, discovered in or on the premises. Any language or provision of the Agreement elsewhere contained which may authorize or empower the Customer to change, modify, or alter the scope of work or services to be performed by Automated Logic shall not operate to compel Automated Logic to perform any work relating to Hazards without Automated Logic's express written consent. Services performed at customer's direction outside of the scope of this Agreement will be billed at our scheduled rates.

3. **EXTRAS** — Work and material in addition to or different from that stated herein, and changes in drawings, specifications or time of performance, shall be considered as extras, and shall entitle Automated Logic to an adjustment in the contract price and the delivery schedule.

4. **EMERGENCY SERVICE WORK** — If emergency service is performed at Customer's request and inspection does not reveal any defects for which Automated Logic is liable under this Agreement, Customer shall pay for such work at Automated Logic's prevailing time and material rate.

5. **SHIPMENT/PARTIAL SHIPMENT/RETURNS** — All product shipments shall be F.C.A. shipping point (Incoterms 2010), freight prepaid and allowed to the job site. Shipment dates quoted are approximate. Automated Logic does not guarantee a particular date for shipment or delivery. Automated Logic shall have the right to ship any portion of equipment, goods or other materials included in this Agreement and invoice Customer for such partial shipment. No goods will be accepted for return without prior written authorization. Returned goods may be subject to a restocking charge. Special order and non-stock items cannot be returned.

6. **DELAYS** — Automated Logic shall not be liable for any delay in the performance of the work resulting from or attributed to acts or circumstances beyond Automated Logic's control, including, but not limited to, acts of God or of the public, acts of government, acts of terrorism, fire, floods, epidemics, freight embargoes, unusually severe weather, riots, strikes or labor disputes, conditions of the premises, acts or omissions of the Customer, Owner or other contractors, or delays caused by suppliers or subcontractors ("Force Majeure Event(s)"). In the event Automated Logic is delayed in manufacturing, shipping, delivery or any other performance under this Agreement by a Force Majeure Event and without the fault or negligence of Automated Logic, Automated Logic agrees to notify Customer in writing as soon as practicable of the causes of such delay, and Automated Logic shall further be entitled to an extension of the time equivalent to the duration of any such delay and a reasonable time in which to recover from said delay to resume performance. In the event any materials or equipment to be provided by Automated Logic under this Agreement becomes permanently unavailable as a result of a Force Majeure Event, Automated Logic shall be excused from furnishing said materials or equipment.

7. **WARRANTY** — Automated Logic warrants to Customer that the Work performed by Automated Logic hereunder will comply in all material respects with the attached Scope of Work or Statement of Services and will be free from material defects in workmanship. Automated Logic warrants that all equipment manufactured by Automated Logic Corporation and all Automated Logic equipment, parts or components supplied hereunder will be free from defects in material and workmanship. Automated Logic shall at its option repair or replace, F.C.A. point of sale (Incoterms 2010), any equipment, part or component sold by Automated Logic and determined to be defective within one (1) year from the date Customer has beneficial use. Automated Logic does not warrant products not manufactured by Automated Logic, but it does pass on to Customer any available manufacturer's warranty for such products. Automated Logic warrants that all services provided by Automated Logic hereunder shall be performed in a workmanlike manner. In the event any such service is determined to be defective within ninety (90) days of completion of that service, Automated Logic shall at its option re-perform or issue a credit for such service. Automated Logic's obligations as set forth herein shall be Customer's exclusive remedy. Automated Logic shall not be responsible for labor charges for removal or reinstallation of defective equipment, parts or components, for charges for transportation, handling and shipping, or for repairs or replacement of such equipment, parts or components required as a consequence of faulty installation when not installed by Automated Logic, misapplication, vandalism, abuse, exposure to chemicals, improper servicing, unauthorized alteration or improper operation by persons other than Automated Logic. THIS WARRANTY IS GIVEN IN LIEU OF ALL OTHER WARRANTIES, EXPRESS, IMPLIED OR STATUTORY INCLUDING THE IMPLIED WARRANTIES OF MERCHANTABILITY AND FITNESS FOR A PARTICULAR PURPOSE.

8. **WORKING HOURS** — All services performed under this Agreement, including major repairs, are to be provided during Automated Logic's normal working hours unless otherwise agreed in writing.

9. **CHANGE ORDERS/ADDITIONAL WORK** — Automated Logic will not perform additional work until such time as Automated Logic receives a change order, duly executed by each party, setting forth the scope and an agreed upon price for the additional work, as well as any appropriate adjustments to the delivery schedule. Additional work and/or materials supplied under any change order shall be subject to the terms of this Agreement.

10. **CUSTOMER RESPONSIBILITIES** — Customer shall: provide safe and reasonable access to the job site and equipment being serviced; provide a safe work environment; keep areas adjacent to equipment free of extraneous material; move any stock, fixtures, walls, partitions, ceilings, enclosures or such other property as may be necessary to perform the specified work; promptly notify Automated Logic of any unusual operating conditions; operate any equipment supplied hereunder properly and in accordance with instructions; and identify and label any asbestos containing material that may be present. The Customer will provide, in writing, prior to the start of a job, a signed statement regarding the absence or presence of asbestos for any job where the building or the equipment to be serviced is older than 1981. Should this document state that no asbestos is present, the Customer will also provide in writing the method used to determine the absence of asbestos. If online service via

modern is being provided, the Customer shall provide and maintain, at Customer's cost, a voice grade dial-up telephone line or internet connection installed in a mutually agreed upon location.

11. **LIMITATION OF LIABILITY** — Under no circumstances shall Automated Logic be liable for any indirect, incidental, special or consequential damages, including loss of revenue, loss of use of equipment or facilities, loss of data, or economic damages howsoever arising. Automated Logic shall be liable for damage to property, other than equipment provided under this Agreement, and to persons, to the extent that Automated Logic's negligent acts or omissions directly contributed to such injury or property damage. To the extent permitted by law, Automated Logic's aggregate liability for any reason, whether in contract, tort (including negligence) or otherwise, will be limited to the value of the payments received by Automated Logic under this Agreement. The aggregate liability shall not limit the liability of Automated Logic for any injury to, or death of a person, caused by its gross negligence.

12. **CUSTOMER TERMINATION FOR DEFAULT** — Customer shall have the right to terminate this Agreement for Automated Logic's default provided Automated Logic fails to cure such default within thirty (30) days after having been given prior written notice of the default. Upon early termination or expiration of this Agreement, Automated Logic shall have free access to enter Customer locations to disconnect and remove any and all Automated Logic-owned parts, tools and personal property. Additionally, Customer agrees to pay Automated Logic for all incurred but unamortized service costs performed by Automated Logic including overhead and a reasonable profit.

13. **AUTOMATED LOGIC TERMINATION** — Automated Logic reserves the right to discontinue its service or performance under this Agreement any time payments have not been made as agreed or if alterations, additions or repairs are made to equipment during the term of this Agreement by others without prior agreement between Customer and Automated Logic. Should Customer fail to make payment in accordance with the terms of this Agreement and such failure continues without cure for a period of five (5) days following Customer's receipt of written notice of such payment default, Automated Logic may terminate this Agreement without liability.

14. **CLAIMS / ALC EMPLOYEES** — 14. **CLAIMS / ALC EMPLOYEES** — Any lawsuits arising from the performance or nonperformance of this Agreement, whether based upon contract, negligence, strict liability or otherwise, shall be brought within one (1) year from the date the claim arose. The Customer acknowledges that Automated Logic's employees are valuable assets to Automated Logic. During the Term of this Agreement or one hundred eighty (180) days thereafter, whichever is greater, if Customer hires an Automated Logic employee who worked at the Customer's facility at any time, the Customer agrees to 1) pay Automated Logic an amount equal to twelve (12) months' salary for such employee, and 2) reimburse Automated Logic for all costs associated with any training Automated Logic provided to such employee.

15. **GOVERNMENT PROCUREMENTS** —

(a) **COMMERCIAL ITEMS** — The components, equipment and services provided by Automated Logic under this Agreement are "commercial items" as defined in Section 2.101 of the Federal Acquisition Regulations ("FAR"), and the prices of such components, equipment and services are based on Automated Logic's commercial pricing policies and practices (which do not consider any special requirements of U.S. Government cost principles, FAR Part 31, or any similar procurement regulations). As such, Automated Logic will not agree to provide or certify cost or pricing data, nor will Automated Logic agree to comply with the Cost Accounting Standards (CAS). In addition, no federal government procurement regulations, such as FARs or DFARS, shall apply to this Agreement except those regulations expressly accepted in writing by Automated Logic.

(b) **WHERE AUTOMATED LOGIC IS SUBCONTRACTOR** — Where Automated Logic is subcontractor, Automated Logic is agreeing to perform a private subcontract for the sale of a commercial item on a fixed-price basis to Customer (a private entity) and as such there shall be no Federal Acquisition Regulations (FARs), DFARS, CFRs, or any other federal government procurement regulations of any kind which apply to this Agreement, except those regulations expressly accepted in writing by Automated Logic. In addition, Automated Logic will not agree to provide or certify cost or pricing data nor will Automated Logic agree to comply with the Cost Accounting Standards (CAS). Automated Logic refers to FAR 52.244-6, "Subcontracts for Commercial Items and Commercial Components."

16. **HAZARDOUS MATERIALS** — If Automated Logic encounters any asbestos or other hazardous material while performing this Agreement, Automated Logic may suspend its work and remove its employees from the project, until such material and any hazards associated with it are abated. The time for Automated Logic's performance shall be extended accordingly, and Automated Logic shall be compensated for the delay.

17. **OCCUPATIONAL SAFETY AND HEALTH** — Automated Logic and Customer agree to notify each other immediately upon becoming aware of an inspection under, or any alleged violation of, the Occupational Safety and Health Act ("OSHA") relating in any way to the performance of work under this Agreement, the project or the job site.

18. **ENTIRE AGREEMENT, ASSIGNMENT and MODIFICATION** - This Agreement contains the complete and exclusive statement of the agreement between Automated Logic and Customer and supersedes all previous or contemporaneous, oral or written, statements. Customer may assign this Agreement only with Automated Logic's prior written consent. No change, modification, amendment or waiver of any of the terms or conditions of this Agreement shall be binding upon the parties unless made in writing and duly executed by both parties hereto.

19. **CUSTOMER CONSENT** - Customer consents and agrees that Automated Logic may, from time to time, publicize Automated Logic related projects with Customer, including the value of such projects, in all forms and media for advertising, trade, and any other lawful purposes.

20. **FOR WORK BEING PERFORMED IN CALIFORNIA** - Contractors are required by law to be licensed and regulated by the Contractors' State License Board which has jurisdiction to investigate complaints against contractors if a complaint regarding a patent act or omission is filed within four years of the date of the alleged violation. A complaint regarding a latent act or omission pertaining to structural defects must be filed within 10 years of the date of the alleged violation. Any questions concerning a contractor may be referred to the Registrar, Contractors' State License Board, P.O. Box 26000, Sacramento, California 95826.

21. **INTELLECTUAL PROPERTY** — Notwithstanding anything to the contrary stated herein, Automated Logic retains ownership of its intellectual property and no license to Automated Logic's intellectual property is granted except as necessary for Customer to use any deliverables and/or services provided hereunder.

**RESOLUTION NO. 2019-XX**

**Authorizing Jefferson County Human Services to join the National Collaborative for Infants and Toddlers and the National Association of Counties**

Executive Summary

Recent brain science shows that the most rapid period of brain development occurs within the first three years of life – developing faster from birth to age three than at any later period. The Jefferson County Human Services Department recognizes that counties play a pivotal role in the development of their youngest residents. The National Collaborative for Infants and Toddlers (NCIT) and the National Association of Counties (NACo) is organizing a national effort to ensure families have the support they need to give their infants and toddlers the foundation for a strong start in life.

WHEREAS, the executive summary is incorporated into this resolution, and

WHEREAS, the Jefferson County Human Services Department wishes to join NCIT and NACo to prioritize and invest in prenatal-to-three efforts, and

WHEREAS, the Jefferson County Human Services Board reviewed and discussed such efforts at the February 12, 2019, Human Services Board meeting, and

WHEREAS, the Jefferson County Human Services Board recommending adopting a resolution to join NCIT and NACo at the February 12, 2019 Human Services Board meeting.

NOW, THEREFORE, BE IT RESOLVED that the Jefferson County Human Services Department is authorized to join NCIT and NACo to prioritize and invest in prenatal-to-three efforts.

Ayes\_\_\_\_ Noes\_\_\_\_ Abstain\_\_\_\_ Absent\_\_\_\_ Vacant\_\_\_\_

Requested by  
Human Services Board

**DATE**

Brian Bellford: 2-26-2019

**REVIEWED: Administrator: bw Corp. Counsel: jbw Finance Director: md**

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## MEMORANDUM

**TO:** County Ambassador Program (CAP Team) Members  
County Human/Social Services Directors  
WCA Health and Human Services Steering Committee Members

**FROM:** Sarah Diedrick-Kasdorf, Deputy Director of Government Affairs

**DATE:** February 21, 2019

**SUBJECT:** Human Services Day at the Capitol/County Ambassador Program  
April 2, 2019

In 2010, then-president of the Wisconsin Counties Association (WCA) Alice Connors chose as one of her presidential initiatives to create, within the association, a forum in which to educate members of the Legislature on the impacts increasing mandates and decreasing funding has had on counties' abilities to provide human services programs. To that end, the Wisconsin Counties Association sponsored its first ever Human Services Day at the Capitol. Human Services Day at the Capitol has continued every legislative session since.

The 2019 Human Services Day at the Capitol will take place on Tuesday, April 2, 2019 at the Best Western Premier Park Hotel and the Wisconsin State Capitol, beginning at 9:00 a.m. Human Services Day at the Capitol will be held in conjunction with our County Ambassador Program.

Enclosed please find an agenda and registration form for the event. Also enclosed is a flier you may copy and distribute to individuals in your county you ask to attend.

If you plan on attending, we ask you undertake the following actions:

- **Send in your county's registration form by Monday, March 18, 2019.**
  - WCA will be preparing name badges and providing lunch on April 2 so it is important for you to pre-register.
- **CALL ALL LEGISLATORS REPRESENTING YOUR COUNTY AND SCHEDULE A MEETING WITH THEM ON APRIL 2.**
  - **You must contact your legislators ahead of time to notify them you will be in town and wish to meet with them. If your legislator is unavailable, please schedule a time to meet with a member of their staff.**



Human Services Day  
Page 2  
February 21, 2019

- **Please try to schedule meetings within the designated time on the agenda.**

If you need overnight accommodations the evening of April 2, a block of rooms has been reserved at the Best Western Premier Park Hotel. To reserve a room, please call 1.608.285.8000 and reference WCA Human Services Day at the Capitol (Group ID: WI Counties). The room block closes on March 2.

If you have any questions about Human Services Day at the Capitol/County Ambassador Program, please do not hesitate to contact me at the WCA office.

I look forward to seeing a team from all 72 counties on April 2.



**SAVE THE DATE!!!**

**HUMAN SERVICES DAY AT THE  
CAPITOL/COUNTY AMBASSADOR PROGRAM**

**Tuesday, April 2, 2019**

**9:00 a.m. - 3:30 p.m.**

**Best Western Premier Park Hotel and  
Wisconsin State Capitol  
Madison, Wisconsin**

All county officials with an interest in human services, including human services directors, human services committee members, county board chairs, county executives, county administrators, child support directors, WCA Health and Human Services Steering Committee members, are encouraged to participate in discussions with their legislators about the state of human services funding and service delivery in Wisconsin.



## **HUMAN SERVICES DAY AT THE CAPITOL/ COUNTY AMBASSADOR PROGRAM**

**April 2, 2019**

Human/Social Services Directors:

The Wisconsin Counties Association is asking for your assistance in making our 2019 Human Services Day at the Capitol, held in conjunction with our County Ambassador Program, a success. We are asking each human/social services director to serve as our point of contact for Human Services Day at the Capitol on April 2, 2019. Following are the items with which we are asking for your assistance.

### **TO DO LIST:**

1. Register a team from your county for Human Services Day at the Capitol. This meeting is being held in conjunction with our County Ambassador Program. However, the issue focus will be county health and human services programs and the state budget's impact on those programs.

Encourage your county board chair, executive, administrator, human services board members, county board members, department managers, and others to attend.

**Send in your county's registration form by Monday, March 18.**

*WCA will be preparing name badges and providing lunch on April 2 so it is important for you to pre-register.*

**2. CALL ALL LEGISLATORS REPRESENTING YOUR COUNTY AND SCHEDULE A MEETING WITH THEM ON APRIL 2.**

*You must contact your legislators ahead of time to notify them you will be in town and wish to meet with them. If your legislator is unavailable, please schedule a time to meet with a member of their staff. Please try to schedule meetings within the designated time on the agenda.*

**3. Prepare for the meeting.**

*While we will provide a legislative briefing and documents for you to leave with your legislators, we ask you to come prepared to discuss how the state budget, policy changes, mandates, etc. are affecting your ability to provide services within your county. Approximately one week prior to the meeting, we will send to all counties the issues (briefing papers) we are asking you to discuss on Human Services Day at the Capitol.*

Please do not hesitate to contact me if you have any questions.

Thanks so much. Human Services Day at the Capitol could not be a success without your help!

Sarah Diedrick-Kasdorf  
Deputy Director of Government Affairs  
Wisconsin Counties Association  
diedrick@wicounties.org  
608.663.7188  
608.225.3017 (cell)

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## HUMAN SERVICES DAY AT THE CAPITOL/ COUNTY AMBASSADOR PROGRAM

Tuesday, April 2, 2019  
Best Western Premier Park Hotel  
22 S Carroll Street  
Madison, Wisconsin

### AGENDA

- 8:00 a.m. Registration Opens
- 9:00 a.m. Welcome  
*Lance Pliml, Chair, Wisconsin Counties Association Board of Directors (invited)*  
*Ray Przybelski, President, Wisconsin County Human Services Association (invited)*
- 9:15 a.m. Legislative Briefing  
*Sarah Diedrick-Kasdorf, Deputy Director of Government Affairs, Wisconsin Counties Association*
- 10:30 a.m. Capitol Visits
- Noon Lunch – Participants should return to the Best Western Premier Park Hotel for lunch and guest speakers.  
  
Luncheon Speakers  
*Emilie Amundson, Secretary, Wisconsin Department of Children and Families (invited)*  
*Andrea Palm, Secretary, Wisconsin Department of Health Services (invited)*
- 1:00 p.m. Capitol Visits Continue
- 3:30 p.m. Adjourn

# WISCONSIN STATE SENATE

SENATOR	PHONE	ROOM	STAFF
(R-23) BERNIER, Kathy	6-7511	319 South	Nathan Duerkop, W. Scott Nelson, Denise Richter, Zachary Stollfus
(D-25) BEWLEY, Janet	6-3510	126 South	Joseph Hoey, Lori Youngman, Eric LaGessee, Samantha Linden
(D-3) CARPENTER, Tim	6-8535	109 South	Russell DeLong, Ritch Williams, Will Swassing
(R-2) COWLES, Robert	6-0484	118 South	Jason Mugnaini, Heather Moore, Toni Herkert, Evan Miller
(R-28) CRAIG, David	6-5400	104 South	Adam Gibbs, Chad Taylor, Sam Hope, Colin Dewey
(R-8) DARLING, Alberta	6-5830	317 East	Jerry Ponio, Robert Delaporte, Rachel Keith, RJ Lambert, Eileen O'Neill, Abby Trawicki
(D-27) ERPENBACH, Jon B.	6-6670	415 South	Tryg Knutson, Kelly Becker, Samuel Land, Hannah Akbik, Geoff Gaston
(R-18) FEYEN, Daniel	6-5300	306 South	Tim Lakin, Marie Jolly, Holly Walker, Matthias Censky
(R-13) FITZGERALD, Scott L.	6-5660	211 South	Dan Romportl, Tad Ottman, Adam Foltz, Kimber Liedl, Jessie Augustyn, Alec Zimmerman, Patrick Gehl, Ryan Huebsch
(D-30) HANSEN, Dave	6-5670	323 South	Jay Wadd, Jessica Lundquist, John Wagnitz
(R-1) JACQUE, André	6-3512	7 South	Lance Burri, Nik Rettinger, Evan Hafenbreadl, Hannah Gibbs
(D-6) JOHNSON, LaTonya	6-2500	19 South	Christian Ullsvik, Shannon McCoy, Lacy Fox, Ryan Lashua
(R-33) KAPENGA, Chris	6-9174	15 South	Kyle Koenen, Jeff Sherman, Jason Booth, Samuel Krebs
(R-5) KOOYENGA, Dale	6-2512	310 South	Sandy Lonergan, William Cosh, Rachel Vander Wiele, Patrick McNulty
(D-7) LARSON, Chris	6-7505	20 South	Justin Sargent, Nick Janis, Scott May
(R-9) LEMAHIEU, Devin	6-2056	409 South	Craig Summerfield, Ashley Czaja, Brian Radday
(R-17) MARKLEIN, Howard	6-0703	8 South	Katy Prange, Vincent Williams, Peter Hienz, Steve Knudson
(D-16) MILLER, Mark	6-9170	106 South	Beth Bier, John Anderson, Danny Levandoski
(R-11) NASS, Stephen L.	6-2635	10 South	Mike Mikalsen, Adam Field, Michael Murphy, Wadea Mohr
(R-14) OLSEN, Luther	6-0751	122 South	Jenna Zantow, Shelby Schmudlach, Dustin Truax
(R-29) PETROWSKI, Jerry	6-2502	123 South	Tim Fiocchi, Derek Panches, Lindsey Brabender, Kelsey Johnson
(D-15) RINGHAND, Janis	6-2253	108 South	Patrick Walsh, Jim Smith, Jon Mielce
(D-26) RISSER, Fred A.	6-1627	130 South	Terry Tuschen, Kara Sailing, Grace Hagerman
(R-19) ROTH, Roger	6-0718	220 South	Matt Henkel, Bill Kloiber, Jason Vick, Angela Roidt, Michael Donatello, Nicolas Cravillion
(D-10) SCHACHTNER, Patty	6-7745	3 South	Sarah Barry, Amanda Tomten, Jordan Krieger, Kaysee Beckstrom
(D-32) SHILLING, Jennifer	6-5490	206 South	Tony Palese, Kate Constalie, Steven Worley, Morgan Newcomb, Mark Bender, Sarah Semrad, Mitch Greenberg, Brandon Weathersby
(D-31) SMITH, Jeff	6-8546	22 South	Beau Stafford, Alyssa Neuser, Meghan Sovey
(R-20) STROEBEL, Duey	6-7513	18 South	John Soper, Brian Sikma, Christopher Lawrence, Lucas Fuller
(D-4) TAYLOR, Lena C.	6-5810	5 South	Michelle Bryant, Revelle Williams, Aidan McMorrow
(R-24) TESTIN, Patrick	6-3123	131 South	Jim Emerson, Jeff Schultz, Natalie Aicher, Matt Wimmer
(R-12) TIFFANY, Tom	6-2509	316 South	Jen Esser, Mitch Ohly, Christopher Seitz, Jessica Ward
(R-21) WANGGAARD, Van H.	6-1832	313 South	Scott Kelly, Michelle Osdene, Valirie Maxim, Eric Barbour
(D-22) WIRCH, Robert	7-8979	127 South	Paula McGuire, Steven Gillitzer, Nate Olson

Senate Chief Clerk's Office	6-2517	B20 (SE)	Jeffrey Renk, Chief Clerk	Tour Information	6-0382	Rotunda (C)
Human Resources	4-8471	402 (RJC)	Amanda Jorgenson/Mark Kaeppel	Capitol Police (Emergency)	6-7700	B2N (C)
Travel & Per Diem, Phones, and Office Accounts	6-2517	B20 (SE)	Meggan Foesch	Capitol Police (Non-emergency)	6-8797	B2N (C)
Senate Organization Ballots	6-2517	B20 (SE)	Jeff Beighley	Legislative Council	6-1304	1 E. Main, 4 <sup>th</sup> Fl (E)
Records & Journals, and Introductions	6-1803	B20 (SE)	Erin Gillitzer	Legislative Fiscal Bureau	6-3847	1 E. Main, 3 <sup>rd</sup> Fl (E)
Citation, Flag & Email Accounts	6-1803	B20 (SE)	Sarah Burhop	LRB (Bill Drafting)	608-504-5801	1 E. Main, 2 <sup>nd</sup> Fl (E)
Supplies, Water & Furniture	7-4347	B20 (SE)	Adrienne Miller	LRB (Research and Analysis)	608-504-5802	1 E. Main, 2 <sup>nd</sup> Fl (E)
<a href="mailto:Senate.Supplies@legis.wisconsin.gov">Senate.Supplies@legis.wisconsin.gov</a>				Legislative Audit Bureau	6-2818	22 E. Mifflin, Suite
Senate Printing/Graphics	7-4356	B20 (SE)	Cindy Marecek, Gina Ward	Capitol Facilities Management	6-1485	17 W. Main, 119(RJC)
Web Page Design/GIS	7-4356	B20 (SE)	Mike Marquardt, Gina Ward	Legislative Website: <a href="http://www.legis.wi.gov">www.legis.wi.gov</a>		
Sergeant at Arms Office	6-1801	B35S (C)	Ted Blazel, Sergeant at Arms			
Senate Scholar Program	1-0533	B10 (SE)	Tammy Wehrle			
Photographer	1-9476	B7 (W)	Greg Anderson			
Photographer	7-0897	B23 (W)	Joe Koshollek			
Senate Mail	6-1006	B35S (C)	Charles Johnson			
Hearing Room Schedules	6-2506	B32S (C)	Adrienne Miller			
LTSB Help Desk	7-9528	RJC - 17 W. Main, 2 <sup>nd</sup> Floor, Suite - 200				

**DIRECT ALL SENATE CORRESPONDENCE TO: P. O. BOX 7882, MADISON, WI 53707-7882**

(C)=Capitol, (E) =1E. Main, (RJC) = Risser Justice Center

*Effective: 2/13/19*

<u>REPRESENTATIVE</u>	<u>ROOM</u>	<u>PHONE</u>	<u>REPRESENTATIVE</u>	<u>ROOM</u>	<u>PHONE</u>
ALLEN, Scott (R-97)	8-West	6-8580	NOVAK, Todd (R-51)	310-North	6-7502
ANDERSON, Jimmy (D-47)	9-North	6-8570	NYGREN, John (R-89)	308-East	6-2343
AUGUST, Tyler (R-32)	119-West	6-1190	OHNSTAD, Tod (D-65)	128-North	6-0455
BALLWEG, Joan (R-41)	210-North	6-8077	OLDENBURG, Loren (R-96)	10-West	6-3534
BILLINGS, Jill (D-95)	307-West	6-5780	OTT, Jim (R-23)	317-North	6-0486
BORN, Mark (R-39)	324-East	6-2540	PETERSEN, Kevin (R-40)	105-West	6-3794
BOWEN, David (D-10)	126-North	6-7671	PETRYK, Warren (R-93)	103-West	6-0660
BRANDTJEN, Janel (R-22)	12-West	7-2367	PUMER, Jon (R-42)	18-North	6-3404
BROOKS, Robert (R-60)	216-North	7-2369	POPE, SONDY (D-80)	118-North	6-3520
BROSTOFF, Jonathan (D-19)	17-West	6-0650	PRONCHINSKE, Treig (R-92)	20-North	6-7015
CABRERA, Marisabel (D-9)	16-West	6-1707	QUINN, Romaine (R-75)	323-North	6-2519
CONSIDINE, Dave (D-81)	303-West	6-7746	RAMTHUN, Timothy (R-59)	409-North	6-9175
CROWLEY, David (D-17)	5-North	6-5580	RIEMER, Daniel (D-7)	122-North	6-1733
DITTRICH, Barbara (R-38)	19-North	6-8551	RODRIGUEZ, Jessie (R-21)	204-North	6-0610
DOYLE, Steve (D-94)	124-North	6-0631	ROHRKASTE, Mike (R-55)	321-East	6-5719
DUCHOW, Cindi (R-99)	221-North	6-3007	SAFELIPPO, Joe (R-15)	314-North	6-0620
EDMING, James (R-87)	109-West	6-7506	SARGENT, Melissa (D-48)	11-North	6-0960
EMERSON, Jodi (D-91)	15-West	6-7461	SCHRAA, Michael (R-53)	107-West	7-7990
FELZKOWSKI, Mary (R-35)	309-North	6-7694	SHANKLAND, Katrina (D-71)	304-West	7-9649
FIELDS, Jason (D-11)	320-West	6-3756	SINICKI, Christine (D-20)	114-North	6-8588
GOYKE, Evan (D-18)	111-North	6-0645	SKOWRONSKI, Ken (R-82)	209-North	6-8590
GRUSZYNSKI, Staush (D-90)	15-West	6-0616	SNYDER, Pat (R-85)	307-North	6-0654
GUNDRUM, Rick (R-58)	304-North	4-8486	SORTWELL, Shae (R-2)	420-North	6-9870
HAYWOOD, Kalan (D-16)	16-West	6-3786	SPIROS, John (R-86)	212-North	6-1182
HEBL, Gary (D-46)	120-North	6-7678	SPREITZER, Mark (D-45)	113-North	6-1192
HESELBEIN, Dianne (D-79)	119-North	6-5340	STAFSHOLT, Rob (R-29)	17-North	6-7683
HINTZ, Gordon (D-54)	201-West	6-2254	STEFFEN, David (R-4)	21-North	6-5840
HORLACHER, Cody (R-33)	214-North	6-5715	STEINEKE, Jim (R-5)	115-West	6-2401
HUTTON, Rob (R-13)	220-North	7-9836	STUBBS, Shelia (D-77)	18-West	6-3784
JAGLER, John (R-37)	316-North	6-9650	STUCK, Amanda (D-57)	4-West	6-3070
JAMES, Jesse (R-68)	9-West	6-9172	SUBECK, Lisa (D-78)	322-West	6-7521
KATZMA, Terry (R-26)	306-East	6-0656	SUMMERFIELD, Rob (R-67)	308-North	6-1194
KERKMAN, Samantha (R-61)	315-North	6-2530	SWEARINGEN, Rob (R-34)	123-West	6-7141
KITCHENS, Joel (R-1)	312-North	6-5350	TAUCHEN, Gary (R-6)	13-West	6-3097
KNODL, Dan (R-24)	218-North	6-3796	TAYLOR, Chris (D-76)	306-West	6-5342
KOLSTE, Debra (D-44)	107-North	6-7503	THIESFELDT, Jeremy (R-52)	223-North	6-3156
KRUG, Scott (R-72)	207-North	6-0215	TITTL, Paul (R-25)	219-North	6-0315
KUGLITSCH, Mike (R-84)	129-West	7-5158	TRANEL, Travis (R-49)	302-North	6-1170
KULP, Bob (R-69)	15-North	7-0280	TUSLER, Ron (R-3)	22-West	6-5831
KURTZ, Tony (R-50)	418-North	6-8531	VANDER MEER, Nancy (R-70)	11-West	6-8366
LOUDENBECK, Amy (R-31)	304-East	6-9967	VINING, Robyn (D-14)	321-West	6-9180
MACCO, John (R-88)	208-North	6-0485	VORPAGEL, Tyler (R-27)	127-West	6-8530
MAGNAFICI, Gae (R-28)	7-West	7-2365	VOS, Robin (R-63)	217-West	6-3387
MEYERS, Beth (D-74)	7-North	6-7690	VRUWINK, Don (D-43)	6-North	6-3790
MILROY, Nick (D-73)	104-North	6-0640	WICHGERS, Chuck (R-83)	306-North	6-3363
MURPHY, Dave (R-56)	318-North	6-7500	WITTKE, Robert (R-62)	412-North	6-0731
MURSAU, Jeffrey (R-36)	113-West	6-3780	ZAMARRIPA, JoCasta (D-8)	112-North	7-7669
MYERS, LaKeshia (D-12)	3-North	6-5813	ZIMMERMAN, Shannon (R-30)	320-East	6-1526
NEUBAUER, Greta (D-66)	8-North	6-0634	VACANT - AD-64	109-North	6-5504
NEYLON, Adam (R-98)	125-West	6-5120			

Assembly Chief Clerk's Office	401-RJC	6-1501	Hearing Room Schedules	411-West	7-9808
Ofc Mngr/Time Reports/Gen Info (Carol)	401-RJC	6-1501	Parking	411-West	6-2004
Records/Cllrg Hse Rule/Comm Rpts(Kay)	401-RJC	6-5550	Leg. Audit Bureau	22 E. Mifflin	6-2818
Journals/Citations/Sess. Prayer (Julie)	401-RJC	6-2406	Leg. Council	401-E. Main	6-1304
Bill Intro/Bulletins/Calendar (Jeryn)	401-RJC	6-2545	Leg. Fiscal Bureau	301-E. Main	6-3847
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In Processing/Interns/Copy Code(Doris)	401-RJC	4-8588	(Toll-Free Number)	800-362-9472	
Assy Ofc Accts/Printing (Julanne)	401-RJC	6-3826	Leg. Mail Room	B10-West	6-5837
Assy Chief Clerk Fax Number	401-RJC	6-5617	LRB-Reference Section	200-E. Main	6-0341
Legislative Human Resources	402-RJC	4-8471	LRB-Bill Drafting	200-E. Main	6-3561
Sergeant-At-Arms Office/Page Staff	411-West	6-1503	LTSB Tech Support	200-RJC	7-9528
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Assy Mailing Address: PO Box 8952 (Reps A-L) or PO Box 8953 (Reps M-Z), Madison, WI 53708

E-Mail Address: Rep.(insert last name)@legis.wisconsin.gov

HEARING ROOMS: North HR (2nd Fl)-504-5180; 413 North (GAR)-504-5191; 225NW-504-5181; 300NE-504-5183;

328NW-504-5184; 400NE-504-5185; 412E-504-5193; 415NW-504-5187 - RJC=Risser Justice Center 17 W. Main, Madison, 53703

NOTE: All phone numbers are in 608 area code and preceded by numbers 26.